

Council Assembly

Budget and Council Tax Setting Meeting

Wednesday 22 February 2017

7.00 pm

Council Offices, 160 Tooley Street, London SE1 2QH

Councillors are summoned to attend a meeting of the Council to consider the business contained herein

Eleanor Kelly
Chief Executive

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Contact

Virginia Wynn-Jones or Andrew Weir on 020 7525 7055 or 020 7525 7222 or email: virginia.wynn-jones@southwark.gov.uk; andrew.weir@southwark.gov.uk; constitutional.team@southwark.gov.uk

Date: 10 February 2017



Council Assembly

Budget and Council Tax Setting Meeting

Wednesday 22 February 2017
7.00 pm
Council Offices, 160 Tooley Street, London SE1 2QH

Order of Business

Item No.	Title	Page No.
	PART A - OPEN BUSINESS	
1.	PRELIMINARY BUSINESS	
	1.1. ANNOUNCEMENTS FROM THE MAYOR, MEMBERS OF THE CABINET OR CHIEF EXECUTIVE	
	To receive any announcements from the Mayor, members of the cabinet or the chief executive.	
	1.2. NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE MAYOR DEEMS URGENT	
	In special circumstances an item of business may be added to an agenda within seven working days of the meeting.	
	1.3. DISCLOSURE OF INTERESTS AND DISPENSATIONS	
	Members to declare any interests and dispensations in respect of any item of business to be considered at this meeting.	
	1.4. APOLOGIES FOR ABSENCE	
	To receive any apologies for absence.	
	1.5. MINUTES	1 - 15
	To approve as a correct record the open minutes of the council assembly meeting held on 30 November 2016.	

2. REPORT(S) FOR DECISION FROM THE CABINET

2.1. POLICY AND RESOURCES STRATEGY 2017/18 - 2019/20 REVENUE BUDGET	16 - 150
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Council assembly to debate the recommendations of the cabinet held on 7 February 2017 for a general fund budget for 2017/18.

2.2. TREASURY MANAGEMENT STRATEGY 2017/18 INCLUDING ANNUAL INVESTMENT STRATEGY, PRUDENTIAL INDICATORS AND ANNUAL MINIMUM REVENUE PROVISION STATEMENT	151 - 170
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Council assembly to note the treasury management strategy 2017/08 and treasury management policy and agree the annual investment strategy, prudential indicators and updated minimum revenue provision statement.

3. OTHER REPORTS

3.1. SETTING THE COUNCIL TAX 2017/18	171 - 182
---	-----------

Council assembly to agree the council tax base for 2017/18.

3.2. CONSTITUTIONAL CHANGES 2016/2017 INCLUDING VOLUNTARY BODIES APPOINTMENTS PANEL (APPOINTMENTS TO SECONDARY AND SPECIAL SCHOOL GOVERNING BODIES)	183 - 191
--	-----------

To agree changes to the constitution.

4. AMENDMENTS

Any member of the council may submit an amendment to a report or motion on the agenda. The amendments will be circulated to all members in a supplemental agenda.

ANY OPEN ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING

EXCLUSION MOTION (IF NECESSARY)

The following motion should be moved, seconded and approved if the council wishes to exclude the press and public to deal with reports revealing exempt information:

“That under the access to information procedure rules of the Southwark constitution, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in section(s) 1 – 7 of paragraph 10.4 of the procedure rules.”

PART B – CLOSED BUSINESS

ANY CLOSED ITEMS IDENTIFIED AS URGENT AT THE START OF THE MEETING

Date: 10 February 2017



Council Assembly Ordinary Meeting

MINUTES of the Council Assembly (Ordinary Meeting) held on Wednesday 30 November 2016 at 7.00 pm at

PRESENT:

The Worshipful the Mayor for 2016-17, Councillor Kath Whittam (Chair)	
Councillor Evelyn Akoto	Councillor Richard Livingstone
Councillor Anood Al-Samerai	Councillor Rebecca Lury
Councillor Jasmine Ali	Councillor Vijay Luthra
Councillor Maisie Anderson	Councillor Jane Lyons
Councillor James Barber	Councillor Eliza Mann
Councillor Radha Burgess	Councillor Hamish McCallum
Councillor Sunil Chopra	Councillor Darren Merrill
Councillor James Coldwell	Councillor Victoria Mills
Councillor Fiona Colley	Councillor Michael Mitchell
Councillor Stephanie Cryan	Councillor Jamille Mohammed
Councillor Catherine Dale	Councillor Adele Morris
Councillor Dora Dixon-Fyle MBE	Councillor David Noakes
Councillor Nick Dolezal	Councillor Damian O'Brien
Councillor Karl Eastham	Councillor James Okosun
Councillor Gavin Edwards	Councillor Leo Pollak
Councillor Paul Fleming	Councillor Sandra Rhule
Councillor Tom Flynn	Councillor Catherine Rose
Councillor Lucas Green	Councillor Martin Seaton
Councillor Renata Hamvas	Councillor Rosie Shimell
Councillor Barrie Hargrove	Councillor Andy Simmons
Councillor Jon Hartley	Councillor Johnson Situ
Councillor Peter John OBE	Councillor Michael Situ
Councillor Ben Johnson	Councillor Charlie Smith
Councillor Samantha Jury-Dada	Councillor Cleo Soanes
Councillor Eleanor Kerslake	Councillor Dan Whitehead
Councillor Sarah King	Councillor Kieron Williams
Councillor Anne Kirby	Councillor Mark Williams
Councillor Sunny Lambe	Councillor Bill Williams
Councillor Octavia Lamb	Councillor Ian Wingfield
Councillor Lorraine Lauder MBE	

1. PRELIMINARY BUSINESS

1.1 ANNOUNCEMENTS FROM THE MAYOR, MEMBERS OF THE CABINET OR CHIEF EXECUTIVE

The Mayor announced the death of Tony Ritchie, the former leader of the council, and Councillors Ian Wingfield, Eliza Mann and Michael Mitchell gave tribute to him. A one-minute silence was observed in his memory.

Councillor Stephanie Cryan, deputy leader and cabinet member for housing, announced that Southwark Council would not be imposing the optional increased rents for higher income local authority tenants following the Housing and Planning Act 2016. She also confirmed that she would be writing to all council tenants to explain the situation.

1.2 NOTIFICATION OF ANY ITEMS OF BUSINESS WHICH THE MAYOR DEEMS URGENT

The Mayor formally moved the programme motion.

RESOLVED:

The timings for the evening will be as follows:

Time	Business
19:00 - 19:10	1. Preliminary business and announcements
19:10 - 19:15	2.2 Questions from the public <ul style="list-style-type: none"> • Mr Jeff Kelland
19:15 - 19:25	4 Deputation Requests Women Against State Pension Inequality
19:25 - 19:35 (mover and seconder only)	5.2 Motions Fair transitional state pension arrangements for 1950s' women
19:35 – 20:45 (20 minutes) (7 minutes) (5 minutes) (35 minutes) (3 minutes)	Themed debate <p>3.1 Community Evidence</p> <ul style="list-style-type: none"> • A Cinderella Line • Dulwich Village Forum <p>3.2 Motion on the Theme</p> <ol style="list-style-type: none"> 1. Councillor Ian Wingfield, cabinet member for environment and the public realm, and Councillor Mark Williams, cabinet member for regeneration and new homes 2. Councillor Damian O'Brien, opposition spokesperson, to speak on the motion and move Amendment A 3. Themed debate open to all other councillors 4. Cabinet member's right of reply to the debate

	4 Deputation Requests
20:45 - 20:55	Southwark Citizens
20:55 - 21:25	5.1 Members' Question Time
21:25 - 22:00	5.2 Motions
	Motion 2 - Stand up for local pharmacies/Motion 4 - Saving Southwark's pharmacies
	Motion 1 - Tackling flytipping in Southwark
22:00*	6. Other Reports
	6.1 Refresh of Council Plan 2014-18
	7.1 Treasury management - mid-year update 2016/17
	7.2 Appointment of local auditor
	7.3 Constitutional amendments
	7.4 Community councils - constitutional issues

* subject to the guillotine rule; maximum 15 minutes debate per item.

Note: Any time left remaining on any item will be rolled into the next items.

That the meeting be conducted as follows:

Item 4

To vary the order of business to take item 4, deputation requests, and the motion on Fair transitional state pension arrangements for 1950s' women, first.

Meeting to agree to hear a deputation from:

1. Women Against State Pension Inequality

Item 3 - Themed debate

Community Evidence Submissions

To receive submissions from the groups listed in the themed section of the agenda:

- A Cinderella Line
- Dulwich Village Forum

Five minute presentation from the group, followed by a question from the group to the relevant cabinet member; and up to five minutes for questions from members.

Themed debate

To run as listed in the timings above.

Item 4 - Deputations

To receive deputations from the group listed in the report:

- Southwark Citizens

Item 5.2 - General Motions

General motions to be taken in the below order:

Motion 1 - Stand up for local pharmacies/Motion 4 - Saving Southwark's pharmacies
Motion 1 - Tackling flytipping in Southwark

The Bus Services Bill motion has been withdrawn.

Motion 1 and Motion 4 to have a joint debate and single vote, and each other motion to have a single debate, subject to the guillotine.

Motion 1 – Stand up for local pharmacies

- To seek the meeting's consent to change the seconder of Motion 1 to Councillor David Noakes.
- In accordance with CAPR 1.14.15, a member may alter a motion of which she has given notice, with the consent of the meeting. The meeting's consent will be signified without discussion.

The meeting's consent to the alteration shown in Amendment F listed in the tabled papers. Therefore the meeting will debate the revised Motion 1/Motion 4.

Note: Relevant procedure rules will be suspended.

- CAPR 2.7.2 Length of themed debate.

1.3 DISCLOSURE OF INTERESTS AND DISPENSATIONS

There were none.

1.4 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Helen Dennis, David Hubber and Maria Linforth-Hall.

1.5 MINUTES

RESOLVED:

The minutes of the ordinary meeting held on 13 July 2016 were agreed as a correct record.

2. ISSUES RAISED BY THE PUBLIC

2.1 PETITIONS

There were no petitions.

2.2 PUBLIC QUESTION TIME

(See page 1 of supplemental agenda 1 and additional papers circulated at the meeting)

There was one question from the public, the answer to which had been circulated on white paper at the meeting. The public questioner asked a supplemental question of the leader of the council.

3. THEMED DEBATE - TRANSPORT

3.1 COMMUNITY EVIDENCE

The meeting agreed to receive submissions from the following:

A Cinderella Line

The group's representatives spoke to the meeting for five minutes and thereafter asked a question of the cabinet member for regeneration and new homes.

Three members (Councillors Fiona Colley, Renata Hamvas and Rosie Shimell) asked questions of the group's representatives.

Dulwich Village Forum

The group's representatives spoke to the meeting for five minutes and thereafter asked a question of the cabinet member for environment and the public realm.

Three members (Councillors Michael Mitchell, James Barber and Andy Simmons) asked questions of the group's representatives.

3.2 MOTION ON THE THEME

The cabinet member for regeneration and new homes, Councillor Mark Williams, and the cabinet member for environment and the public realm, Councillor Ian Wingfield, presented the motion on the themed debate.

Councillor Damian O'Brien, the majority opposition group spokesperson, responded to the cabinet member's motion and proposed Amendment A.

Following debate (Councillors James Coldwell, Bill Williams, Adele Morris, Rebecca Lury, Gavin Edwards, Octavia Lamb, Dan Whitehead, Maisie Anderson, James Barber and

Victoria Mills), the cabinet member for regeneration and new homes, Councillor Mark Williams, and the cabinet member for environment and the public realm, Councillor Ian Wingfield, responded to the debate.

Amendment A was put to the vote and declared to be Lost.

The motion was put to the vote and declared to be Carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration.

RESOLVED:

Transport

1. Southwark Labour is committed to making the borough a cleaner, greener, healthier and more pleasant place to live for our residents.
2. Council assembly recognises that high quality, accessible and well maintained transport is essential to improve the public realm, expand economic growth and to enable residents to travel and access services as freely and easily as possible.
3. Council assembly also recognises that transport has a significant environmental impact, particularly on air quality, and this administration's priority is to deliver a sustainable transport system, which promotes and encourages walking, cycling and improving public transport access and links.
4. Council assembly welcomes the steps this administration has taken improve transport and make Southwark a more pleasant borough to live, including:
 - investing over £30m in cycling over 5 years and launching the Southwark Cycling Strategy to make it easier and safer for people in the borough to travel by bike,
 - delivering the new north-south cycle route, the Southwark Spine, to complement Quietway cycling routes and link to the new north-south Cycle Superhighway on Blackfriars Road;
 - increasing the number of Play Streets, closing roads to make it easier and safer for children to play outdoors;
 - making Southwark an Age Friendly Borough, enabling older people to access a broad range of affordable and accessible transport options to get around the borough easily;
 - doubling investment in roads and making Southwark a 20mph borough;
 - successfully campaigning for improvements to bus services, such as extending the 42 and 136 bus routes, and improving the C10.

Regeneration

5. Council assembly recognises that effective transport infrastructure is necessary for

regeneration, to both unlock new developments and meet existing demand, for example on the Old Kent Road, where the Bakerloo Line Extension will help deliver growth in homes and jobs.

6. Council assembly welcomes the steps that the administration has taken to use infrastructure in new developments to make it safer for people to walk and cycle, for example at Elephant Park;
7. Council assembly calls on the cabinet to continue working with Transport for London (TfL) to extend the Santander Cycle Hire scheme through Bermondsey and Rotherhithe, and bring the scheme to Camberwell, Peckham and Walworth.

Air Quality

8. Council assembly recognises the significant impact transport has on air quality; the most polluted areas in the borough, where national standards for air quality are frequently exceeded, correspond to the major road network.
9. Council assembly therefore welcomes the work the council has done to improve air quality, including working with Tower Hamlets on the Tower Bridge Anti-idling partnership to encourage drivers to turn off engines when stationary, and improving the council's commercial fleet to reduce emissions.
10. Council assembly also welcomes Mayor of London's commitment to improving air quality by:
 - bringing forward the implementation of the Ultra Low Emissions Zone (ULEZ) and extending it to cover more of the borough, following calls led by Southwark Labour;
 - introducing new Clean Bus Corridors, prioritising new, clean buses in the most polluted roads in the city, and setting a target of only buying clean electric or hydrogen buses from 2020;
 - bringing forward plans for the new Rotherhithe pedestrian and cycle bridge following campaigns by Labour councillors, which will bring benefits for the local environment by reducing congestion;
 - making cycling easier and safer for more Londoners.
11. Council assembly welcomes the Mayor's commitment to delivering 'Healthy Streets' and calls on the cabinet to continue to put pressure on TfL to deliver public realm improvements in Peckham and Camberwell town centres in line with this vision.

Rail services

12. Council assembly welcomes the consultation on the new Thameslink Programme timetable and the introduction of 4 trains an hour on the Catford Loop, but believes that this should be a 7 day service and should extend the service through the whole Thameslink core;

13. Council assembly notes the continued and unacceptable levels of delays, cancellations and overcrowding on Southern Rail services, and calls on the government to allow TfL to be able to take over rail services in south London;
14. Council assembly welcomes the progress the council has made with TfL on the re-opening of Camberwell station, and calls on the cabinet to continue lobbying TfL and train companies to make the strong case for re-opening the station.

4. DEPUTATIONS

(See pages 4 - 6 of supplemental agenda 1)

As part of the programme motion the meeting agreed to hear deputations from:

Southwark Citizens

The group's representative spoke to the meeting for five minutes and thereafter asked a question of the cabinet member for regeneration and new homes.

Three members (Councillors Ben Johnson, Fiona Colley and Cleo Soanes) asked questions of the deputation.

Women Against State Pension Inequality

The group's representative spoke to the meeting for five minutes and thereafter asked a question of the leader of the council.

Two members (Councillors Peter John and Ben Johnson) asked questions of the deputation.

5. ISSUES RAISED BY MEMBERS

5.1 MEMBERS' QUESTION TIME

(See pages 7 - 12 of supplemental agenda no. 1 and the additional papers circulated at the meeting)

There was one late question to the leader of the council, the written response to which was circulated on white paper at the meeting. Two supplemental questions were asked of the leader of the council.

There were 34 members' questions, the written responses to which were circulated on yellow paper at the meeting. There were 14 supplemental questions.

5.2 MEMBERS' MOTIONS

MOTION 1 - STAND UP FOR LOCAL PHARMACIES (See pages 20 - 21 of the main agenda and tabled Amendment F)

Amendment F to this motion was agreed as per the programme motion.

This motion was considered prior to the guillotine having fallen.

Councillor Eleanor Kerslake, seconded by Councillor David Noakes, moved the motion.

Following debate (Councillor Evelyn Akoto), the motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration

1. Council assembly notes that Department of Health has announced it is pushing forward with dramatic cuts of £170 million to the funding of community pharmacies in England this year and that it has not ruled out more cuts to follow.
2. Council assembly notes that this funding cut could result in 3,000 pharmacies (a quarter of all pharmacies) closing across the country. In Southwark, 18 pharmacies could be at risk of closing.
3. Council assembly believes that the government's plans threaten patient access to pharmacies and pharmacy services in Southwark. Our local pharmacies are at risk of closure or being forced to cut services such as free delivery of prescription drugs, family planning advice and advice on medicines. This will put more pressure on GPs and hospitals and impact social services and is at odds with the local Clinical Commissioning Group's desire to increase the use of pharmacists to ease pressure on GPs.
4. Council assembly notes that the Local Government Association (LGA) has criticised the Department of Health for overlooking the role of community pharmacy as a 'much needed social and economic asset' and warned of 'unintended consequences' that will impact elsewhere in the local community.
5. Council assembly therefore calls on the Government to abandon these cuts and maintain a fully-funded community pharmacy service and asks the cabinet member for public health, parks and leisure to write to the Secretary of State for Health, NHS England and Southwark Clinical Commissioning Group expressing this view.
6. Council assembly also asks the cabinet member for public health, parks and leisure write to the borough's three Members of Parliament asking them to make similar representations on this matter to the Secretary of State for Health.

At this point, Councillor Adele Morris raised a procedural motion to delay the guillotine for 30 minutes. This was seconded by Councillor Anood Al-Samerai.

The motion was put to the vote and declared to be lost.

MOTION 2 - TACKLING FLYTIPPING IN SOUTHWARK (See page 20 of the main agenda)

This motion was considered prior to the guillotine having fallen.

Councillor Rosie Shimell moved the motion.

Following debate, at 10.02pm the Mayor announced that the guillotine had fallen.

The guillotine haven fallen, Amendment B was put to the vote and declared to be carried.

Amendment C was put to the vote and declared to be lost.

Amendment D was put to the vote and declared to be carried.

The motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration

1. Council assembly notes that:

- Southwark Council proactively collects fly-tips and records these alongside fly-tips reported by the public, which leads to Southwark having a higher recorded rate of flytipping than other boroughs, who do not record data in this way;
- The council introduced a £16 flat-rate charge for the collection of up to 10 items of bulky waste last year, as part of £30m in budget savings across council services;
- Over the last 5 years, Southwark Council has had to make savings of over £156m, equivalent to a third of the council's budget, because of cuts from the Liberal Democrat and Conservative governments, and this year the council has to make a further £26.5m savings;
- 2015/16 data for local authorities has not yet been published, so there is no comparative data available since the introduction of Southwark's bulky waste charge.

2. Council assembly calls on the cabinet to:

- continue to monitor flytipping in Southwark
- continue to take proactive steps to reduce incidences of people illegally dumping items in our borough

- publish the number of flytipping incidents which are cleared by council staff, as well the number of incidents reported by the public.

MOTION 3 - MAKE FAIR TRANSITIONAL STATE PENSION ARRANGEMENTS FOR 1950's WOMEN (see page 22 of the main agenda)

This motion was considered prior to the guillotine having fallen.

Councillor Stephanie Cryan, seconded by Councillor Jasmine Ali, moved the motion.

The motion was put to the vote and declared to be carried.

Note: This motion will be referred as a recommendation to the cabinet for consideration

1. Council assembly calls on the government to make fair transitional state pension arrangements for all women born on or after 6 April 1951, who have unfairly borne the burden of the increase to the State Pension Age (SPA) with lack of appropriate notification.
2. Council assembly notes that:
 - Hundreds of thousands of women had significant pension changes imposed on them by the Pensions Acts of 1995 and 2011 with little or no personal notification of the changes. Some women had only two years notice of a six-year increase to their state pension age.
 - Many women born in the 1950s are living in hardship. Retirement plans have been shattered with devastating consequences. Many of these women are already out of the labour market, caring for elderly relatives, providing childcare for grandchildren, or suffer discrimination in the workplace so struggle to find employment.
 - Women born in this decade are suffering financially. These women have worked hard, raised families and paid their tax and national insurance with the expectation that they would be financially secure when reaching 60.
 - It is not the pension age itself that is in dispute - it is widely accepted that women and men should retire at the same time. The issue is that the rise in the women's state pension age has been too rapid and has happened without sufficient notice being given to the women affected, leaving women with no time to make alternative arrangements.
3. Council assembly calls on the government to reconsider transitional arrangements for women born on or after 6 April 1951, so that women do not live in hardship due to pension changes they were not told about until it was too late to make alternative arrangements.

6. REPORT(S) FOR DECISION FROM THE CABINET

6.1 REFRESH OF COUNCIL PLAN 2014-18

(See pages 25 - 45 of the main agenda)

RESOLVED:

1. That council assembly agreed to the proposed refresh of the Council Plan 2014-2018.

7. OTHER REPORTS

7.1 TREASURY MANAGEMENT - MID YEAR UPDATE 2016/17

(See pages 46 - 57 of the main agenda.)

RESOLVED:

1. That council assembly noted the 2016-17 mid-year treasury management update report on treasury management and that:
 - a) all treasury management activity in the period was undertaken in compliance with the approved treasury management strategy and with the council's prudential indicators.
 - b) the balance on all loans at 31 March 2016 was £463m (371m housing revenue account and £92m general fund). Loans totalling £2.5m were repaid during the period. No new borrowing or debt rescheduling were undertaken during the period.
 - c) in the six months to 30 September 2016 the sum invested averaged £186m (£253m in the corresponding period last year) and the balance of investments at 30 September stood at £206m. The average return on investments was 0.52% (0.77% in 2015-16).
 - d) following the result of the European Union referendum no changes to the overall treasury management strategy were necessary.
2. That council assembly:
 - a) approved the council's acceptance of the UK Municipal Bonds Agency Framework Agreement and its accompanying schedules including the joint and several guarantee.

- b) noted that signing the Framework Agreement does not make the council subject to the joint and several guarantee or provisions of the Framework Agreement until such time as it chooses to borrow from the Agency.
- c) delegated authority to the strategic director of finance and governance to agree amendments to the Framework Agreement as appropriate.

7.2 APPOINTMENT OF LOCAL AUDITOR

(See pages 58 - 61 of the main agenda.)

RESOLVED:

1. ***That council assembly approved the option of opting in to the authorised national scheme for the appointment of external auditors through the sector-led body, Public Sector Audit Appointments (PSAA), for the appointment of an external auditor for five financial years starting 1 April 2018.***

7.3 CONSTITUTIONAL AMENDMENTS

(See pages 62 - 95 of the main agenda.)

RESOLVED:

Overview and Scrutiny Procedure Rules

1. That the proposed changes to overview and scrutiny procedure rules be agreed (see Appendix 1 of the report).

Communication Protocol

2. That the proposed change to the communications protocol (see Appendix 2 of the report) to include a link to the monitoring officer's guidance on using social media set out in Appendix 3 of the report be agreed.

Cabinet Procedure Rules

3. That the revised cabinet procedure rules be adopted (see paragraph 17 of the report).

Consequential changes

4. That the proper constitutional officer be authorised to make any necessary consequential changes to the constitution as a result of the above.

7.4 COMMUNITY COUNCILS - CONSTITUTIONAL ISSUES

(See pages 96 - 120 of the main agenda and pages 5 - 6 of supplemental agenda 2.)

Amendment E was put to the voted and declared lost.

RESOLVED:

Community engagement

1. That the recommendations set out in paragraph 40 of the report for broadening the reach of community councils and improving the way in which the council engages with its residents be approved.
2. That the changes set out in the report take effect from 1 January 2017, with the first round of shorter decision making meetings being held in the January/February 2017 cycle of meetings (followed by a town hall style meeting) and the first round of town-hall style meetings taking place in the March/April 2017 cycle.

Constitutional changes

3. That the constitutional changes set out in paragraph 41 of the report and Appendices 1 and 2 of the report be approved.
4. That the recommended changes to the executive scheme of delegation be noted by council assembly and referred to the leader of the council for publication in a notice of variation, which will be circulated to all councillors. The changes are set out in Appendix 3 of the report.
5. That members note the draft guidance notes for members on the changes in decision making at community councils (see paragraph 52 of the report).

Consequential changes

6. That the proper constitutional officer be authorised to make any necessary consequential changes to the constitution as a result of the above.

8. AMENDMENTS

Amendments are set out in supplemental agenda no. 2.

The meeting closed at 10.42 pm.

CHAIR:

DATED:

Item No. 2.1	Classification: Open	Date: 22 February 2017	Meeting Name: Council Assembly
Report title:		Policy and Resources Strategy 2017-18 – revenue budget	
Wards or groups affected:		All	
From:		Strategic Director of Finance and Governance	

RECOMMENDATION

That council assembly:

1. Agrees to increase the Southwark element of the council tax for 2017-18 by 1.99%.
2. Agrees to use the flexibility offered by the government to support adult social care (ASC) through a precept equivalent to 3% of council tax on the basis that these additional funds will be used exclusively for adult social care.
3. Agrees the recommendations of the 7 February 2017 cabinet for a general fund budget requirement (after specific grants and use of reserves) for 2017-18 of £274.3m.

BACKGROUND INFORMATION

Revenue budget

4. The final 2017-18 grant settlement figures were now expected to be announced by government after 20 February 2017. On 7 February 2017, cabinet considered a report on the council's policy and resources strategy 2017-18 revenue budget proposals.
5. No amendments were made during cabinet to the recommendations included in the report, which were agreed by cabinet
6. In total and in the context of resources available, the recommendation of the cabinet was agreed to set a general fund revenue budget requirement for 2017-18 of £274.3m.

KEY ISSUES FOR CONSIDERATION

Revenue Budget 2017-18

7. Table 1 below shows a high level summary of the proposed budget following consideration by cabinet on 7 February 2017. The report and relevant appendices to the cabinet are now attached to this report as Appendix 1.

Table 1: high level summary budget for 2017-18

	2017-18 Budget Proposals £m
Resources	
Retained Business Rates	(74.3)
Business rates top-up	(33.9)
Revenue Support grant	(57.8)
Total Settlement Funding Assessment (DCLG)	(166.0)
New Homes Bonus	(13.1)
Public Health Grant	(28.2)
Autumn Statement measures grant	(2.3)
New – Improved Better Care Fund	(1.7)
New – Adult Social Care Support Grant (one year only)	(1.6)
Specific grants	(46.8)
Total Government Funding	(212.8)
Business Rate Retention growth	(8.7)
Business Rate Retention collection fund surplus	(3.9)
Council Tax baseline	(87.5)
Increase in Council Tax by 1.99%	(1.8)
ASC Council Tax precept (2% in 2016-17, 3% in 2017-18)	(4.4)
Council Tax collection fund (surplus) / deficit	(2.0)
Total revenue from council tax	(108.3)
Total funding before contribution from balances	(321.1)
Contribution from balances	(3.7)
A . Total Resources	(324.8)
2016-17 Budget	325.0
Employees (1% p.a.)	1.7
Contractual inflation including LLW	2.0
Growth and Commitments	22.6
B . Budget before savings and efficiencies	351.2
Net Shortfall before savings and efficiencies (Current year A+B)	26.4
Proposals	
Effective use of resources and efficiencies	(18.9)
Income Fees and Charges	(2.5)
Other Savings	(5.1)
C. Total proposals	(26.4)
D. Total budget (Current Year B + C)	324.8
E. Funding Shortfall / (Surplus)	0

Southwark council tax

8. For the purpose of setting council tax, the council calculates the total budget, less specific grants, less contribution from reserves. For 2017-18 this would be:

	£m
Total budget (table above)	324.8
Specific grants (see note 1 above)	(46.8)
Planned contribution from reserves	(3.7)
Total budget requirement	274.3

9. All local authorities are required to set their council tax by 11 March 2017. This council will set its own tax on 22 February 2017. As in previous years, any delay to this date will mean the council may have to move its council tax instalment date beyond 1 April 2017. This would result in a loss of income to the council from cash flow and could also put at risk the ability of the council to meet its collection targets.
10. Cabinet have recommended accepting the government's offer to raise a 3% adult social care precept in 2017-18, and set a 1.99% increase in council tax for 2017-18.
11. The effect on the Southwark element of council tax is shown in the following table:

	Band D		
	2016-17	2017-18	Change
Southwark Council Tax	930.38	976.80	4.99%
<i>of which;</i>			
<i>ASC Precept</i>	18.24	46.15	
<i>Local Increase</i>		18.51	

Greater London Assembly (GLA) precept

12. The GLA precept is reported in the Council Tax Setting report elsewhere on this agenda.

Consultation

13. The policy and resources strategy 2016-17 to 2018-19 reported to cabinet on 27 January and 9 February 2016 contained a detailed report giving results and analysis from the spending challenge consultation held during 2015.
14. In addition, recommendations from overview and scrutiny committee on 30 January 2017 were considered and accepted by cabinet at their meeting on 7 February.

A strong and stable resource base

15. In setting out the budget proposals for 2017-18 the strategic director of finance and governance, as the statutory section 151 (s151) officer, is assured that the range of spending commitments and proposed savings are being set within the resources available that meet local priorities. The draft budget proposed for 2017-18 is therefore robust.
16. In addition to ensuring that sufficient funds are available to finance the ongoing management of the council services, the strategic director of finance and governance needs to be assured that there is an appropriate level of reserves and balances available. The Local Government Act 2003 requires the chief finance officer to report on the adequacy of reserves held, and requires members to have regard to that report in setting the budget. The Act also gives powers to the Secretary of State to specify a minimum of reserves to be held, but those powers have not yet been applied.
17. The cabinet report included as Appendix 1 provides information about the use of reserves and balances (paragraphs 71-75).

18. Maintaining an adequate level of reserves and balances are therefore key factors in the strategic director of finance and governance's assessment of the robustness of the budget. The relatively low levels of balances and reserves when compared to similar councils in London have been reported to cabinet and more recently it has been reported that the level of earmarked reserves have reduced. This position has been planned to help sustain services and transform the council through the austerity period, but cannot be seen as a permanent source of funding.
19. The position remains under close review and the s151 officer will continue to make recommendations as appropriate within the policy and resources strategy. He considers the current plans for use of balances to be acceptable and recognises that the budget continues to allow for a contingency that mitigates the risk of shortfalls in savings and income targets or higher levels of commitments arising from unforeseen budget pressures.
20. In setting the budget the council needs to be mindful of the continued uncertainty with regards future funding, although the four year settlement may limit this risk subject to the revised funding arrangements based upon a new system of retained business rates. The impact of this reform cannot be assessed at this time. The use of the financial risk reserve in respect of business rates risks forms part of the mitigation strategy. The risks identified strengthen the importance of maintaining a robust medium term resources strategy within which to plan council business and sustain delivery of essential frontline services.

Community impact statement

21. The community impact statement is set out in the cabinet report of 7 February 2017 attached at Appendix 1.
22. The council works in accordance with the single public sector equality duty contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.
23. Transparency and fairness form part of the seven budget principles and are an underlying principle in the Council Plan. As with the budget for 2017-18 and for previous years, each department has undertaken equality analysis/screening on its budget proposals ahead of the final decisions being taken. Where screenings identify potential impacts more detailed analysis is being carried out and will be developed as proposals are confirmed.
24. Undertaking equality analysis helps the council to understand the potential effects that the budget proposals may have on different groups. The analysis also considers if there may be any unintended consequences and how any of these issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts.
25. For many services the budget proposals will include efficiencies which have staffing implications. As specific proposals are brought forward, and at each stage of implementation thereafter, the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

26. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. The equality analyses will be collated across the council to look for any cumulative impacts.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

27. The report asks council assembly to agree the recommendations of the 7 February 2017 cabinet for a general fund budget requirement (after use of reserves) for 2017-18 of £274.3m including the impact of a 3% ASC precept and 1.99% council tax increase for 2017-18. In accordance with Part 3A of the constitution, council assembly are required to agree the budget.
28. In respect of all recommendations, council assembly is reminded of the requirement to consider the public sector equality duty as set out in Section 149 of the Equality Act 2010 before reaching a decision.

Legislative Framework

29. Section 31A of the Local Government and Finance Act 1992 (the Act) provides that the council has an obligation to calculate and agree an annual budget.

Restrictions on Voting Under Section 106 of the Local Government Finance Act 1992

30. Section 106 of the Local Government Finance Act applies at any time to a member of an authority, if at that time the member is due to pay council tax payments which have remained unpaid for at least two months.
31. The payments to which the section applies are any type of either sole or joint and several liability for council tax, and any failure to pay any agreed sum of council tax. Therefore members are advised that this section is likely to apply to them if they are currently two months in arrears of any amounts of council tax, even if they have made any special contractual arrangement with the council to pay off the arrears.
32. If this section applies to any member, he/she at the relevant meeting and as soon as practicable after its commencement, must disclose the fact that the section applies and not vote on any question with respect to this matter.
33. The relevant meetings are those at which any of the following are the subject of consideration, namely:
- (a) “any calculation required by chapter 111, 1V, V of part 1 of the 1992 Act”.

The only calculations likely to be made by this authority are those under chapter 111 of part 1 of the act, (chapter 1V relates to precepting and chapter V limitations on council tax (i.e. capping)

The chapter 111 calculations include the calculation of the budget requirement, basic amount of tax, the additional requirements because of the special trust funds, the calculation of the tax for the different valuation bands and the basic amount of council tax to be set under Section 30.

- (b) “Any recommendation, resolution or other decision which might affect the making of any such calculation”

This is an extremely wide wording and would extend well beyond merely setting the budget. It applies to virtually any matter where the financial implications directly or indirectly might affect the calculations concerning the council tax. It would therefore apply to decisions concerning the level or extent of services as well as the expenditure, receipt or forgoing of any money.

- (c) “the exercise of any function under Schedules 2-4 of the 1988 and 1992 Act”

The functions under either the 1988 or 1992 Acts concern the administration and the enforcement of community charge and council tax respectively.

34. Section 106 of the Local Government Finance Act 1992 makes it a criminal offence for a member to vote when prohibited from doing so or to fail to make the necessary disclosure. There is a statutory defence, with the onus of proof on the member, to prove that he did not know that the section applied to him or her at the time of the meeting or that the matter in question was the subject of consideration at the meeting. Prosecutions shall not be instituted except by or on behalf of the Director of Public Prosecutions.

BACKGROUND INFORMATION

Background Papers	Held At	Contact
None		

APPENDICES

No.	Title
Appendix 1	Cabinet Report 7 February 2017: Policy and Resources Strategy 2017-18 Revenue Budget with appendices A-G

AUDIT TRAIL

Lead Officer	Duncan Whitfield, Strategic Director of Finance and Governance	
Report Author	Jennifer Seeley, Director of Finance	
Version	Final	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Director of Law and Governance	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	9 February 2017	

APPENDIX 1

Item No. 13.	Classification: Open	Date: 7 February 2017	Meeting Name: Cabinet
Report title:		Policy and Resources Strategy 2017-18	
Ward(s) or groups affected:		All	
Cabinet Member:		Cabinet member for finance, modernisation and performance	

FOREWORD - COUNCILLOR FIONA COLLEY, CABINET MEMBER FOR FINANCE, MODERNISATION AND PERFORMANCE

Southwark Council faces an extraordinary financial challenge in 2017-18.

Our government funding will reduce by £15m. We also face millions of pounds of unavoidable budget pressures such as increased national insurance and business rates on our offices. This is sadly a situation we have become accustomed to. 2017-18 will be the eighth consecutive year of government funding reductions with at least two more to come.

What makes this year's budget setting challenge unprecedented is the nationwide crisis in funding for the NHS and Social Care. Here in Southwark we have been more successful than most in maintaining services, with the second lowest level of delayed discharges from hospitals of all London boroughs. However, that success has come at a considerable cost and we anticipate that in this financial year the Children's and Adults' Services department will be overspent by £15m.

Before Christmas we hoped that the high profile media coverage of the crisis in Adult Social Care funding would result in additional funding being made available by government. The response of government was to propose that councils could raise an additional 1% of council tax – with Adult Social Care levy of 3% rather than 2% – equivalent to an extra £0.9m in Southwark. The government will also provide a one-off Adult Social Care grant of £1.6m, but funded by further reductions in the New Homes Bonus which resulted in an additional £1m loss of funding. This woefully inadequate response still leaves a substantial deficit in our social care budget.

As a result this report proposes that not only should we levy the 3% Adult Social Care precept, but also a further 1.99% increase in general Council Tax, resulting in the total council tax due to Southwark increasing by 4.99%.

Factoring in the Mayor of London's proposed increase in the policing precept, a band D council tax bill would increase by £50.44 for the year, just less than £1 per week.

The increase will raise an additional £4.5m of income for the council, still considerably less than the loss of government funding, overspends and unavoidable pressures.

The news is not all bad. The success of our local regeneration has resulted in considerable economic and housing growth which in turn translates into increased council tax and business rate income. Our buoyant capital programme has allowed us to continue to invest in the borough and deliver our manifesto promises.

Our continued modernisation and innovation enables us to propose a further £18.9m of savings from efficiency and improved use of resources and £2.5m from additional income next year. Throughout this difficult budget process we have been guided by our Fairer Future budget principles, and our commitment to deliver a Fairer Future for all in Southwark.

RECOMMENDATIONS

That cabinet:

1. Note the context of the budget as agreed by cabinet on 24 January 2017, where the following recommendations were agreed:

“That cabinet:

- 1.1. *Note that the provisional settlement was received on 15 December, and is reflected in the revised 2017-18 draft budget.*
- 1.2. *Note that the key elements for the council arising from the provisional settlement included:*
 - *Settlement Funding Assessment (SFA), updated to include the confirmed Revenue Support Grant (£57.79m) and Business Rate Baseline Funding levels (£108.21m)*
 - *Confirmed new homes bonus for 2017-18 of £13.053m representing an overall reduction of £2.0m on 2016-17 budgeted funding levels;*
 - *Powers to bring forward the timing of the adult social care precept*
 - *A one year only Adult Social Care grant of £1.577m for 2017-18, funded by the government through a further reduction in new homes bonus*
 - *Confirmed improved better care fund in 2017-18 of £1.658m m payable directly to the council and indications of increased funding in 2018-19 and 2019-20;*
 - *Confirmed Public Health Grant for 2017-18 of £28.194m which is a reduction of £0.69m from 2016-17.*
- 1.3. *Note the risk transfer of retained business rate funding to local authorities.*
- 1.4. *Note the impact on school funding grants, specifically the cessation of the Education Support Grant.*
- 1.5. *Note the continued uncertainties especially regarding adult social care and children’s services cost and demand pressures for 2017-18 and beyond and also ongoing funding risks and uncertainties relating particularly to the new Adult Social Care Grant, New Homes Bonus, Public Health Grant and risks of retained Business Rates.*
- 1.6. *Note the current budget deficit for 2017-18 of £1.822m, reduced from £2.6m on 13 December 2016, and £8.1m presented on 1 November 2016, after the incorporation of a number of budget proposals and updated information following the provisional settlement.*

- 1.7. *Note that the general fund budget proposals for 2017-18 contained within this report include:*
- *grant resources arising from the provisional settlement on 15 December (Appendix A)*
 - *Estimated resources for the Autumn Statement Grant*
 - *An assumed increase in Council Tax of 1.99%, below the cap of 2% laid down by the Department for Communities and Local Government (DCLG);*
 - *An assumed increase in the Adult Social Care (ASC) precept of 3%, in line with the maximum laid down by DCLG*
 - *Estimated council tax revenue of £87.5m in line with the Council Tax Base report agreed by cabinet in December*
 - *Estimated retained business rates growth of £8.7m*
 - *Planned use of balances of £3.7m, subject to reserves and balances being available*
 - *Planned contingency of £4m*
 - *Provision for contractual inflation and 1% pay award*
 - *Proposals for budget changes in 2017-18:*
 - *new commitments £22.916m, of which £5.9m is ASC earmarking of precept and grant (Appendix C)*
 - *efficiencies and improved use of resources of £18.247m (Appendix D)*
 - *income generation proposals of £2.482m (Appendix E)*
 - *other savings impacting on service delivery of £4.981m (Appendix F)*
- 1.8. *Note that the assumed increase in the Southwark element of the council tax represents the first increase in eight years (paragraph 48) and it is estimated that Southwark will continue to have the seventh lowest council tax in London.*
- 1.9. *Note that this budget proposes to use the flexibility offered by the government to support social care through an increase in the Adult Social Care precept, equivalent to 3% of council tax, on the basis that these additional funds will be used exclusively for adult social care (paragraph 44).*
- 1.10. *Note the current budget options proposed to help achieve a balanced budget 2017-18 as presented in appendices B-D; including ongoing protection for Children's Social Care budgets.*
- 1.11. *Note the departmental narratives setting out the service context and commitments, savings and income generation proposals (Appendix B).*
- 1.12. *Note the proposed approach to address the Children's and Adults' Social care budget pressures, and comparative data. (Appendix G).*
- 1.13. *Note the reducing level of reserves and balances available to the council to help mitigate the risks of funding reductions moving into future financial years.*

- 1.14. *Note the continuing work underway by strategic directors to complete appropriate equality assessments for all budget proposals (reference in Appendix B)*
- 1.15. *Note the consultation that took place prior to agreeing the indicative budget options for 2017-18 and 2018-19 in February 2016 and that further consultation will be undertaken for new budget options where necessary or appropriate.*
- 1.16. *Note that this report will be considered by overview and scrutiny committee on 30 January 2017 and that any recommendations arising will be incorporated into the final report to cabinet on 7 February 2017.*
- 1.17. *Request that officers complete further work in the light of further notifications from government and recommendations from cabinet and overview and scrutiny to present a fully balanced budget position for cabinet on 7 February 2017.*
- 1.18. *Note that on the basis of this range of uncertainties and as reported to cabinet previously, a balanced one year 2017-18 budget will be presented to cabinet in February for approval in advance of council assembly in February 2017”*
2. Note that the 24 January report was considered by overview and scrutiny committee on 30 January 2017 and agree a response to the recommendations arising (paragraph 86).
3. Note that as at 1 February 2017 the final settlement has not been received, and that the revised 2017-18 budget presented at Appendix A reflects the provisional settlement, and that any changes will be reported to council assembly.
4. Note that this report presents the final balanced general fund budget proposals for 2017-18 including:
- new commitments £22.566m, of which £5.9m is ASC earmarking of precept and grant (Appendix C)
 - efficiencies and improved use of resources of £18.897m (Appendix D)
 - income generation proposals of £2.480m (Appendix E)
 - other savings impacting on service delivery of £5.081m (Appendix F).
5. Agree to submit this balanced one year 2017-18 budget to council assembly for approval.
6. Note that the indicative budgets for 2018-19 and 2019-20 agreed by council assembly in February 2016 are under considerable pressure despite the significant proposals in 2017-18, and note that work will commence early in 2017-18 to update the Fairer Future Medium Term Resources Strategy to address these concerns.
7. Under Part 3C of the constitution full cabinet is responsible for the approval of new fees and charges and agreement of charging levels in line with the medium term resources strategy, and therefore agree the fees and charges presented in Appendix H and note the level of those fees which cabinet is not permitted to set (paragraphs 88 to 93).

BACKGROUND AND PURPOSE

8. This budget strategy is underpinned by the principles set out in the Fairer Future Medium Term Financial Strategy (FFMTFS) and Integrated Efficiency Plan 2017-18 to 2019-20, agreed by cabinet on 20 September 2016. The FFMTFS will continue to be reviewed as more information becomes available and officers continue to work on the future years' budgets and is planned to be presented to cabinet in the summer of 2017.
9. The 1 November 2016 report "Revenue Monitoring Report incorporating Updated Medium Term Financial Strategy and Treasury Management 2016-17" set out the revised financial remit for the three year planning period to 2019-20. The final year, 2019-20, coincides with the end of the current four year settlement term and the proposed start date for the new system of 100% Business Rate Retention. The report highlighted emerging cost pressures in Children's and Adults' Services and for No Recourse to Public Funds.
10. This report updates the 2017-18 budget proposals considered in January 2017 in light of the requirement to balance the budget. This one year budget is considered by the section 151 officer to be the most appropriate strategy at this time given continued uncertainties. These uncertainties include demand and cost pressures for adult social care and children's services costs, and uncertainties in government funding sources for new homes bonus, public health grant and business rate retention beyond 2018-19. A summary of the updated 2017-18 budget can be found at Appendix A.
11. The Policy and Resources Strategy 2017-18 underpins the work of all council departments, ensuring financial sustainability and the best possible level of service for residents. The council remains committed to promoting efficiency as the key driver to reducing costs and minimising the impact of budget decisions on front line services. The Fairer Future for All promises commit to *spending every penny as if it were our own*. This promise is reinforced with the Fairer Future Budget Principles and will remain the council's prime motivation in Policy and Resources Strategies in coming years. Inevitably, as total resources available continue to reduce, demands increase for services and planned efficiency improvements are delivered, protection of these valued front line services becomes increasingly difficult.

Fairer Future Medium Term Financial Strategy

12. The 2015 Spending Review and Autumn Statement announced a 53% cut in government funding to local authorities from 2016-17 to 2019-20. The Spending Review included proposals for 100% retention of business rates by 2020, phasing out of the Revenue Support Grant, the opportunity to raise Council Tax by up to 2% per annum to cover adult social care costs, the continuation of the Public Health grant ring-fencing for a further two years, and New Homes Bonus reform.
13. On 23 November 2016, Chancellor Philip Hammond delivered his first Autumn Statement. This included a number of policy announcements including confirmation that the Autumn Statement will be abolished and the Budget will be moved to the autumn. The March 2017 Budget will therefore be the last spring Budget, and there will be a further Budget in the autumn of 2017. The government will, however, continue to respond to the Office for Budget Responsibility's economic forecasts in the spring in a "Spring Statement" from 2018.

Council Plan and the Budget

14. This budget provides a clear link between council budget financial sustainability and borough wide regeneration. There is an increasing reliance on raising income through local taxation whether through increasing the council tax base through housing growth or increasing funding from business rate growth. Growth (either business rate or council tax) directly impacts on a significant proportion of our budget through New Homes Bonus, council tax and business rate income sources.
15. The current Council Plan 2014-18 priority themes of quality affordable homes, strong local economy and revitalised neighbourhoods are integral to a sustainable ongoing budget. These links were demonstrated in the council's efficiency statement submission for the four year settlement.

Local Government Settlement 2017-18 update

16. The provisional settlement was received on 15 December, and the impact reported to January 2017 cabinet. As at 1 February 2017 the final settlement has not been received but is expected to confirm the provisional settlement figures.
17. The provisional settlement contains allocations for core funding streams for the Settlement Funding Assessment (SFA) for the three year period 2017-18, 2018-19 and 2019-20, including the significant funding cuts set out in the four year settlement of 2016-17. Overall, SFA for England will fall by 10.6% in 2017-18 (9.4% for London Boroughs), and in real terms by 25.6% by 2019-20 (23.8% for London Boroughs).
18. The level of funding from 2018-19 onwards for New Homes Bonus (2017-18 £13.053m) and Public Health Grant (2017-18 £28.194m) remains unconfirmed.
19. The key changes impacting on the council from the settlement are shown here and discussed in more detail in the paragraphs below:
 - Confirmed revenue support grant of £57.79m;
 - Confirmed business rate top up and the ongoing incremental transfer of the business rate risk to the local authority by a further 12% as a result of the reducing top up grant;
 - Confirmed New Homes Bonus of £13.053m (of which £1.126m is the affordable housing element). This is a £2.0m reduction from the assumed budget;
 - Powers to bring forward the timing of the adult social care precept from 2% in 2017-18 to 3% in 2017-18 (paragraph 44);
 - A new one year only Adult Social Care Support grant of £1.577m (paragraph 37);
 - Confirmed improved better care fund of £1.658m (paragraph 41).
20. The provisional settlement also confirmed reductions to the Education Support Grant (ESG) and changes to school funding arrangements as detailed in paragraph 59 and the departmental narrative in Appendix B.

Change in spending power

21. The Core Spending Power figures calculated by the DCLG include the Settlement Funding Assessment (see paragraph 25), an assumed increase in council tax of 1.99%, in line with the referendum limit, additional increase of the 2% adult social care precept, and average growth in council tax base, the Improved Better Care Fund, New Homes Bonus and the one-off new Adult Social Care Support Grant.
22. The core spending power calculation does not include any inflationary cost pressures, assumptions regarding demand pressures and calls on this funding or reductions in grants such as Public Health.
23. Southwark's reduction in core spending power between 2016-17 and 2017-18 is calculated as -2.5%, compared to the London average reduction of -1.5%. Southwark has the fourth largest reduction in spending powers among the 33 London boroughs. By comparing the components of this spending powers change calculation (see table below), it is clear that there is an increasing reliance on locally raised council tax to fund local authorities' budgets.

DCLG change in spending power from 2016-17 to 2017-18

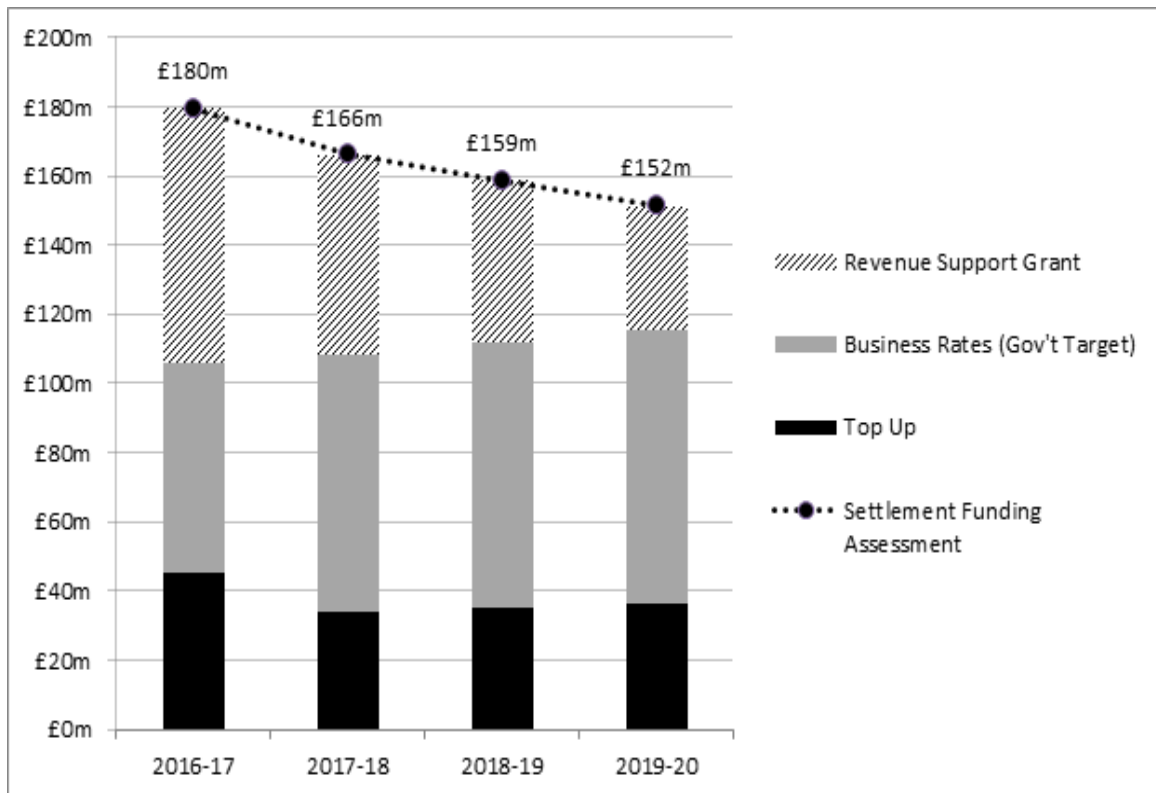
	Change in SFA	Change in Council Tax	Change in Relevant grants	Change in Spending Power
Southwark	-7.5%	8.0%	-1.7%	-2.5%
London Average	-10.6%	7.3%	3.9%	-1.5%

24. The DCLG calculation does not include the impact of cost pressures such as pay and contract inflation, new regulation changes such as apprenticeship levy or revised business rates, in total amounting to over £7m of cost pressures in 2017-18. The DCLG calculation assumes that Southwark will implement a council tax increase and ASC precept.

Settlement Funding Assessment

25. The Settlement Funding Assessment (SFA) comprises the core funding sources for authorities defined as the Revenue Support Grant, retained business rates and business rate top up. The SFA is 7.5% lower than in 2016-17 and by 2019-20 will have reduced by 15.6% over the three year period. The settlement for 2017-18 shows:
- Revenue Support Grant of £57.8m
 - Baseline Business Rate Funding Level of £108.2m, made up of:
 - i. Top up £33.9m
 - ii. Retained business rates £74.3m.
26. The graph and table below show the declining levels of the SFA from 2016-17 to 2019-20.

Southwark Settlement Funding Assessment 2016-17 to 2019-20



	2016-17 £	2017-18 £	2018-19 £	2019-20 £
Revenue Support Grant	73.48	57.79	46.98	35.86
Top Up	45.34	33.90	34.99	36.23
Business Rates (Gov't Target)	60.70	74.31	76.70	79.43
Settlement Funding Assessment	179.52	166.00	158.67	151.52
<i>Annual change in SFA</i>		-7.5%	-4.4%	-4.5%
<i>Cumulative change in SFA</i>		-7.5%	-11.6%	-15.6%

Business Rates Baseline

27. The 2017-18 finance settlement represents the fourth year in which the Business Rates Retention (BRR) scheme is the principal form of external local government funding. There has been significant change to the BRR scheme as a result of the adjustments for the 2017 Revaluation, which alter the business rates baselines for individual authorities. Southwark remains one of the 23 “top up” in boroughs in London. The BRR revaluation adjustment should ensure, as far as is practicable, that an authority’s retained income is the same after revaluation as immediately before.

28. Due to the variable nature of the BRR element of local authority funding, the settlement no longer provides the absolute funding level for authorities. Local authorities will collect more or less than their target level of business rates. The 2017-18 budget includes a forecast assumption that the council's Business Rate Retention income will exceed the baseline funding level by £8.7m.
29. The increasing reliance on local taxation through the BRR as a funding source is shown in the chart above, with a reduction in Revenue Support Grant and increased reliance on BRR over the period 2016-17 to 2019-20. This reduces the levels of secure funding for local authorities, increasing risk and reducing financial planning certainty.
30. The Secretary of State for CLG again restated the government's intentions to reform the BRR system and move to 100% retention by 2020. He announced that the Local Government Finance Bill would enter parliament early in 2017, and that pilots would begin in six areas of the country in April 2017. Southwark's regeneration programme will be key to ensuring sustainable budget sources as we move closer to 100% business rate retention.

Public Health Grant

31. Alongside the provisional settlement, the government published the Public Health Grant Allocations for 2017-18. These have not changed from the indicative figures published last year. Southwark's allocation of £28.194m is 2.45% less than previous years. Between 2013-14, when Public Health responsibilities transferred to local authorities, and 2017-18, grant funding will have reduced by equivalent of 10% with no inflationary increases from 2015-16 onwards. Southwark has the fourth lowest per head public grant allocation of the inner London boroughs.
32. The grant remains ring-fenced in 2017-18. There is no information beyond next year.

New Homes Bonus (NHB)

33. The government has confirmed that New Homes Bonus (NHB) payments to councils will be reduced to five years in 2017-18 (currently six years) and to four years from 2018-19 onwards. A 0.4% baseline will be introduced so that local authorities will need to achieve tax base growth of greater than 0.4% before they receive any NHB funding. Southwark's tax base growth is expected to be in excess of this. The changes to the New Homes Bonus Scheme have allowed the government to remove £241m from the scheme's previously announced funding for 2017-18. This funding has been diverted to the new Adult Social Care Support Grant (paragraph 37). This funding is to be distributed based on the adult social care relative needs formula and is for 2017-18 only.
34. For 2018-19 onwards, the government has yet to decide whether to enforce further reductions on allocations where there is no local plan in place or houses are built following a successful appeal.
35. NHB allocations for 2017-18 have been published. London boroughs' share of the national total has stayed broadly the same at 21%, receiving £261 million of the £1.2 billion national total.
36. Southwark's allocation for 2017-18 is £13.05m (of which £1.126m is the affordable housing element). The 2018-19 and 2019-20 allocations within DCLG's Core

Spending Power are only indicative. These are based upon authorities' share of the 2017-18 overall allocation. There could, therefore, be significant variances between these amounts and the actual allocations and so further modelling will need to be undertaken to calculate NHB for 2018-19 and 2019-20. The level of NHB directly relates to the increase in homes with additional grant for affordable housing, further consolidating the link between local growth and regeneration and funding levels.

Adult Social Care Support Grant (new)

37. This one off grant distributes £241.1m NHB "saving" in proportion to the adult social care relative needs formula from 2013-14 so that all authorities with responsibility for social care receive a share of this funding. London boroughs' share of the national total is £37m. Southwark's share is £1.577m. This has been allocated to the Adult Social Care budget as a commitment line but will need to be removed in 2018-19 as this funding is for one year only.
38. At the overall level, it is estimated that London will lose out by £10.6 million from this switch in funding. However, the impact varies across London with 12 boroughs gaining slightly while 21 are worse off. In Southwark, the reduction in the NHB was larger than the increase in the Adult Social Care Support Grant, and has the impact of reducing overall resources by £2.0m. Southwark is the fourth highest cash loser.
39. Further guidance is awaited on the use of this funding.

Improved Better Care Fund (IBCF)

40. There is no change to the illustrative figures set out in the 2016-17 settlement for the Improved Better Care Fund. In 2017-18 the government is providing £105m, rising to £825m in 2018-19, across England. Government has confirmed the allocation methodology and the allocations as they were set out in the technical consultation on the settlement, and this assumes councils will implement the adult social care precept. The allocation methodology, through a separate grant to local government, benefits those councils who raise less from the additional council tax flexibility for social care. The settlement does not confirm how the new flexibility to raise the Social Care Precept will impact the calculation of future years' IBCF allocations.
41. Southwark's allocation of IBCF is £1.658m, and further guidance on the use of this funding is expected.

Adult Social Care Precept

42. The introduction of a social care precept was originally announced in the autumn statement in 2015. In the 2016-17 local government finance settlement, the government confirmed that there would be a 2% social care precept and that this would be available for four years up to 2019-20.
43. The 2017-18 local government finance settlement has amended the use of this additional precept. It can now be applied at 3% per annum for the next two years, up to 2018-19, with a total maximum additional precept of 6% for the period 2017-18 to 2019-20. If an authority chooses to use the higher 3% threshold in each of 2017-18 and 2018-19, then it would not be able to have an additional ASC precept in 2019-20.

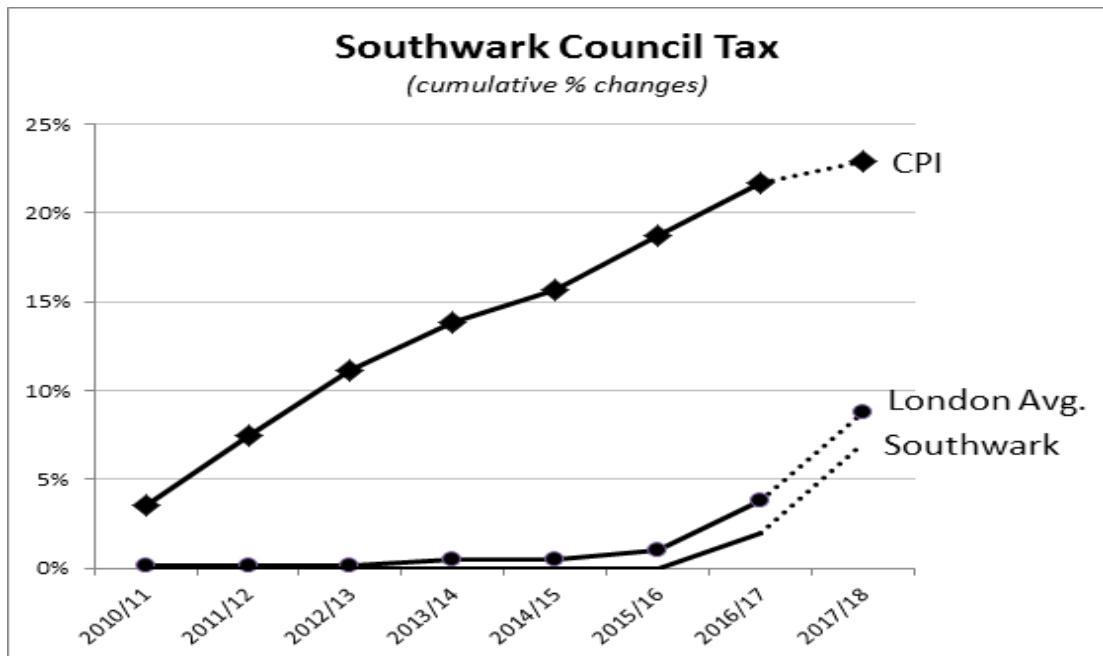
44. To ensure that councils are using income from the precept for adult social care, councils will be required to publish a description of their plans, including changing levels of spend on adult social care and other services. This must be signed off by the Chief Finance Officer (Section 151 officer). Councils wishing to use the extra freedom to raise their precept by 3% instead of 2% in 2017-18 must also show how they plan to use this extra money to improve social care. This suggests an increasing burden compared to 2016-17 where local authorities were only required to show that an amount equivalent to the additional council tax had been allocated to adult social care. The DCLG has yet to confirm the final conditions of the scheme.
45. Of interest is the LGA's comments of the impact of the settlement, and specifically the adult social care precept:
- *"No new money from central government has been included in the settlement. The Government has, however, created more flexibility by allowing the social care precept to rise by an additional 1 per cent in 2017-18 and 2018-19 ...this flexibility does not address the £2.6 billion funding gap facing social care by the end of the decade.*
 - *By bringing forward council tax raising powers, the Government has recognised the LGA's call for the urgent need to help councils tackle some of the immediate social care pressures they face. However, this shifts the burden of tackling a national crisis onto councils and their residents.*
 - *The measures announced in today's settlement will help in part but fall well short of what is needed to fully protect the care services for elderly and vulnerable people today and in the future. In addition, increasing the precept raises different amounts of money for social care in different parts of the country unrelated to need and will add an extra financial burden on already struggling households.*
 - *Councils, the NHS, charities and care providers have been clear both before and since the Autumn Statement about the need for an urgent injection of genuinely new additional Government funding to protect care services for elderly and disabled people. Given this unified call for action, it is hugely disappointing that today's settlement has failed to find any new money to tackle the growing crisis in social care."*
46. In 2016-17, Southwark was among 10 of the 13 inner London boroughs who utilised the power to raise income from the adult social care precept.
47. As reported in budget monitoring reports to cabinet in November 2016 and February 2017, these national pressures on social care are evident in Southwark with acute cost pressures totalling £15m being reported across Children's, Adults' and Public Health budgets. The precept is important in order to protect services for our most vulnerable residents. The additional 1% will raise £0.9m, bringing the total value of the Adult Social Care Precept to £4.4m. This funding is earmarked for Adult Social Care as a commitment in the schedules of £2.7m (£1.7m 2016-17 plus £2.7m in 2017-18 totals £4.4m).

Southwark element of council tax

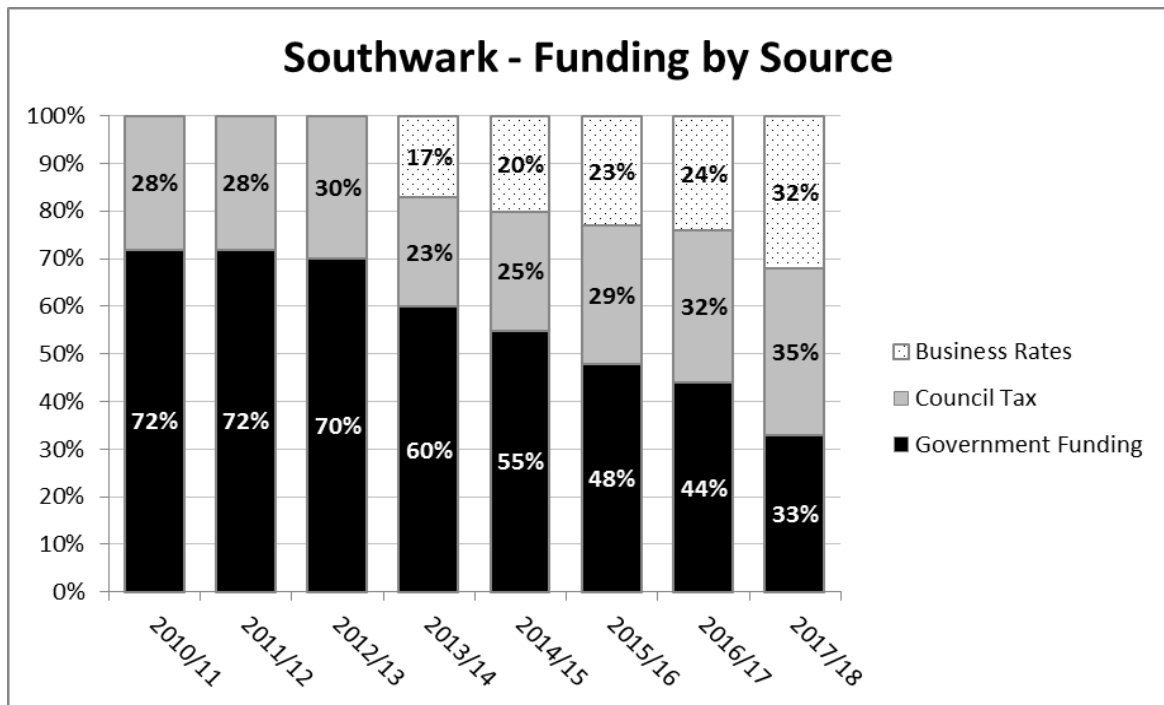
48. The council is committed to the fairer future promise to "keep council tax low". The Southwark element of council tax has been frozen since 2008-09 and the authority has been able to maintain the seventh lowest level of council tax in London, despite

having incurred the largest reduction in government grants. During this same period, the GLA element has reduced by 10.9% and as a consequence Southwark tax payers are paying less in 2016-17 than they did in 2008-09. Throughout this period, the government applied a cap on any council tax increase of 2% per annum and required a local referendum for any increases at or above this level. This level has not been exceeded by Southwark to date and the cap remains in place for 2017-18, albeit increased to 5% to reflect the additional adult social care precept.

49. In 2016-17, and in line with government guidance, the council applied a 2% precept to help fund adult social care. Of the 33 London boroughs, 26 took advantage of this precept. For 2017-18, government has extended the adult social care precept to allow for 6% over the next three years with no more than 3% in each of the first two years. Within this report, it is recommended that a 3% precept be applied for 2017-18, in light of the substantial pressures on adult social care service.
50. Given the pressures on council finances, the reducing levels of reserves and the continued year on year reductions in spending power as assessed by DCLG, the section 151 officer is recommending a 1.99% increase in the Southwark element of council tax for 2017-18. This is in addition to the adult social care 3% precept.
51. Ten of the thirteen inner London Boroughs increased their council tax in 2016-17, 26 out of 33 across London. Since 2008-09 only two boroughs have not increased council tax. This is indicative of the growing stress across local authorities in London.
52. As demonstrated in the chart below, the proposed increase in the council element of council tax remains below the charge it would have been if CPI (inflation) had been applied each year from 2010-11.



53. It can be seen from the chart below that the proportion of the council's resources raised locally through council tax, and more recently from retained business rates, has grown significantly, with a substantial decline in the proportion of funding from government.



54. The impact of the increase in Council Tax of 4.99% will mean that:

- 82% of residents (103,000 households) will see a council tax bill rise of less than £1 per week.
- 70% of the residents receiving support through the local council tax relief scheme (CTRS) will pay no more than 20p extra per week.
- the council tax reduction scheme will continue to ensure that over 7,000 eligible pensioners will continue to receive 100% relief and will see no rise in their council tax bills.

55. The Greater London Authority (GLA) has announced the intention to increase the GLA precept element of council tax in the 33 London boroughs by £4.02 (1.5%) for 2017-18. This entire precept increase will be applied to the policing budget. The final precept will not be confirmed until the Mayor's final draft budget is considered by the London Assembly on Monday 20 February. For a Band D property this equates to £0.08p a week. This has been included in the table below.

56. The table below shows the maximum increases in council tax payable for 4.99% increase assuming no discounts or benefits, and including the GLA precept.

No of occupied properties	Banding	Per week £	Per 10 month instalment £	Per 12 month instalment £	Per Year £
10,695	Band A	0.65	3.36	2.80	33.62
35,128	Band B	0.75	3.92	3.26	39.21
32,320	Band C	0.86	4.48	3.73	44.83
22,070	Band D	0.97	5.04	4.20	50.44
15,315	Band E	1.19	6.16	5.13	61.64

No of occupied properties	Banding	Per week £	Per 10 month instalment £	Per 12 month instalment £	Per Year £
5,878	Band F	1.40	7.28	6.07	72.85
4,015	Band G	1.62	8.40	7.00	84.06
569	Band H	1.94	10.08	8.40	100.88

Council tax collection

57. In December 2016 Cabinet agreed a recommendation that, based on collection performance in previous years and to date in 2016-17, a 97.20% assumed collection rate in 2017-18 would give the best estimate of the likely value to be obtained from the demands issued in April 2017.
58. The collection fund forecast outturn position is a surplus of £2m and this has been accounted for in the council tax calculations for 2017-18.

Education and schools related grants

59. Officers are continuing to work through the implications of the complex settlement for schools and education. The Education Support Grant (ESG) is ending in September 2017. This grant of £2.6m (2016-17) supported education services such as school improvement. A transitional ESG of £0.7m is available for 2017-18 and a small element of the funding is transferred to the Dedicated Schools Grant.
60. At the 19 January 2017 Schools Forum, reports were presented to request funding for these previous ESG funded services from the Dedicated Schools Grant for 2017-18. These were supported by the Schools Forum, to enable services to transition to new ways of working under new funding model during the coming year. This means that the assumed adverse impact in ESG funding of £0.9m can be removed from the final budget proposals (was previously within Appendix A).
61. The dedicated schools grant (DSG) funds schools budgets, high needs pupil support in schools and alternative provisions and early years providers as well as a small element held to fund central services. The DSG has increased in line with increasing pupil numbers; however, cost pressures continue within high needs budgets. The implications of the settlement are currently being worked through and will be reported to the Schools Forum.
62. There is a new national early years funding formula in place for 2017-18. The government is proposing the phased introduction of a new national funding formula for schools from 2018-19. Furthermore, a new local funding scheme proposed for 2017-18 for pupils with additional learning needs aims to improve the targeting of resources.

Children's, Adults' and Public Health budget pressures

63. As reported to cabinet in November 2016 and February 2017, the Children's, Adults' and Public Health services are experiencing significant pressures on their revenue budgets. These pressures are created by a combination of demand and cost pressures and severe reductions in government grant for these statutory responsibilities as well as to the council as a whole. Nationally, pressures on social care linked to pressures in the NHS are recognised, but these pressures far exceed

the resources announced in the government settlement. In total, an estimated adverse variance of £15m is forecast.

64. It should be noted that significant management action has been taken and controls are in place. A budget recovery board is overseeing the management actions. Appendix G sets out this work in more detail.
65. The indicative budget agreed at council assembly in February 2016 proposed Adult Social Care savings and income generation for 2017-18 at £12.2m and commitments of £1.7m resulting in a proposed net impact of a budget reduction of £10.5m for 2017-18. Based on 2015-16 experience and 2016-17 monitoring, the December 2016 report to cabinet had proposed that Adult Social Care savings planned for 2017-18 be deferred to provide sufficient time for the budget recovery actions to be completed. This budget report now proposes savings of £5.6m for Adult Social Care, and also recognises the additional demand and cost pressures for Adult Social Care. The net impact of this is a £6.005m budget increase for Adult Social Care, which reflects the allocation of new resources for Adult Social Care, including the one-off Adult Social Care Support grant of £1.577m, Adult Social Care Precept of £2.7m and improved Better Care Fund of £1.658m.
66. There are considerable pressures in 2016-17 for Children's Services and this is despite protection for Children's Services budgets in 2016-17. Rising demand including protecting children from sexual exploitation, a sharp reduction in secure care places provided by government and pressures such as unaccompanied asylum seeking children have all contributed to the overspend. In 2017-18, it is proposed that Children's Services are protected from making savings as they work towards recovering the budget position and reducing spend in line with resources available. Management action is in hand for controllable areas and further plans are in development including innovation to evolve the services for current needs and context.
67. Public Health is funded through a ring-fenced specific grant. In 2016-17, the Public Health service is expected to overspend in the region of £1.6m as a result of a reduction in government grant to a service which is demand led and largely operates to NHS contracts that novated to the council when the function transferred. There is an expectation that this overspend of the ring-fenced grant will be recovered through savings in 2017-18 as new contracts come into effect and this is reflected in the commitment and savings schedules. In addition, this report indicates the need to achieve further efficiencies in 2017-18 of £690k to reflect the 2017-18 further reduction in government grant.

Commitments, efficiencies, income generation and savings

68. In addition to the necessary commitments, throughout the council's budget preparation cycle, further efficiencies, savings and income generation options are presented for consideration to deliver a balanced budget. The report of 24 January showed a gap of £1.82m. This has been updated for the following changes:

Item	Change £000	Schedule Ref
Reduction in contribution to the Modernisation reserve	(200)	119
Reduction in contribution to the Regeneration reserve	(200)	120
Reduction in the impact of NNDR assessments on the council's own property liability	(250)	126

Item	Change £000	Schedule Ref
Savings arising from 2016-17 implementation of youth and play restructuring	(750)	276 & 413
Removal of requirement for ESG provision (paragraph 60)	(900)	App A line removed
Increase in commitment for London Living Wage and increase of scale for lower graded staff	100	121
Revised calculation of impact of Autumn Statement grant	180	Appendix A
Revised calculation of the impact of changes in National Insurance	200	125
Total change	(1,820)	

69. The 2017-18 proposals for each department are described within the departmental narratives in Appendix B, with the detailed schedules presented in Appendices C, D, E and F. These proposals are summarised in the table below.

Department	Budget 2016-17 ⁽¹⁾ £000	Commit- ments £000	Efficiencies £000	Income £000	Savings £000	Total Change £000	% of Dept Budget
Children's and Adults' Services Total: made up of:	170,144	13,308	(3,711)	0	(4,252)	5,345	3.1
<i>Adults' Services</i>	82,930	11,558	(1,301)		(4,252)	6,005	7.2
<i>Children's Community</i>	86,294	100				100	0.1
<i>Safety</i>	920		(70)			(70)	(7.6)
<i>Public Health</i>	0	1,650	(2,340)			(690)	0.0 ⁽²⁾
Environment and Leisure	70,046	100	(4,580)	(1,505)	(150)	(6,135)	(8.7)
Housing and Modernisation	64,872	3,343	(2,686)	(182)	(679)	(204)	(0.3)
Chief Executive's	8,658		(565)	(493)		(1,058)	(12.2)
Finance and Governance	19,779	85	(1,655)	(300)		(1,870)	(9.5)
Corporate	(62,183)	5,730	(5,700)			30	
Total	271,316	22,566	(18,897)	(2,480)	(5,081)	(3,892)	

⁽¹⁾ Note, budgets include depreciation, internal recharges

⁽²⁾ Public Health is funded from grant and so has a net budget of zero. The gross expenditure for Public Health is £30,757k. The efficiencies include £690k for the reduction in grant.

70. Officers will continue to work to provide better context to inform future budget proposals, as requested at the OSC meeting on 30 January 2017. The 2016-17 budget book is now included as a background paper to this budget report.

Use of reserves and balances

71. The council retains a level of earmarked reserves and these are reported each year within the annual statement of accounts. These reserves are maintained to fund:

- invest to save opportunities, which form part of the modernisation agenda and are expected to deliver future ongoing revenue savings;

- investment in regeneration and development where spend may be subject to unpredictable market and other factors;
 - exceptional items or pressures which are difficult to predict and which are not included in revenue budgets or within the capital programme.
72. The budget proposals for 2017-18 include a planned release of reserve of £3.7m. For a number of years, the council has planned for the use of reserves to help smooth the impact of government funding reductions and other budget pressures especially during the period of austerity. Not only has this helped to protect council services but it has also allowed time to transition towards new ways of working and productivity improvements.
73. The level of balances remains subject to the scrutiny of the section 151 officer who must ensure that any one off contributions to the budget are appropriate and affordable. In previous years, this judgment has been facilitated by the availability of unused contingency funds as budgets have met their targets. While the Section 151 officer considers that £3.7m is an appropriate contribution for 2017-18, this now incurs a greater level of risk given the requirement to offset emerging cost pressures in adult social care.
74. The continued use of balances and reserves to support revenue expenditure cannot be considered to be sustainable. The end of year position is shown in the table below. In addition to the £21m reduction in 2015-16, current projections would indicate a further reduction of £18m in 2016-17 for:
- the impact of enhanced voluntary redundancy as part of the council's modernisation
 - the £6.2m planned use of reserves to support the 2016-17 budget
 - known commitments
 - the estimated budget forecast position for Children's and Adults' services.

Summary of earmarked reserves	Balance as at 31/03/2015 £000	Net movement in reserves £000	Balance as at 31/03/2016 £000	Estimated closing balance as at 31/03/2017 £000
Corporate projects and priorities	16,866	(7,294)	9,572	
Service reviews and improvements	14,495	(5,140)	9,355	
Capital programme and other capital investment	30,345	(3,523)	26,822	
Strategic financing, technical liabilities and future financial risks	29,645	(868)	28,777	
Total	91,351	(16,825)	74,526	56,000*

*note: excludes DSG ring-fenced reserves.

75. The position will be kept under review, and at this time the availability of similar resources to support the budget in 2018-19 will present a challenge. While this approach may be acceptable during such an unprecedented period of funding reductions, the annual use of balances to contribute towards base budgets is not sustainable.

Corporate contingency

76. It is proposed that the corporate contingency of £4m be maintained to support emerging budget pressures during the year. In the current and previous years, this contingency has been essential to manage in year demand and cost pressures.

2018-19 and 2019-20

77. In February 2016 and in response to the government's four year funding settlement, Council Assembly approved indicative budgets for 2017-18 and 2018-19. In the context of the late announcement of the four year settlement and uncertainty over other government funding moving forward (e.g. Public Health Grant, New Homes Bonus, Business Rates Reset), it was not considered appropriate to set an indicative budget for 2019-20.
78. The November 2016 report presented the basis of a model through to 2019-20. The plan for the three years to 2019-20 requires extensive work to deliver efficiencies and improved use of resources. In order to balance the budget fully in the period to 2019-20, further efficiencies, income generation and savings plans will be required. This work will build on the 2017-18 budget proposals and will be developed early in 2017-18. The Fairer Future Medium Term Resources Strategy will continue to be reviewed as more information becomes available and officers continue to work on the future years' budget savings targets to bring the council to a balanced budget in 2018-19 and 2019-20. These will be subject to further cabinet reports during 2017-18.

Consultation

79. High level consultation was conducted on the three year budget proposals for 2016-17 to 2018-19. The consultation responses received were consistent with prior years' consultations, and were used to inform the 2017-18 indicative budget proposals. The analysis was reported to cabinet and council assembly.
80. Since then, consultation on the voluntary and community strategy has been conducted to ensure that all sections of the VCS could contribute to the development of the strategy, and a series of four open invitation listening events was held which attracted over 200 people. The listening events took place in an atmosphere of good will. There was also recognition of the need to find new ways of making the most of diminishing budgetary resources. There has also been consultation on the development of the policy and policy drafts through the Health and Wellbeing Board, Children's and Adults Board, the Forum for Equalities and Human Rights, the council's departmental commissioning network and the council/VCS Liaison Group.
81. Following the 2016-17 budget proposals consultation on the youth sector has resulted in over 600 responses.

82. In a change to prior years' practice, the council has consulted a wider range of business rate payers, including large, medium and small scale business rate payers.
83. Where consultation with individuals is required as part of discussions on their individual circumstances this approach will continue.

Overview and scrutiny

84. Cabinet has responsibility for drafting the budget and policy framework for approval by council assembly. This includes publishing proposals and taking into account any response from overview and scrutiny committee in drawing up firm proposals for submission to the council.
85. The Overview and Scrutiny Committee (OSC) met on 30 January 2017 to consider the 2017-18 general fund budget proposals as presented to cabinet on 24 January 2017. OSC received presentations from cabinet members and were able to ask questions and seek clarification as necessary.
86. The OSC committee made five recommendations which are reported below and the cabinet is asked to consider these recommendations.

Ref	Recommendation
1	That the monitoring process for delivering savings and efficiencies in Children's and Adult Social Care should include updates to Overview and Scrutiny Committee in June and November 2017 – this should include any concerns arising from discussions at budget recovery board.
2	That the Cabinet works with the NHS to change accessibility rules and manage demand to ensure public health spending is kept under control. This would include work to ensure Southwark residents are accessing care that meets their needs but also reduces unnecessary costs.
3	That there is a review of the voluntary redundancy scheme to ensure it is cost effective and that it can be accessed by low paid staff.
4	That the cabinet carries out external consultation with service users, their families and voluntary sector groups regarding changes to Adult Social Care Services. This should be in addition to consultation with staff and individuals whose care packages might be subject to review.
5	That the cabinet member for environment and the public realm works with local housing associations and private managing agents to improve waste management services available to residents through exploring options around Southwark council waste contracts.

Next steps

87. This report presents a balanced budget proposal for the cabinet to submit to Council Assembly on 22 February 2017, in accordance with the constitution.

Fees and charges

88. The setting of fees and charges is a key decision. Under Part 3C of the constitution full cabinet is responsible for the approval of new fees and charges and agreement of charging levels in line with the medium term resources strategy. Some fees for permits and licences are delegated to Chief Officers.

89. In the past the agreement of changes to existing fees and charges has been completed by multiple reports to Cabinet Members for individual decision making where this is permitted. To minimise the bureaucracy of preparing multiple individual fees and charges reports for each portfolio holder, which can result in delay in implementing the fees at the start of the financial year this 2017-18 budget report to cabinet includes a schedule of fees and charges to be agreed. This should improve transparency for residents and service users.
90. The proposals are consistent with the Fairer Future Medium Term Financial strategy to review discretionary fees and charges annually, and to increase to a level, at a minimum, that is equal to the most appropriate London average (e.g. inner London, family, groupings etc) except where this conflicts with council policy, would lead to adverse revenue implications or would impact adversely on vulnerable clients, and to increase all fees and charges capped by statute to the maximum level the cap allows.
91. Some charges may be further reviewed during the year. For example, adult learner fees will be reviewed for 1 September 2017 to keep in line with the appropriate London average, as information becomes available for the new academic year.
92. The assessed rate for Homecare per hour (Adult Social Care) should be updated to the new average cost after the care at home procurement is finished. This is seen as a review to the cost of service, not a change in the fairer contributions policy (which allows for annual review of the assessed cost of service)
93. Appendix H presents the proposed fees and charges for agreement by cabinet.

COMMUNITY IMPACT STATEMENT

94. The council works in accordance with the single public sector equality duty contained within section 149 of the Equality Act 2010. This means the council must have due regard to the need to eliminate unlawful discrimination, harassment and victimisation, and advance equality of opportunity and foster good relations between different groups.
95. Transparency and fairness form part of the seven budget principles and are an underlying principle in the Council Plan. As with the budget for 2017-18 and for previous years, each department will undertake equality analysis/screening on its budget proposals ahead of the final decisions being taken. Where screenings identify potential impacts more detailed analysis is being carried out.
96. Undertaking equality analysis helps the council to understand the potential effects that the budget proposals may have on different groups. The analysis also considers if there may be any unintended consequences and how any of these issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts.
97. For many services the budget proposals will include efficiencies which have staffing implications. As specific proposals are brought forward, and at each stage of implementation thereafter, the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
98. Equality analysis will continue through the cycle of planning and implementation of these budget proposals. In line with our Public Sector Equality Duty, any changes to

services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. The equality analyses have been considered across the council to look for any cumulative impacts.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

99. The constitution determines that cabinet consider decisions regarding the strategic aspects of the regulation and control of the council's finances. The council has a legal obligation to set a balanced budget on an annual basis as prescribed in the Local Government and Finance Act 1992 and associated Regulations. The issues contained in this report will assist in the future discharge of that obligation.
100. The council is required under section 149 of the Equality Act 2010 to have due regard to the need to:
 - Eliminate unlawful discrimination harassment and victimisation
 - Advance equality of opportunity between people who share protected characteristics and those who do not
 - Foster good relations between people who share protected characteristics and those who do not.
101. Decision makers must understand the effect of policies, practices and decisions on people with protected characteristics.
102. Equality analysis is the mechanism by which the council considers these effects. The report sets out how it is proposed equality analysis will be undertaken in relation to the budget proposals.
103. It is essential that cabinet give due regard to the council's duty under the Equality Act 2010 and the implications for protected groups in the context of that duty in relation to this decision and future decisions on the budget proposals.

REASONS FOR URGENCY

104. The cabinet is required to prepare a budget proposal for submission to council assembly. This is the last cabinet meeting before Council Assembly on 22 February 2017. The council is required to set a lawful budget by 11 March 2017.

REASONS FOR LATENESS

105. Under the council's constitution there is a requirement for the overview and scrutiny committee to review and challenge budget proposals and this took place on 30 January 2017. Their recommendations are now reflected in this report. It was anticipated that the final local government settlement would be released before 31 January, and that the report could be updated to reflect this. Unfortunately as at 1 February the settlement has not been issued. The budget presented on 24 January showed a £1.8m gap and additional time has been required to formulate budget

options to present a balanced budget to minimise the impact on Southwark residents.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Revenue Monitoring Report incorporating Updated Medium Term Financial Strategy and Treasury Management 2016-17	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
http://moderngov.southwark.gov.uk/documents/s64608/Report%20Revenue%20Monitoring%20Report%20incorporating%20Updated%20Medium%20Term%20Financial%20Strategy%20and%20Treasury%20.pdf		
Policy and Resources 2016-17 to 2018-19 (27 January 2016 cabinet meeting)	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
http://moderngov.southwark.gov.uk/documents/b50006581/Supplemental%20no.%202%20Wednesday%2027-Jan-2016%2016.00%20Cabinet.pdf?T=9		
Council's Fairer Future Budget Principles approved by cabinet (September 2015).	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
http://moderngov.southwark.gov.uk/documents/s56454/Report%20and%20appendices%202016-17%20PR%20Scene%20setting.pdf		
Policy and Resources Strategy 2017-18 (13 December 2016 Cabinet Meeting)	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
http://moderngov.southwark.gov.uk/ieListDocuments.aspx?CId=302&MId=5376&Ver=4		
Policy and Resources Strategy 2017-18 (24 January 2017 Cabinet Meeting)	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
http://moderngov.southwark.gov.uk/documents/s66194/Report%20Policy%20and%20Resources%20Strategy%202017-18.pdf		
2016-17 budget book	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
http://www.2.southwark.gov.uk/downloads/download/4602/budget_book_201617		

Background Papers	Held At	Contact
2016-17 fees and charges reports	160 Tooley Street PO Box 64529 London SE1P 5LX	Jennifer Seeley 020 7525 0695
http://www.2.southwark.gov.uk/info/10016/key_documents/3932/fees_and_charges		

APPENDICES

No.	Title
Appendix A	2017-18 Budget Proposals
Appendix B	Supporting Departmental Narratives for Budget Proposals
Appendix C	Proposed Commitments 2017-18
Appendix D	Proposed Efficiencies and Improved Use of Resources 2017-18
Appendix E	Proposed Income Generation 2017-18
Appendix F	Proposed Savings Impacting on Service Delivery 2017-18
Appendix G	Children's and Adults Services Budget Recovery Board
Appendix H	Proposed Fees and Charges (see separate Appendix H pack)

AUDIT TRAIL

Cabinet member	Councillor Fiona Colley, Cabinet Member for Finance, Modernisation and Performance	
Lead officer	Duncan Whitfield, Strategic Director of Finance and Governance	
Report author	Jennifer Seeley, Director of Finance	
Version	Final	
Dated	3 February 2017	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Director of Law and Democracy	Yes	Yes
Strategic Director of Finance and Governance	N/A	N/A
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	3 February 2017	

APPENDIX A

2017-18 Budget Proposals

	2016-17 Budget £m	2017-18 Budget Proposals £m
Resources		
Retained Business Rates	(60.7)	(74.3)
Business rates top-up	(45.3)	(33.9)
Revenue Support grant	(73.5)	(57.8)
Total Settlement Funding Assessment (DCLG)	(179.5)	(166.0)
New Homes Bonus	(15.1)	(13.1)
Public Health Grant	(29.0)	(28.2)
Autumn Statement measures grant	(3.2)	(2.3)
New – Improved Better Care Fund		(1.7)
New – Adult Social Care Support Grant (one year only)		(1.6)
Specific grants	(47.3)	(46.8)
Total Government Funding	(226.8)	(212.8)
Business Rate Retention growth	(4.6)	(8.7)
Business Rate Retention collection fund surplus		(3.9)
Council Tax baseline	(83.2)	(87.5)
Increase in Council Tax by 1.99%		(1.8)
ASC Council Tax precept (2% in 2016-17, 3% in 2017-18)	(1.7)	(4.4)
Council Tax collection fund (surplus) / deficit	(2.4)	(2.0)
Total revenue from council tax	(91.9)	(108.3)
Total funding before contribution from balances	(318.7)	(321.1)
Contribution from balances	(6.2)	(3.7)
A . Total Resources	(325.0)	(324.8)
Previous Years Budget	326.1	325.0
Inflation		
Employees (1% p.a.)	1.7	1.7
NI changes	0.5	See line 125
Contractual inflation including LLW	2.8	2.0
Commitments and Contingency:		
Corporate contingency (maintaining the existing budget of £4m)		
Growth and Commitments	13.3	22.6
Changes in grant related expenditure	7.0	
B . Budget before savings and efficiencies	351.4	351.2
Net Shortfall before savings and efficiencies (Current year A+B)	26.5	26.4
Proposals		
Effective use of resources and efficiencies	(13.80)	(18.9)
Income Fees and Charges	(10.0)	(2.5)
Other Savings	(2.6)	(5.1)
C. Total proposals	(26.4)	(26.4)
D. Total budget (Current Year B + C)	325.0	324.8
E. Funding Shortfall / (Surplus)	0	0

Subject to roundings

APPENDIX B

SUPPORTING NARRATIVE FOR BUDGET PROPOSALS

CHIEF EXECUTIVE

Overview

- B.1. The Chief Executive's department comprises the Regeneration, Planning and External Affairs divisions along with the Chief Executive's Office.
- B.2. The department leads on the council's delivery of regeneration and building a strong local economy, which is bringing about thousands of new homes, jobs and opportunities across the borough, making our neighbourhoods places in which people are proud to live and work.
- B.3. The total general fund revenue budget for the department is £8.720m. Savings proposed for 2017-18 financial year are £1.058m. These will be achieved through more efficient and smarter ways of working including staff reorganisation, management reconfiguration, better use of resources and proposals to raise income.

Regeneration

- B.4. Regeneration has identified total savings of £251k for 2017-18.
- B.5. Savings of £108k arise from a re-alignment of the staffing structure and reduction in running expenditure.
- B.6. The division will be seeking to maximise its income, generating additional income of £108k from a review of rents charged for commercial properties.
- B.7. Further income of £35k will be generated from charging for services provided through partnerships associated with major regeneration projects across the borough.

Planning

- B.8. Planning has identified total savings and additional income of £425k.
- B.9. Savings of £75k will arise from a review of the organisational staffing structure.
- B.10. Additional income of £350k will be generated from a number of sources. These include additional Community Infrastructure Levy (CIL) administration fee income, a review of planning fees to bring Southwark more in line with other central London boroughs as per the MTRS, and provision of additional in-house planning consultancy services.

External Affairs Division

- B.11. The new External Affairs Division incorporates the Cabinet Office and Communications. The office was formed following the reorganisation of the Chief Executive Office in 2016 and the subsequent reconfiguration of functions that provide support for cabinet members, with the administrative function, forming

part of a wider policy and communications team to jointly support cabinet and the council's communication with residents and the wider public. The Division will manage marketing and campaign spending by overseeing expenditure which currently sits in departmental budgets..

B.12. The External Affairs Division, which has a net budget of £1.523m, is proposing total savings of £382k.

B.13. Savings will be achieved through a review of functions and activities that take proper account of future expectations for the office and delivery of Council Plan targets.

Equalities Assessment

B.14. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

CHILDRENS' AND ADULT'S SERVICES AND PUBLIC HEALTH

Overview

- B.15. Children's and Adults' Services represents approximately two thirds of the council's budget. The department delivers statutory functions on behalf of the council to our most vulnerable local residents. This is against a backdrop of rising demand and interdependencies with other public services, most notably the NHS, and a reduction in government grants. Southwark council is committed to safe services and high quality care and has introduced arrangements to support this commitment such as the Southwark Ethical Care Charter and safe caseloads for social workers. This comes at a cost and, whilst it is right to do this, it is not recognised in funding to the council from government.
- B.16. The department is managing a large programme of efficiency initiatives and is mindful that the pace of change must allow for the correct fulfilment of obligations to appropriate consultation, procurement and value for money assessments, and implementation in ways that appropriately mitigate inherent risks and treat our residents with dignity and respect.
- B.17. Some of the planned efficiencies are contingent on cooperation by NHS partners, transforming care pathways and the NHS fairly sharing the cost of care in the community for health care needs. Some savings originally profiled in February 2016 to take effect in 2017-18 and 2018-19 have been deferred by one year to allow for continued engagement with NHS partners to achieve the required outcomes.
- B.18. The department has strong plans to achieve savings in the medium term, including in collaboration with the council-wide Modernise programme and working with the community and voluntary sector in Southwark to redesign the local offer to residents. The department has also identified for 2017-18 new efficiencies totalling £3.6m and savings of £4.4m, due to the council's need to provide services within a reduced funding settlement from government.

Education

- B.19. The service is funded by a combination of Education Services Grant (ESG), Dedicated Schools Grant (DSG) and core budget. For 2017-18 there are significant changes to ESG of £2.6m which funds a combination of direct education related services and support costs, some of which relates to retained duties for all schools and some for general duties relating to our maintained schools. With ESG rolled into DSG and new specific grants, additional funding is being sought from Southwark Schools Forum and Maintained Schools. This will provide time for a new service delivery model to be developed, to meet new requirements expected from government in 2018-19.
- B.20. For Education core funding there are significant changes in funding occurring. However, measures have been brought forward in 2017-18 to meet cost pressures, most notably with regard to working with Schools Forum to develop and fund measures to help mitigate Special Educational Needs (SEN) Home to School Transport pressures.
- B.21. The DSG largely directly funds schools budgets, SEND provision and also early years settings. A small element of this is retained to fund council services such as Admissions and Behaviour Services. The Education team continues to work

very closely with Southwark Schools Forum and our maintained schools to agree appropriate funding going forward. Funding can be provided centrally across all funding blocks of the DSG but new restrictions are being imposed by the government on Early Years settings. Changes are expected under the new National Funding Formula in 2018-19 meaning that the council will need to develop an approach to how these services are maintained and funded in the future.

- B.22. The council also works with Southwark Schools Forum on the management and allocation of funding for Schools (including Academies and Free Schools), SEN and Alternative Provision providers and Early Years settings. There are pressures across all of the main areas of funding. The government is currently consulting on phase II of its new National Funding Formula and whilst it has indicated that there will be some protection available in 2018-19, significant reductions are being modelled from 2019-20, hitting inner London, including Southwark, harder than elsewhere in the country.

Children's Social Care

- B.23. The service has a budget of £50m, but there are cost pressures with regard to demand for placements, and also with regard to staffing given the need to maintain caseloads at a safe level and the challenges in retaining and recruiting social workers, especially in London. In line with other Local Authorities, the number of children looked after has increased, in Southwark from 475 as at 31 March 2016 to 502 as at 31 December 2016. There has also been an increase in the number of children in residential placements, including secure care, as government reduces its commissioned secure provision. The approach agreed in 2016-17 was that the budget for Children's Services would be protected for three years. Whilst this approach continues for the service it needs to operate within the allocated budget for 2017-18. Management action has been taken and controls are in place. Further plans are being actively developed to evolve the service for even better outcomes and value for money, including for example, innovation bids for Care Leavers and Family Group Conferencing for children open to the service.

Adult Social Care

- B.24. Southwark is proud to be an Age Friendly Borough, supporting our elders and family carers so that later life is enjoyable and that Southwark benefits from their contribution to community life. Older people are being well supported to be able to stay in their homes or in Extra Care Housing with flexible care and support rather than in residential care homes. Treating people with dignity and respect is at the heart of our approach.
- B.25. Southwark Council is investing in the local social care workforce through the Southwark Ethical Care Charter which is ensuring that home care workers are paid the London Living Wage, paid for travel time between calls and offered guaranteed hours contracts rather than zero hour contracts. Whilst this is clearly the right thing to do, there is no government funding for this approach and the cost to the council is around £4m. This is a significant cost pressure but is considered an important foundation to safe and sustainable care for our vulnerable residents.
- B.26. Services to people with learning disabilities and mental health needs continue to be transformed to modernise our services and deliver better value for money.

Non-care elements of support packages (e.g. accommodation and overheads) are being actively reviewed by commissioners to achieve better value. The care elements of support packages are being reviewed by social workers to ensure that they reflect the national eligibility criteria introduced by the Care Act and the best outcomes possible within our resources. Even after proposed changes, Southwark will still be a council that funds these services well compared to our comparator group and our approach is person-centred.

- B.27. Working closely with Southwark NHS Clinical Commissioning Group (CCG), Adult Social Care is continuing to establish integrated community care services in the form of Local Care Networks and joint commissioning will ensure better value for money. Southwark CCG is supporting Adult Social Care, through the Better Care Fund, to deliver system-wide benefits and through the application of Continuing Health Care funding. Our shared values and vision for integrated health and social care, as set out in our local Five Year Forward View, is the pathway and we will navigate the way forward together.

Comparative Spend

- B.28. Southwark's spending on social care can be compared to 15 other London councils which make up Southwark's statistical neighbours. Although there may be some differences in the population make up which could influence these measures, the statistical neighbour group takes account of this. The following figures are taken from official 2015-16 Adult Social Care returns.
- B.29. Southwark is spending 18.9% above the average for Learning Disabilities gross expenditure per head of adult population at £133.01 versus average of £111.91.
- B.30. Southwark is spending 15.8% above the average for direct payments based on gross expenditure per head of population, at a figure of £38.61 versus average of £33.35. If Southwark were able to ensure that care needs were being met but reduced direct payments spend by 10% to £34.75, the council would still funding this at 4.2% above the average.
- B.31. The following weekly unit costs are net, so are affected by both the gross cost and the extent to which there are NHS contributions for continuing health care needs and joint funding.

Type	Southwark £	Average £	Southwark spend to average spend %
residential and nursing care for Younger PD and Younger LD (18 to 64 year olds)	1,340.62	1,237.00	+8.4
residential and nursing care for Older People (65 years and older)	989.91	708.32	+39.8
disabilities and older people together residential and nursing care for all clients	1.132.52	890.12	+27.2

Public Health

B.32. The public health grant supports services for sexual health, substance misuse, obesity, smoking, health checks, children's health visitors, school nursing, free healthy school meals, libraries and community sports. Our ambition for better public health outcomes permeates the council plan and is being delivered at scale across the borough. There has been much commissioning activity to ensure value for money going forward as NHS contracts that novated over to the council on transfer of the Public Health function are replaced with council contracts and to ensure that we live within significantly reduced means as government grant is reduced.

Equalities Assessment

- B.33. Initial equalities analysis has been undertaken for each proposal. Consultations have been and will be undertaken for proposals relating to service changes, where appropriate. Impact is mitigated by alternative offers of services, support or personal budgets as per service user choice in line with Care Act eligibility. This is set down in national legislation and Government guidance; other services are discretionary and universal.
- B.34. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. The equality analysis is under way and will be collated across the department to look for any cumulative impacts. In line with the process across the council, information on equality analysis will be shared with decision-makers for consideration before any decisions are taken.
- B.35. Southwark Council's Fairer Future Promises are reflected in the proposals set forth as is a shift upstream to prevention and early help, recognising the evidence base and the outcomes that can be achieved by offering our residents good universal services.

ENVIRONMENT AND LEISURE

Overview

B.36. The Environment and Leisure department delivers services that make a real difference to the everyday lives of all residents and visitors. The majority of our operations are frontline services: they physically improve the environment, they provide opportunities for health and enjoyment, support knowledge and learning or help improve safety and confidence. The department comprises two directorates, Environment and Leisure. The directorates are supported by a Service Development team that provides essential support services, specialist advice, research and project assistance.

A More Efficient Environment and Leisure Department

B.37. The department aims to make Southwark's neighbourhoods great places to live, places that are clean, safe and vibrant and where activities and opportunities are accessible to all. The department's approach to achieving savings follows the budget principles by focusing on core provision of quality services, efficiency savings, smarter procurement and robust contract management. The department is also seeking to increase income by raising demand for chargeable services.

B.38. The department's activities are governed by the council values as set out in the Council Plan. Our ambition as a department is to be led by these in everything we do. These values place our residents at the heart of the Council Plan, and therefore at the heart of our business plan too.

B.39. The Council Plan sets out ten fairer future promises. The Environment and Leisure Department supports or leads on five of these, as set out below:

- Value for Money – We will continue to keep Council Tax low by delivering value for money across all our high quality services.
- Free swimming and gyms – We will make it easier to be healthier with free swimming and gyms for all residents
- A greener borough – We will protect our environment by diverting more than 95 per cent of waste away from landfill, doubling the estates receiving green energy and invest in our parks and open spaces.
- Safer communities – We will make Southwark safer with increased CCTV and more estate security doors.
- Revitalised neighbourhoods – We will revitalise our neighbourhoods to make them places in which we can all be proud to live and work, transforming Elephant and Castle, the Aylesbury and the Old Kent Road.

B.40. The budget for environment and leisure services in 2016-17 is £70m. The department over the last five years has achieved savings of £20.1m. It has engaged in a rigorous and thorough analysis of its resources, competences and service delivery requirements to maintain high standards, amidst the significant constraints posed by funding reductions. It has planned and structured the work of its directorates, divisions and teams in a manner that allows them to achieve key objectives and ensure that service delivery exceeds expectations in a changing and challenging environment.

- B.41. The savings options will be delivered alongside the considerable capital spend across the department. This spend delivers a raft of improvements ranging from a new athletics centre in Southwark Park, top quality children's play areas across the borough and significant investment in the leisure centres through to improved cycle infrastructure, CGS projects and highway and footway improvements. Additional revenue funding is proposed to support expansion of playground provision arising from Parks and Top Quality Play commitment.
- B.42. For the forthcoming year, 2017-18, the department has identified a number of options as follows:
- £4.58m from efficiencies and improved use of resources
 - £1.5m from income generation
 - £150k from savings impacting on service delivery

Efficiencies and Improved Use of Resources

- B.43. Efficiency savings have been identified by undertaking reviews of structures and functions and increasingly adopting a multi-disciplinary approach (a move from single functional silos to functionally flexible and adaptive teams) which maximises the skills and professionalisms of staff in service delivery. The reorganisations will aim to streamline management functions, review and make better use of resources (including skills and knowledge) and will result in efficiency savings of £1.1m.
- B.44. Other efficiency savings include a £650k reduction in waste management costs arising mainly from an anticipated reduction in waste tonnage. The council's waste strategy includes a programme of waste minimisation involving improved awareness and education which are expected to complement each other and focus on controlling the growth rate of waste produced and its subsequent disposal.
- B.45. It is also proposed to reconfigure the warden service and management to provide a visible presence in appropriate areas whilst increasing environmental enforcement capabilities to crack down on environmental crime such as fly tipping, graffiti, dog fouling and littering and achieve savings of £320k.
- B.46. The department has also made savings of £75k from managing energy procurement and increased efficiency of infrastructure.
- B.47. It is also proposed to make efficiency savings of £1.1m within the Leisure directorate through more economic and efficient specifications in a number of service contracts and improved use of capital resources.
- B.48. Prior year action to deliver efficiencies and savings in the Youth and Play services have contributed £750k in 2017-18.

Income Generation

- B.49. This council, like a number of others, is adopting a more commercial approach to its activities which also means ensuring better outcomes for its residents. The department is aligning its income generating activities to its corporate plans and objectives in order to develop a sustainable income stream so as to protect its

frontline services. The department is proposing to generate additional income of £1.5m in 2017-18.

- B.50. The department will continue with the structured implementation of the additional licensing scheme for houses in multiple occupation and of the selective licensing scheme for privately rented properties. Licensing fees will be designed to incentivise and reward co-operation from landlords in a bid to improve the quality of the stock and living conditions of private rented sector. This is expected to generate additional income of £400k.
- B.51. The department will also seek to expand its income streams by proactively marketing its services such as the collection and disposal of commercial waste; introducing a self-financing events service and increasing income from events hires; redeveloping and potentially expanding marina facilities in Greenland Dock; receiving highway licensing and management fees arising from major regeneration projects and income from solar panel installations on viable sites. These are expected to result in savings of approximately £1m.
- B.52. Parking bay suspension fees will be increased to a level, at a minimum, that is equal to the most appropriate London average in line with the Medium Term Resources Strategy 2016-17 to 2018-19. Marina fees have been reviewed and increased except for the berthing fees for current resident berth holders where the agreed reducing discount is applied.

Savings Impacting on Service Delivery

- B.53. The department will manage its trees in a reasonable, sensible and cost-effective way and is proposing to reduce tree inspection frequency and intervention levels without detrimentally impacting on its overall tree inspection regime and managing risk at an acceptable level by identifying, prioritising and undertaking safety work according to level of risk.

Conclusion

- B.54. In delivering these savings and income proposals, the department has sought to minimise any detrimental impact on service delivery. The budget proposals have been developed in line with the cabinet's budget principles, and they will deliver the best value for money possible whilst maximising the use of existing assets. The department's proposals are based on service need and demand with the aim of protecting front-line services and supporting the needs of our residents.

Equalities Analysis

- B.55. The Environment and Leisure department offers and delivers a diverse range of services that shape the everyday experience of residents in the borough. Any savings proposals that may have a negative impact on the wider community or reduce the level of services offered have to be closely examined both in terms of community impact and the general duties of the Equality Act.
- B.56. We have sought to do all we can to protect and offer continuity for front line operational services, especially where they have an impact on vulnerable residents. However, the majority of our services are front line and changes and reductions to service delivery are inevitable in order to meet the scale of savings required. The proposals set out here seek to make savings and efficiencies

through increased income generation, back office reductions, improved processes, leaner staffing structures and negotiating better value for money from our contractors.

- B.57. An equality screening process has been completed on all the proposals to ensure that we have properly considered any impact there may be on specific groups and those with protected characteristics. Each of the proposals has been risk assessed and none has been assessed as high risk in terms of equalities impact.
- B.58. The proposals to increase marina fees are proposed to be in line with the London average and have been assessed in terms of equalities as a low risk. The potential expansion of Greenland Dock has been assessed and is also considered a low risk. The proposals to reconfigure the Wardens services have been assessed as a low risk but should issues emerge during future implementation these will be considered.

FINANCE AND GOVERNANCE

Overview

- B.59. The Finance and Governance Department includes the Director's office which provides strategic leadership for the department and section 151 responsibilities, Exchequer Services which encompasses revenues and benefits, housing rent collection, as well as the financial transaction processing teams, the Law and Democracy division responsible for Electoral services, Constitutional and Community Council support, and legal services, Professional Financial Services (including finance, audit and procurement teams) and the Finance, Information and Governance Team.
- B.60. In supporting the Fairer Future promises of the council, the department's vision is to "make a positive difference everywhere we engage" and to be "efficient and effective in all that we do". Specifically, Finance and Governance endeavours to help the council to "manage every penny as carefully as local families look after their own household budgets". This budget proposes efficiency savings and income generation of £1.95m for a total budget of £20.27m.

Efficiencies and Improved Use of Resources

- B.61. The efficiency savings across the department are mainly made up of staffing related savings which reflects the fact that over 70% of the overall expenditure budget is staffing costs. These staffing savings are arising as a result of consolidating the impact of the enhanced voluntary redundancy scheme, reorganisations in the in the context of becoming a more efficient organisation, changing what we do and how we work to become an organisation fit for the future.
- B.62. In addition to the staffing related savings, £0.16m of the savings proposed are related to reducing training budgets and audit and professional fee budgets.

Income Generation

- B.63. The income generation proposals of £0.3m for Exchequer Services relate to the recovery of housing benefits overpayments and debt recovery charges.
- B.64. Professional financial services are proposing a commitment of £0.08m to reflect the fact that the responsibility for housing benefit fraud investigation has moved to the DWP and the consequential reduction in the proceeds of crime income budget.

Equality Analysis

- B.65. As specific proposals are brought forward, and at each stage of implementation thereafter, the impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
- B.66. Equality analysis will for an integral part of the set up arrangements of the Enforcement Agency Service.

HOUSING AND MODERNISATION

Overview

B.67. Housing & Modernisation (H&M) comprises: Asset Management, Communities, Resident Services, Customer Experience and Modernisation. There are also a number of functions that are not service specific which fall under the heading of Central Services. The provision of services such as income management (rents, tenant and homeowner service charges and garage rents, etc.) and the in-house repairs contractor, Southwark Building Services, fall within the remit of Finance & Governance and Environment & Leisure respectively, following the council's strategic management restructure in autumn 2015.

B.68. In delivering the council's vision, as outlined in the Fairer Future Promises, the department aims to maximise investment in the housing stock, build new council homes at council rents and improve performance in all core service areas. We aspire to work closely with residents to deliver consistently high quality services, achieve better value for money and continue to support the most vulnerable residents, particularly those in temporary housing need. Activities are primarily focused on:

- Ensuring council housing is warm, dry and safe including a kitchen and bathroom renewal programme.
- Delivering an improved and customer orientated housing repairs service, including an enhanced voids letting standard.
- Delivering an enhanced homeowner service and ensuring that charges are accurate and fair.
- Tackling fraud and ensuring that homes are allocated to those in genuine housing need.
- Increasing housing supply and reducing the use of temporary accommodation.
- Improving the customer experience and increasing digital service delivery.
- Delivering efficiency savings and improving value for money.
- Involving customers in the improvement and local management of services.
- Developing the department's equalities framework.

B.69. The department delivers a diverse range of services funded from both the council's General Fund and the ring-fenced Housing Revenue Account (HRA) for landlord services. In developing budget proposals, the department is committed to delivering savings that as far as possible protect frontline service provision. The drive towards greater operational efficiency through service rationalisation/integration and moving towards more cost effective customer transaction routes continues apace and is integral to the achievement of this.

B.70. The total General Fund budget of on which savings are predicated is £64.872m (£41.948m excluding depreciation and recharges) against which £3.547m has been identified for 2017-18, comprising predominantly of efficiency savings of £2.686m. These have largely been identified through revised and more efficient working within the housing service and more collaboratively across the council, streamlining back-office structures and reducing management overheads and pursuing alternative service delivery models. These proposals address a number of key budget themes, such as digital by default, reduce and integrate and managing demand. However, it has not been entirely possible to achieve the required level of savings without some limited impact on service delivery to the

value of £679k. There is also £182k of additional rental income predicated against Tooley Street.

Asset Management

- B.71. The division is predominantly responsible for services funded from the HRA, such as major works and new homes delivery, voids management, repairs and maintenance, compliance and health and safety and other technical works contracts. General Fund services (under new management arrangements), comprise: aids and adaptations, handypersons and private sector housing renewal and empty homes. Service reconfiguration and rationalisation across these functions will deliver savings of £36k.

Communities

- B.72. The division is responsible for consultation and community engagement with council tenants, homeowners and residents, local tenant management organisations, the Mayor's office, work with and funding for the voluntary and community sector (VCS) and support for NRPF clients (No Recourse to Public Funds). The division is also responsible for Prevent (the central government initiative to tackle violent extremism) and community awareness of Child Sexual Exploitation.
- B.73. NRPF is demand-driven and represents a significant and enduring pressure on council resources. The extent of inherited caseload remains problematic but is gradually reducing and more rigorous assessment of new cases presenting has reduced acceptance rates and stabilised the position, but there remains considerable risk in this area which is recognised with a commitment of £2m to address this pressure.
- B.74. Until recently the voluntary sector had been largely protected from the full severity of council funding cuts, but budget savings were necessary in 2016-17 across a range of community related services and the VCS grants/contract budgets to ensure funding was at a more sustainable level going forward. Further savings of £174k have been achieved through reorganisation of the communities division in the community participation and civic office and VCS commissioning for 2017-18.
- B.75. Work continues to bring commissioning together across the council and potentially with the Clinical Commissioning Group (CCG), which would provide further opportunities to streamline service provision, ensure consistency across the piece and deliver further economies.

Resident Services

- B.76. The division is responsible for a range of services that predominantly fall within the HRA, including tenancy management, special investigations, housing strategy/policy and business planning. General Fund services comprise traveller's sites, sheltered, resettlement and supported housing management which have shared funding arrangements with the HRA. Savings of £55k are deliverable within the housing strategy/policy area for 2017-18.

Modernisation

- B.77. The Modernisation division incorporates Information & Data Services division (IDSD), Human Resources (HR), Corporate Facilities Management (CFM) and

Organisation Transformation (OT). These services are of a corporate nature and underpin the modernise agenda of transforming where and how we work in order to better serve our customers and will be achieved by implementing the workforce, IT and workplace strategies agreed by cabinet on 1 November 2016. This will enable us to meet the challenges of the council's digital strategy, eliminate duplication, streamline processes and seek synergies between services and move towards online provision and self-service (both internally and externally), and ultimately deliver improved customer outcomes, whilst realising significant on-going savings.

- B.78. CFM and IDSD consume much of the modernise budget and a key element for both is the current delivery of infrastructure services through third party providers which means that savings options predominately focus on reducing contract spend where feasible, without adversely impacting on the council's service delivery or efficiency, which is challenging.
- B.79. Rationalising the number of CFM service providers to just two for the running of the council's key operational buildings will deliver savings over the medium-term. Aligned to this is the ongoing development of the corporate accommodation strategy, which seeks to rationalise the operational estate and maximise the utilisation of buildings in conjunction with targeted capital investment to reduce future running costs and enhance the asset value. For 2017-18 there are a number of cost saving proposals predicated on volume/activity reductions across a range of goods and services, such as removals and storage, postage, cleaning, catering and consumables totalling £662k in 2017-18.
- B.80. The IT service provision has been reviewed with the key objective to establish a stable, resilient and quality IT service which will deliver a modern, reliable, secure, cost effective technology that supports the digital strategy and enables service transformation across the council. This will require additional investment initially to provide both an enhanced retained client function together with a new service provider from mid 2017. A report to cabinet is scheduled for 7 February 2017 setting out the council's options for the provision of IT services over the medium-term.
- B.81. Reconfiguration and rationalisation of HR services and consolidation of the former Organisation Development and Transformation agendas within a new Organisational Transformation team will deliver a net saving of £186k (£399k gross), after a commitment of £213k to establish base budget funding for the former corporate programme team which has been subsumed into OT.

Customer Experience

- B.82. The division is responsible for a diverse range of functions including the customer service centre (CSC), the council's website, the provision of face to face services for residents through My Southwark Service Points (MSSP) and the new Homeowners service at Market Place. It is also responsible for customer resolution, concessionary travel, registrars and citizenship, coroners and mortuary services and housing solutions (incorporating temporary accommodation).
- B.83. Savings proposals totalling £450k relate to the closure of the Bermondsey MSSP and the gradual transitioning of non-emergency services from the CSC to on-line provision only. The nature of these savings away from face to face and telephone contact to remote provision are deemed to have an impact on service delivery but

are essential to mitigate the service impact in more critical areas of the council's budget.

- B.84. The merger of housing solutions and temporary accommodation provides a new integrated end to end service approach which is delivering further savings of £271k through service rationalisation and improved procurement, together with £500k in the cost of nightly paid accommodation. This latter proposal is predicated on a reduction in bed and breakfast usage and adoption of alternative and cheaper forms of accommodation. This remains dependent on demand remaining stable and there being adequate supply-side availability.

Central Services

- B.85. There are a number of budgets within H&M of a financing/overhead nature that underpin the provision of landlord services without being directly attributable to a particular service area. Within the General Fund, these are predominantly corporate support costs recharged to departments and are uncontrollable at a local level (with savings being predicated corporately). The net controllable budget is only £104k of which savings of £13k are proposed through a reduction in the budget for ad-hoc legal work.

Housing and Modernisation – Equalities Assessment Summary

- B.86. The department undertakes equality analysis/screening on its budget proposals ahead of final decisions being taken. This helps to understand the potential effects that the budget proposals may have on different groups and whether there may be unintended consequences and how such issues can be mitigated. Analysis is also undertaken to consider any cross-cutting and organisation-wide impacts and continues through the cycle of planning and implementation of these proposals
- B.87. In line with our Public Sector Equality Duty, any changes to services arising from these proposals will be implemented in such a way so as to not impact disproportionately on any specific section or group in our community. Where necessary, consultation will be undertaken alongside mitigating actions where necessary. In line with the process across the council, information on the equality analysis will be shared with the relevant cabinet members so it can be considered when decisions are taken. To date no cumulative impacts have been identified through the analysis.
- B.88. Any potential impacts on staff will also have equality analysis undertaken at each stage of implementation to assess their potential impact on different categories of staff in accordance with the council's policies on reorganisation, redeployment and redundancy.

Commitments

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
101	C&A	Adult Social Care	Cllr Livingstone	All	Adult Social Care Support Grant. One off funding for 2017-18.		1,577	No	Yes	Yes	Better management of cost of care with no impact on service users
102	C&A	Adult Social Care	Cllr Livingstone	All	Improved Better Care Fund - earmarked for ASC to ensure that services can support our most vulnerable residents		1,658	No	Yes	Yes	Positive impact by protecting ASC.
103	C&A	Adult Social Care	Cllr Livingstone	All	Winter care pressures, this resource will help to mitigate the winter pressures on adult social care in 2017-18		1,400	No	Yes	Yes	Positive impact.
104	C&A	Adult Social Care	Cllr Livingstone	All	Integration of health and social care		2,000	No	Yes	Yes	Positive impact.
105	C&A	Adult Social Care	Cllr Livingstone	All	Additional funding to reflect London market pressures on range of contracts		1,587	No	Yes	Yes	No impact on service users.
106	C&A	Adult Social Care	Cllr Livingstone	All	Additional funds raised through the application of the adult social care precept to ensure that services can support our most vulnerable residents		2,700	Yes	Yes	Yes	No impact on service users.
107	C&A	Adult Social Care	Cllr Livingstone	All	Further implementation of Southwark Ethical Care Charter		500	No	Yes	Yes	Positive impact on staff and service users.
108	C&A	Adult Social Care	Cllr Livingstone	All	Demand Pressures for clients over 85 year olds		136	No	Yes	Yes	Positive impact on service users.
109	C&A	Public Health	Cllr Livingstone	All	Commitment in recognition that current demand pressures result in spending in excess of the ring-fenced Public Health Grant in 2016-17 to be recovered through savings in 2017-18		1,650	No	Yes	Yes	Funding commitment above ring-fenced grant to avoid negative impact.
110	C&A	Education	Cllr Mills	All	Increase in costs for free healthy school meals and fruit in schools		100	No	Yes		Positive impact.
111	E&L	Cllr Wingfield	Cllr Hargrove	All	Revenue to support expansion of playground provision arising from Parks and Top Quality Play commitment		100	No	Yes		Positive impact.
112	H&M	Modernise (ICT)	Cllr Colley	All	A range of updates, upgrades and enhanced server and system licences to support the enhanced IT infrastructure.		130	Yes	Yes		No impact on service users.
113	H&M	Modernise (Organisation Transformation)	Cllr Colley	All	Budget commitment to support Incorporation of the former Corporate Programmes Unit into Modernisation (was previously funded from reserves)		213	No	Yes		No/minimal impact on staff or service users

Commitments

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
114	H&M	Modernise (ICT)	Cllr Colley	All	ICT re-organisation/restructure - increase in-house capacity to maintain/improve business as usual (BAU) and develop/deliver the council's IT strategy		1,000	No	Yes		Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
115	H&M	Communities	Cllr Colley	All	Commitment to meet demand pressures for No Recourse to Public Funds services		2,000	No	Yes		Positive Impact on service users.
116	F&G	Professional Finance Services	Cllr Colley	All	Removal of audit and fraud recovery of proceeds of crime income target as Southwark is no longer responsible for housing benefit fraud investigation. Removing £85k of total income budget of £125k		85	Yes	Yes		No/minimal impact on staff or service users
117	Corporate	Corporate	Cllr Colley	All	Concessionary fares increases due to inflation and change in usage patterns		300	Yes	Yes		No/minimal impact on staff or service users
118	Corporate	Corporate	Cllr Colley	All	Review of recharges for central services with regard to savings achieved and targeted with equivalent benefit to the HRA		500	Yes	Yes		No/minimal impact on staff or service users
119	Corporate	Corporate	Cllr Colley	All	Contribution to Modernisation reserves for major council projects		300	Yes	Yes		Positive Impact on service users.
120	Corporate	Corporate	Cllr Colley	All	Contribution to Regeneration and Development reserves for major council projects		300	Yes	Yes		Positive Impact on service users.
121	Corporate	Corporate	Cllr Colley	All	Increase in London Living Wage and alignment of pay for lower graded staff		350	Yes	Yes		Positive Impact on service users.
122	Corporate	Pensions	Cllr Colley	All	Apprentice levy on large employers being introduced in April 2017 to fund three million new apprentices nationwide by 2020		500	Yes	Yes		Positive Impact on service users.
123	Corporate	Insurance	Cllr Colley	All	Increase in LPFA Levy		100	No	Yes		No/minimal impact on staff or service users
124	Corporate	Insurance	Cllr Colley	All	2% increase in insurance premium tax		80	No	Yes		No/minimal impact on staff or service users

Commitments

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary	
125	Corporate	Corporate	Cllr Colley	All	National Insurance changes		1,700	No	Yes		No/minimal impact on staff or service users	
126	Corporate	Corporate	Cllr Colley	All	Estimated cost of NNDR revaluation on council administrative and operational buildings, subject to appeal		1,000	Yes	Yes		No/minimal impact on staff or service users	
127	Corporate	Corporate	Cllr Colley	All	Reduction in HB and CTB related admin grants		600	Yes	Yes		No/minimal impact on staff or service users	
							<u><u>22,566</u></u>					

Efficiencies and Improved Use of Resources

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
201	C&A	Adult Social Care	Cllr Livingstone	All	Reorganisation of social work staffing	(2)	(90)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
202	C&A	Adult Social Care	Cllr Livingstone	All	Cease non-statutory client affairs deputyship function.	(3)	(94)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
203	C&A	Adult Social Care	Cllr Livingstone	All	Review and remodelling of appointeeship caseholding to reduce/externalise Southwark held appointeeship cases	(2)	(57)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
204	C&A	Adult Social Care	Cllr Livingstone	All	Efficiencies through greater use of universal services, including using link workers to help service users access third sector provisions in the borough		(50)	No	Yes	Yes	Impact mitigated by signposting to third sector provision.
205	C&A	Adult Social Care	Cllr Livingstone	All	Efficiencies in placement costs through successful negotiation of non-care elements in residential care and supported accommodation rates with providers. This will bring costs in line with benchmarking.		(930)	No	Yes	Yes	Impact mitigated by costs met by Housing Benefit and other contributions for non-care costs.

Efficiencies and Improved Use of Resources

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206	C&A	Adult Social Care	Cllr Livingstone	All	Commissioning and contracting efficiencies in Mental Health.		(80)	No	Yes	Yes	New placement arrangements for individuals requiring support - negotiation of better placement arrangements with providers should mean no or minimal impact for service users.
207	C&A	Community Safety	Cllr Hargrove	All	Community Safety Partnership service re-organisation.	(2)	(70)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
208	C&A	Public Health	Cllr Livingstone	All	Integrated tariff pricing and channel shift for sexual health services		(1,500)	No	Yes	Yes	Mitigates impact on service users through for example shift to 24 hour access to testing online.
209	C&A	Public Health	Cllr Livingstone	All	Change in referral pathway and remuneration for tobacco control		(100)	No	Yes	Yes	Targeting of prevention activity should lead to positive impacts for those that need more targeted support.
210	C&A	Public Health	Cllr Livingstone	All	Change in referral pathway and remuneration for healthy weight		(50)	No	Yes	Yes	Targeting of prevention activity should lead to positive impacts for those that need more targeted support.
211	C&A	Public Health	Cllr Livingstone	All	Review of the health checks service		(150)	No	Yes	Yes	More targeted service focused on primary care should lead to no or minimal impact on service users.
212	C&A	Public Health	Cllr Livingstone	All	Rationalisation of the substance misuse services		(540)	No	Yes	Yes	Savings built into reprocurement of contract mitigate any potential impact.

Efficiencies and Improved Use of Resources

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
213	E&L	Culture	Cllr Situ	All	Complete a total review of the library service to streamline and modernise service provision without closing libraries	(5)	(200)	No	Yes	Yes	No impact on service users, savings on back office costs. Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
214	E&L	Culture	Cllr Situ	All	Review the arts and events staff structure and arts grants	(3)	(205)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
215	E&L	Regulatory Services	Cllr Hargrove	All	Reconfiguration of division into functionally flexible and adaptive teams with a multi-disciplinary approach to responding to council priorities	(1)	(65)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
216	E&L	Energy and Sustainability	Cllr Wingfield	All	Reduced energy prices and increased efficiency of infrastructure		(75)	Yes	Yes		No/minimal impact on staff or service users
217	E&L	Parks and Leisure	Cllr Hargrove	All	Refocus area repairs and maintenance priorities to optimise opportunities within the existing capital programme		(60)	Yes	Yes		No/minimal impact on staff or service users
218	E&L	Parks and Leisure	Cllr Hargrove	All	Review use of existing capital budget contribution in line with new contractual arrangements for leisure facilities maintenance		(140)	Yes	Yes		No/minimal impact on staff or service users

Efficiencies and Improved Use of Resources

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
219	E&L	Parks and Leisure	Cllr Hargrove	All	Anticipated savings from new Leisure Management Agreement		(850)	No	Yes		No/minimal impact on staff or service users
220	E&L	Parks and Leisure	Cllr Wingfield	All	Efficiencies arising from the specification of the new Grounds Maintenance contract		(50)	Yes	Yes		No/minimal impact on staff or service users
221	E&L	Parks and Leisure	Cllr Hargrove/Cllr Wingfield	All	Review new parks and leisure management structure	(5)	(200)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
222	E&L	Waste and Cleansing	Cllr Wingfield	All	Reduce waste service communications programme		(50)	Yes	Yes		No/minimal impact on staff or service users
223	E&L	Regulatory Services	Cllr Wingfield	All	Provision of CCTV service to assist the parking contractor in accordance with legislation		(105)	No	Yes		No/minimal impact on staff or service users
224	E&L	Libraries & Heritage	Cllr Situ	All	Library and Heritage Management team restructure	(1)	(50)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
225	E&L	Waste and Cleansing	Cllr Wingfield	All	Remodel waste PFI waste tonnage growth from 1.5% per annum to 1.2% per annum.		(600)	No	Yes		No/minimal impact on staff or service users

Efficiencies and Improved Use of Resources

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
226	E&L	Regulatory Services	Cllr Hargrove	All	Review of Warden management	(1)	(70)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
227	E&L	Regulatory Services	Cllr Hargrove	All	Reconfigure the warden service to provide a visible presence in appropriate areas whilst increasing our environmental enforcement capabilities to crack down on environmental crime such as fly tipping, graffiti, dog fouling and littering.	(6)	(250)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
228	E&L	Regulatory Services	Cllr Hargrove	All	Review departmental overheads		(100)	No	Yes		No/minimal impact on staff or service users
229	E&L	Regulatory Services	Cllr Wingfield	All	Reduced expenditure arising from adoption of modern ways of parking enforcement and increased income arising from the increase in cashless payments (in line with Council policy)		(350)	No	Yes		No/minimal impact on staff or service users
230	E&L	Regulatory Services	Cllr Wingfield	All	Project based Air Quality Assessments to the extent permitted by parking legislation.		(200)	No	Yes		No/minimal impact on staff or service users
231	E&L	Regulatory Services	Cllr Wingfield	All	Cease discount offered for paying for parking by phone, and savings on parking meter collection costs		(210)	No	Yes		No/minimal impact on staff or service users
232	E&L	Waste and Cleansing	Cllr Wingfield	All	Funding of additional street cleaning staff during leafing season to enable parking enforcement to continue.		(100)	No	Yes		No/minimal impact on staff or service users

Efficiencies and Improved Use of Resources

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276	E&L	Culture	Cllr Hargrove	All	Complete the reconfiguration of youth and play services while maintaining agreed level of grants to voluntary providers.	(6)	(650)	Yes	Yes	yes	The delivery of youth and play provision has a direct community and equalities impact on large sections of the boroughs residents. Extensive consultation has been carried out and incorporated into the new strategy, engaging with children, young people and their families to identify their priorities for activities. Although there are direct impacts, these have been mitigated by taking a broad and balanced approach, and as such the strategy should minimise impact and enhance positive opportunities. Where specific decisions are to be made about provision individual equality and community and equality analysis will be carried out in line with the council's procedures. Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
233	H&M	Customer Experience	Cllr Cryan	All	Service reconfiguration and rationalisation and procurement efficiencies – merged housing solutions/temporary accommodation	(7)	(271)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

Efficiencies and Improved Use of Resources

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
234	H&M	Modernise (HR and Organisation Transformation)	Cllr Colley	All	Service reconfiguration and rationalisation – HR and Organisational Development and Transformation		(137)	Yes	Yes		Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
235	H&M	Modernise (ICT)	Cllr Colley	All	Service reconfiguration and rationalisation	(1)	(60)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
236	H&M	Modernise (ICT)	Cllr Colley	All	IT user volume reduction and control		(55)	Yes	Yes		No/minimal impact on staff or service users
237	H&M	Modernise (ICT)	Cllr Colley	All	MFD and telephone call volume reduction and control		(40)	Yes	Yes		No/minimal impact on staff or service users
238	H&M	Modernise (ICT)	Cllr Colley	All	Contract renegotiation and cost reduction – voice/date, hosted services and secure login system		(200)	Yes	Yes		No/minimal impact on staff or service users
239	H&M	Modernise (ICT)	Cllr Colley	All	Contract renegotiation and cost reduction – software licences		(300)	Yes	Yes		No/minimal impact on staff or service users
240	H&M	Modernise (CFM)	Cllr Colley	All	Operational estate rationalisation programme		(110)	Yes	Yes		No/minimal impact on staff or service users

Efficiencies and Improved Use of Resources

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241	H&M	Modernise (CFM)	Cllr Colley	All	FM services re-procurement	(2)	(72)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
242	H&M	Modernise (CFM)	Cllr Colley	All	Service reconfiguration and rationalisation – postal services		(60)	Yes	Yes		No/minimal impact on staff or service users
243	H&M	Modernise (CFM)	Cllr Colley	All	Reconfigure staff catering arrangements		(35)	Yes	Yes		No/minimal impact on staff or service users
244	H&M	Modernise (CFM)	Cllr Colley	All	Stationery and consumables reduction and control alongside a review of stationery core supplier list - pursue cheaper procurement options		(40)	Yes	Yes		No/minimal impact on staff or service users
245	H&M	Modernise (CFM)	Cllr Colley	All	Review of cleaning and security service levels across operational estate		(30)	Yes	Yes		No/minimal impact on staff or service users
246	H&M	Modernise (CFM)	Cllr Colley	All	Review of removals and storage arrangements		(40)	Yes	Yes		No/minimal impact on staff or service users
247	H&M	Modernise (ICT)	Cllr Colley	All	Renegotiation of wide area network (WAN) contract		(150)	No	Yes		No/minimal impact on staff or service users
248	H&M	Modernise (CFM)	Cllr Colley	All	Reduction in postage charges - cease using first class mail		(25)	No	Yes		No/minimal impact on staff or service users

Efficiencies and Improved Use of Resources

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
249	H&M	Modernise (CFM)	Cllr Colley	All	Restructure/rationalisation - recruit to critical operational/technical posts with consequent reduction of 4 posts overall	(4)	(220)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
250	H&M	Modernise (CFM)	Cllr Colley	All	Invest to Save - installation of hand dryers at Tooley Street offers on-going contractual saving over current provision		(30)	No	Yes		No/minimal impact on staff or service users
251	H&M	Modernise (HR)	Cllr Colley	All	Overachievement of savings as part of an ambitious remodelling of the HR function which has resulted in a reduction in employee costs of c.20% and further savings across the baseline budget.		(138)	No	Yes		No/minimal impact on service users.
252	H&M	Modernise (Organisation Transformation)	Cllr Colley	All	Deletion of two posts through the voluntary severance scheme (year 1). The work of the team is under review in order to deliver the requirements of the new workforce strategy.	(2)	(124)	No	Yes		No/minimal impact on service users.
253	H&M	Customer Experience	Cllr Cryan	All	Reduce usage/cost of nightly paid accommodation through alternative provision (estate voids, private rented sector) and unified TA procurement through H&M.		(500)	No	Yes		No/minimal impact on staff or service users
254	H&M	Asset Management	Cllr Cryan	All	Rationalisation of the newly combined Specialist Housing Service comprising: Adaptations, Handypersons, Private Sector Renewal/ Empty Homes.		(36)	No	Yes		No/minimal impact on staff or service users
255	H&M	Central Services	Cllr Cryan	All	Reduction in legal contingency budget		(13)	No	Yes		No/minimal impact on staff or service users
256	CE	Planning	Cllr Williams	All	Continued rationalisation of the planning organisational structure in line with natural turnover of staff and changing demands for the service		(75)	Yes	Yes		No/minimal impact on staff or service users

Efficiencies and Improved Use of Resources

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257	CE	Regeneration	Cllr Williams	All	Realignment of staffing resources to support major programmes of work and reorganisation of property services		(100)	Yes	Yes		No/minimal impact on staff or service users
258	CE	External Affairs Division	Cllr John	All	Review of function and activity		(382)	Yes	Yes		Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
259	CE	Regeneration	Cllr Williams	All	Reduce various running costs		(8)	No	Yes		No/minimal impact on staff or service users
260	F&G	Exchequer Services	Cllr Colley	All	Review and rationalise FTSS structure in the context of an increase in electronic transactions. Review of key processes supporting IT and productivity levels within the area	(2)	(75)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
261	F&G	Exchequer Services	Cllr Colley	All	Housing Benefits processing – implementation of Universal Credit reduced the volume of staff required for processing HB	(8)	(320)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

Efficiencies and Improved Use of Resources

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262	F&G	Exchequer Services	Cllr Colley	All	Local support services – reduction in support activities and integration of new income collection functions to provide economies in scale in the Rightfully Yours and similar teams	(1)	(50)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
263	F&G	Exchequer Services	Cllr Colley	All	Move towards becoming a cashless council by 2017-18 including review of bullion office services	(4)	(150)	No	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
264	F&G	Law and Democracy	Cllr John	All	Realignment of staffing budgets in prior year and review of staffing structure to provide a more efficient use of resources across law and democracy division incorporating legal, constitution and land charges	(6)	(310)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
265	F&G	Law and Democracy	Cllr John	All	Cease or reduce undertaking work upon which service departments place a low priority, or if services could be provided more cheaply externally	(2)	(100)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

Efficiencies and Improved Use of Resources

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
266	F&G	Law and Democracy	Cllr John	All	Review of support services following restructure of division	(2)	(60)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
267	F&G	Law and Democracy	Cllr John	All	Review fees through revised service agreements with client departments		(75)	Yes	Yes		No/minimal impact on staff or service users
268	F&G	Law and Democracy	Cllr John	All	Review provision of training to take advantage of lower cost and free provision provided via contracts		(20)	Yes	Yes		No/minimal impact on staff or service users
269	F&G	Professional Finance Services	Cllr Colley	All	Staff savings of £257k in 2017-18 through impact of voluntary redundancies. This is a reduction of a 5 posts in 2017-18 across PFS; equivalent to a 6% reduction in FTE. Note this in addition to a 35% reduction in posts in finance in 2016-17.	(5)	(257)	Yes	Yes		No/minimal impact on staff/service users.
270	F&G	Professional Finance Services	Cllr Colley	All	Deletion of apprentice post, in anti fraud team, and deletion part year of anti fraud grade 10 post (from 01/10/17). Two posts from team of 9	(2)	(43)	Yes	Yes	Yes	No/minimal impact on staff/service users.
271	F&G	Finance and Information Governance	Cllr Colley	All	Permanent reduction in one post that has been held vacant pending savings; this equates to a 5% reduction in FTE across the division.	(1)	(55)	No	Yes	Yes	No/minimal impact on staff or service users
272	F&G	Finance and Information Governance	Cllr Colley	All	Reduction in departmental sponsorship scheme of professional training across Finance, Legal and Exchequer Services from total budget of £50k.		(10)	No	Yes		No/minimal impact on staff or service users
273	F&G	Finance and Information Governance	Cllr Colley	All	Reduction in external audit core fees (£100k) and external audit grants fee (£30k)		(130)	No	Yes		No/minimal impact on staff or service users

Efficiencies and Improved Use of Resources

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary	
274	Corporate	Corporate	Cllr Colley	All	Review of existing debt structure for 160 Tooley Street, including further reduction in General Fund debt liabilities, subject to agreement with external auditors		(2,000)	Yes	Yes		No/minimal impact on staff or service users	
275	Corporate	Corporate	Cllr Colley	All	Review of council's minimum revenue provision in order to reduce revenue costs for 2017-18 onwards by extending repayment periods of depreciation subject to agreement with external auditors		(3,700)	No	Yes		No/minimal impact on staff or service users	
							<u>(18,897)</u>					

Income Generation

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
301	E&L	Culture	Cllr Situ	All	Introduce a self-financing events service and increased income from events hires		(225)	No	Yes		No/minimal impact on staff or service users
302	E&L	Waste and Cleansing	Cllr Wingfield	All	Increase income from expansion of commercial waste service in response to demand		(40)	Yes	Yes		No/minimal impact on staff or service users
303	E&L	Energy and Sustainability	Cllr Wingfield	All	Income from additional solar panel installations at sites to be identified		(10)	Yes	Yes		No/minimal impact on staff or service users
304	E&L	Regulatory Services	Cllr Wingfield	All	Additional income from highway licensing and management fees arising from major regeneration projects		(150)	Yes	Yes		No/minimal impact on staff or service users
305	E&L	Parks and Leisure	Cllr Wingfield	Surrey Docks	Marina fees reviewed and increased except for the berthing fees for current resident berthholders where the agreed reducing discount is applied.		(60)	Yes	Yes		No/minimal impact on staff or service users
306	E&L	Parks and Leisure	Cllr Wingfield	Surrey Docks	Redevelopment and potential expansion of marina facilities in Greenland Dock		(100)	No	Yes		No/minimal impact on staff or service users
307	E&L	Regulatory Services	Cllr Hargrove	All	Continued implementation of additional licensing scheme for houses in multiple occupation and of the selective licensing scheme for private rented properties		(400)	No	Yes	No	Positive impact on the community in driving up standards in PRS accommodation
308	E&L	Regulatory Services	Cllr Wingfield	All	Bring charges for parking bay suspension to inner London average		(70)	No	Yes		No/minimal impact on staff or service users
309	E&L	Regulatory Services	Cllr Wingfield	All	Income from private contractors for the right to access the public realm during construction works		(400)	No	Yes		No/minimal impact on staff or service users
310	E&L	Parks and Leisure	Cllr Hargrove	All	Extra income from café and concessions procurement		(50)	No	Yes		No/minimal impact on staff or service users
311	H&M	Modernise (CFM)	Cllr Colley	All	Increase rental income for occupation of Tooley Street by Clinical Commissioning Group (CCG)		(107)	No	Yes		No/minimal impact on staff or service users

Income Generation

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
312	H&M	Modernise (CFM)	Cllr Colley	All	Generate income from lettings		(75)	No	Yes		No/minimal impact on staff or service users
313	CE	Planning	Cllr Williams	All	Additional Community Infrastructure Levy (CIL) service charge income arising from continuing stream of developments		(100)	No	Yes		Positive impact on the community
314	CE	Planning	Cllr Williams	All	Additional planning fee income in line with continued increase in demand and increase in fees (set nationally)		(125)	No	Yes		No/minimal impact on staff or service users
315	CE	Planning	Cllr Williams	All	Review of fees for pre-planning advice		(75)	No	Yes		No/minimal impact on staff or service users
316	CE	Planning	Cllr Williams	All	Provision of additional in-house planning consultancy for council projects		(50)	Yes	Yes		No/minimal impact on staff or service users
317	CE	Regeneration	Cllr Colley	All	Ongoing review of commercial rents to renew and replace leases and to reduce running costs		(108)	No	Yes		No/minimal impact on staff or service users
318	CE	Regeneration	Cllr Williams	All	Charging for services provided through partnerships associated with major regeneration projects borough wide		(35)	Yes	Yes		No/minimal impact on staff or service users
319	F&G	Exchequer Services	Cllr Colley	All	Create internal enforcement agents for debt recovery (new service)		(200)	No	Yes	Yes	Equality analysis will form an integral part of the set up arrangements for the Enforcement Agency Service.
320	F&G	Exchequer Services	Cllr Colley	All	An increase to the original income generation proposal - HB overpayment recovery - increase income on debt recovery (subject to future government welfare benefit changes including universal credit)		(100)	No	Yes		No/minimal impact on staff or service users

(2,480)

Savings Impacting on Service Delivery

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
401	C&A	Adult Social Care	Cllr Livingstone	All	Review of day care provision for people with learning disabilities, including the review of managed account provider services (MAPS), to align with duties under the Care Act and to develop options for alternative provision		(537)	No	Yes	Yes	Consolidation of day services into a single day centre offer sufficient capacity in new arrangements to minimise any potential impact.
402	C&A	Adult Social Care	Cllr Livingstone	All	Rationalisation of the personal budgets offer through applying a 10% deflator across care groups to bring in line with comparator authorities. Implementation over review cycle to ensure that the impact on each individual client is mitigated appropriately.		(410)	No	Yes	Yes	Any impact to be mitigated by reviews of care packages.
403	C&A	Adult Social Care	Cllr Livingstone	All	Rationalisation of respite offer for people with learning disabilities, to align with duties across the Care Act	(9)	(350)	No	Yes	Yes	Any impact to be mitigated by reviews of care packages.
404	C&A	Adult Social Care	Cllr Livingstone	All	Rationalisation of transport provision to align with national statutory duty		(375)	No	Yes	Yes	Any impact to be mitigated by reviews of care packages.
405	C&A	Adult Social Care	Cllr Livingstone	All	Rationalisation of equipment provision to align with statutory duty. Non-statutory equipment will need to be purchased by clients/families or provided via local charities		(900)	No	Yes	Yes	Any impact to be mitigated by reviews of care packages.
406	C&A	Adult Social Care	Cllr Livingstone	All	Rationalisation of commissioned services previously funded by Supporting People grant which is no longer provided by government. Targeting remaining funding on those who will benefit most from this enhanced housing support to move on into mainstream housing.		(1,680)	No	Yes	Yes	Impacts mitigated by targeting at those most in need and move into mainstream housing.

Savings Impacting on Service Delivery

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
407	E&L	Parks and Leisure	Cllr Wingfield	All	Reduce tree inspection frequency and intervention levels	(1)	(50)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.
413	E&L	Culture	Cllr Hargrove	All	Explore opportunities for alternative delivery for youth service where appropriate following community sector interest at certain sites.		(100)		Yes	Yes	The delivery of youth and play provision has a direct community and equalities impact on large sections of the boroughs residents. Extensive consultation has been carried out and incorporated into the new strategy, engaging with children, young people and their families to identify their priorities for activities. Although there are direct impacts, these have been mitigated by taking a broad and balanced approach, and as such the strategy should minimise impact and enhance positive opportunities. Where specific decisions are to be made about provision individual equality and community and equality analysis will be carried out in line with the council's procedures. Community sector delivery will be assessed for its positive impact on the community.
408	H&M	Communities	Cllr Hargrove	All	Contract renegotiation and cost reduction – VCS commissioning	(1)	(74)	Yes	Yes	Yes	No/minimal impact on staff or service users
409	H&M	Communities	Cllr Hargrove	All	Reduced staffing – Community Participation and Civic Office	(2)	(100)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures.

Savings Impacting on Service Delivery

24 January Cabinet Report New Reference	Department	Division	Member	Ward	Description	2017-18 FTE	2017-18 £000	Included in indicative Three Year Budget (Council Assembly February 2016)?	Screening Completed	Detailed Equality analysis required through implementation or undertaken at this stage?	Screening summary
410	H&M	Customer Experience	Cllr Colley	All	Move to online only provision for some appropriate non-emergency services – Customer Services	(6)	(229)	Yes	Yes	Yes	Potential impacts on staff. As specific proposals come forward and at each stage of implementation thereafter the different impacts on different categories of staff will be assessed in accordance with the council's reorganisation, redeployment and redundancy procedures. Impact mitigated by support to those without access to online services through use of telephone or face to face for those that need it and signposting to for example libraries and digital hubs that provide support and training to help people to access online services.
411	H&M	Customer Experience	Cllr Colley	All	Remove residual Bermondsey My Southwark Service Point (MSSP) budgets following 2016-17 closure		(221)	No	Yes		No/minimal impact on staff or service users
412	H&M	Resident Services	Cllr Cryan	All	Rationalisation of corporate/housing strategy functions within H&M - former homelessness prevention grant savings can be released in year 1, but funding for fixed-term post to be retained until 2018-19 for Temporary Accommodation (TA) strategy.		(55)	No	Yes		No/minimal impact on staff or service users

(5,081)

APPENDIX G**CHILDREN'S AND ADULTS' SERVICES BUDGET RECOVERY BOARD**

- G.1. The council has faced very significant cuts to grant funding from government and as a result has a very challenging programme of efficiencies to bring our spend closer to the reality of our new, much reduced, means.
- G.2. Children's and Adults' Services is the largest department within the council and accordingly has the largest challenge. The department is experiencing very significant pressures and the pace of implementation of efficiencies in some areas is not progressing as quickly as needed. Given the vulnerable people that we support, this is inherently difficult.
- G.3. The increased pressures in Adult Social Care, in both level of demand and complexity of need, reflect the service pressures in adult social care being experienced across London and the country, and population increases of older people in Southwark. Implementation of the Care Act has increased levels of referrals, information and advice, and carers assessments. Inflationary market pressures have been felt by providers and the department has sought to protect quality of care and sustain local provision for residents.
- G.4. There are significant budget pressures in children's social care flowing from placements and staffing. There is a plan to reduce in year pressures in these areas and also to identify additional income, to the extent that this is possible given demand pressures and also the need to keep the service safe. The service is therefore developing a range of measures to reduce spend to budget beyond 2016-17 and into 2017-18 and the years beyond.
- G.5. The current financial forecast for the department is projecting a multi-million pound overspend and we need to arrest this immediately to recover our budget position. As reported to cabinet in 1 November 2016, and in a report to 7 February 2017, the Children's, Adults' and Public Health services are experiencing significant pressures on their revenue budgets. These pressures are created by a combination of cost and demand pressures and reductions in Public Health grant at a time when savings also need to be made in the context of wider reductions in resources available to the council as a whole.
- G.6. The Children and Adults Budget recovery board has been established to provide oversight over the significant budget reductions and demand pressures experienced by the Children's and Adults' department and to review management action in year 2016-17 to ensure spend is kept as low as possible consistent with service delivery and client safety. The Board is reviewing measures to address this significant risk for the council and to ensure our statutory duties are fulfilled. It is an example of cross council working to ensure this action has the necessary impact. The Board operates with close consideration of the need to meet the council's statutory duties and manage risk appropriately to ensure a safe service.
- G.7. The Board is also concerned to review the changes required over a longer period to ensure success and sustainability.

- G.8. The board is chaired by the Strategic Director of Finance and Governance, with the Strategic Director of Children's and Adult's Services, and the Chief Executive has a standing invitation.
- G.9. The Board is attended by all Children's and Adults' services directors, supported by the departmental finance managers for the department. In addition, the Director of Law and Democracy and Director of Finance attend.
- G.10. The Board has sought to ensure that the process is as rigorous and transparent as possible such that highlight reports reflect key action areas being undertaken to get the current forecast overspend down, show how actions are being put in place and yielding results, being clear about what we are doing, who is responsible, and importantly providing a status report on how we are doing to reach savings, efficiency, and income generation targets.
- G.11. The Board understands that it has to provide reassurance about the scale of the challenge, and that accurate forecasting is essential. This will include being transparent, but not complacent, about adverse financial predictions.
- G.12. Management action has been taken including:
- Introducing controls over the recruitment of staff, in particular agency staff and also areas operating over establishment
 - Improved management and procurement over residential placements and renewing the Independent Fostering Agency framework arrangements
 - Increasing income levels across a range of areas, most notably unaccompanied asylum seeker claims, housing benefits, inter agency adoption and payments by results
 - Reviewing all relevant placement for continuing health care eligibility and funding
 - For non statutory services and associated roles; making better use of these to reduce external spend, seeking alternative funding and if this is not possible ceasing the service
 - Efficiencies with regard to back office supporting roles and associated costs
 - Reviewing policies on carer allowances where they are more financially generous than statutory requirements and/or statistical neighbours
 - Bidding for innovation grant funding for services where available
 - Introduction of a new scheme of management – changes to permissions and authorisation limits with revised roles and functions for individuals and/or panels.
- G.13. The Board is seeking the most accurate possible financial forecasting in each and every team and service so financial forecasting is updated often and captures the very latest spend, savings and approved commitments.
- G.14. The Board is placing especial emphasis on data quality for placements and commitments, such that new, changes and ending placements/commitments are promptly recorded to maintain an accurate forecast.

Public Health

- G.15. Public Health is funded through a ring-fenced specific grant totalling £28.2m in 2017-18. The allocation has reduced by £3m from 2015-16 to 2017-18, with a

further reduction of £1.4m (5%) indicated by government for the period to 2019-20.

- G.16. There is a continuing demand pressure in sexual health services, despite cost pressures being reduced where controllable through the expansion of community based services and more efficient methods of service delivery. A new London integrated tariff will be in place from April 2017 to reduce the unit costs of appointments and testing, very much in line with local developments in digital services such as on-line sexual health services for confidential home testing which has proven both very popular and effective.
- G.17. Substance misuse services are being rationalised and the health checks team restructured to meet the decrease in public health grant in 2017-18. Referral pathways and remuneration models are being reviewed for services funded by the public health grant to provide service improvements and improved use of resources, to help contain overall public health demand pressures within government grant funding.

PROPOSED FEES AND CHARGES for 2017-18

Department	Service	Schedule Heading	Member	Page
Chief Executives	Planning	Building Control	Cllr Williams	2
		Property Service		4
Children's and Adults'	Adults' Services	Adult Social Care	Cllr Livingstone	6
	Adult Education	Adult Community Learning	Cllr Situ	6
	Children's Services	Early Years Centres	Cllr Mills	7
Environment and Leisure	Waste and Cleansing Services	Waste and Cleansing Services	Cllr Wingfield	8
	Parking Services	Parking Services	Cllr Wingfield	9
	Regulatory Services	Road Network Management	Cllr Wingfield	12
	Regulatory Services	Street Markets	Cllr Wingfield	14
	Traded Services	Pest Control	Cllr Colley	16
	Regulatory Services	Housing Enforcement Residential	Cllr Hargrove	17
	Regulatory Services	Trading Standards	Cllr Wingfield	18
	Regulatory Services	Licensing	Cllr Wingfield	18
	Regulatory Services	CCTV	Cllr Wingfield	26
	Regulatory Services	Highways Enforcement	Cllr Wingfield	26
	Parks and Leisure	Public Parks and BMX fees and Charges	Cllr Wingfield	28
	Parks and Leisure	South Dock Marina	Cllr Wingfield	32
	Parks and Leisure	Cemeteries & Crematorium	Cllr Wingfield	34
	Parks and Leisure	Leisure Centres	Cllr Hargrove	37
	Culture	Library Service Fees	Cllr Situ	48
	Culture	Events and Arts Service	Cllr Situ	51
	Culture	Film Service	Cllr Situ	53
Culture	Youth and Play Service Fees and Charges	Cllr Hargrove	54	
Finance and Governance	Law and Democracy	Local Land Charges Fees - for Local Authority Searches	Cllr Colley	56
Housing and Modernisation	Housing and Modernisation	Resident Services	Cllr Cryan	57
		Homeowner Services	Cllr Cryan	59
		Other Services	Cllr Cryan	61
		Part 1 – Summary of fees fees payable to registration officers	Cllr Colley	63

Chief Executives Department - Fees and Charges 2017-18

Fee / Charge Description	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Building Control						
Fees items (exempt or outside scope of VAT)						
Special and temporary structures licence	mandatory	capped	£150.00	£180.00	20.00%	Benchmarked all other inner London boroughs Dec16
Demolition notices	mandatory	capped	£250.00	£260.00	4.00%	Benchmarked all other inner London boroughs Dec16
Fees items - VATABLE (Note: All fees shown in the table below are Ex-VAT. Appropriate VAT will be added at the time of invoicing/charging.)						
Extension less than 6sqm	mandatory	capped	333.33	500.00	50.00%	Benchmarked all other inner London boroughs Dec16
Extension less than 40sqm	mandatory	capped	458.33	625.00	36.36%	Benchmarked all other inner London boroughs Dec16
Extension between 40-60sqm	mandatory	capped	500.00	708.33	41.67%	Benchmarked all other inner London boroughs Dec16
for each additional 20sqm	mandatory	capped	83.33	100.00	20.00%	Benchmarked all other inner London boroughs Dec16
Basement as extension above plus	mandatory	capped	250.00	266.66	6.66%	Benchmarked all other inner London boroughs Dec16
Attached garage	mandatory	capped	333.33	350.00	5.00%	Benchmarked all other inner London boroughs Dec16
Through lounge	mandatory	capped	166.67	200.00	20.00%	Benchmarked all other inner London boroughs Dec16
Removal chimney Breast	mandatory	capped	166.67	200.00	20.00%	Benchmarked all other inner London boroughs Dec16
Installation of new Wc/Shower/Utility	mandatory	capped	166.67	200.00	20.00%	Benchmarked all other inner London boroughs Dec16
Garage Conversion	mandatory	capped	333.33	350.00	5.00%	Benchmarked all other inner London boroughs Dec16
Replacement windows up to 5 No	mandatory	capped	150.00	166.66	11.11%	Benchmarked all other inner London boroughs Dec16
per extra window	mandatory	capped	8.17	8.33	1.96%	Benchmarked all other inner London boroughs Dec16
re roofing	mandatory	capped	208.33	250.00	20.00%	Benchmarked all other inner London boroughs Dec16
new electrical wiring non competent persons)	mandatory	capped	200.00	300.00	50.00%	Benchmarked all other inner London boroughs Dec16

Chief Executives Department - Fees and Charges 2017-18

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
	request for conveyancing information with reference number provided	Discretionary	capped	£10.00	£10.00	0.00%	Benchmarked all other inner London boroughs Dec16
	request for conveyancing information with no reference number provided	Discretionary	capped	£47.00	£47.00	0.00%	Benchmarked all other inner London boroughs Dec16
	other work less than £5000	Mandatory	capped	£225.00	£291.67	29.63%	Benchmarked all other inner London boroughs Dec16
	Other work value £5000-£10000	Mandatory	capped	£283.33	£354.17	25.00%	Benchmarked all other inner London boroughs Dec16
	Other work value £10000-£20000	Mandatory	capped	£400.00	£437.50	9.38%	Benchmarked all other inner London boroughs Dec16
	Other work value £20000-£30000	Mandatory	capped	£500.00	£550.00	10.00%	Benchmarked all other inner London boroughs Dec16
	Other work value £30000-£40000	Mandatory	capped	£600.00	£666.67	11.11%	Benchmarked all other inner London boroughs Dec16
	Other work value £ 40000-£50000	Mandatory	capped	£700.00	£770.83	10.12%	Benchmarked all other inner London boroughs Dec16
	other work value £50000-£60000	Mandatory	capped	£800.00	£883.33	10.42%	Benchmarked all other inner London boroughs Dec16
	other work value £60000-£70000	Mandatory	capped	£900.00	£1,000.00	11.11%	Benchmarked all other inner London boroughs Dec16
	Other work value £70000-£80000	Mandatory	capped	£1,000.00	£1,104.17	10.42%	Benchmarked all other inner London boroughs Dec16
	Other work value £80000-£90000	Mandatory	capped	£1,100.00	£1,208.33	9.85%	Benchmarked all other inner London boroughs Dec16
	Other work value £90000-£100000	Mandatory	capped	£1,200.00	£1,333.33	11.11%	Benchmarked all other inner London boroughs Dec16
	Other work value £100 000-£120000	Mandatory	capped	£1,300.00	£1,437.50	10.58%	Benchmarked all other inner London boroughs Dec16
	Other work value £120000-£140000	Mandatory	capped	£1,383.33	£1,520.83	9.94%	Benchmarked all other inner London boroughs Dec16
	Other work value £140000-£160000	Mandatory	capped	£1,466.67	£1,625.00	10.80%	Benchmarked all other inner London boroughs Dec16
	Other work value £160000-£180000	Mandatory	capped	£1,550.00	£1,708.33	10.21%	Benchmarked all other inner London boroughs Dec16
	Other work value £180000-£200000	Mandatory	capped	£1,633.33	£1,731.67	6.02%	Benchmarked all other inner London boroughs Dec16

Chief Executives Department - Fees and Charges 2017-18

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
	Other work value Over £200000	Mandatory	fully flexible	based on estimate of work value	based on estimate of work value		Benchmarked all other inner London boroughs Dec16
	1 New dwelling	mandatory	capped	£666.67	£750.00	12.50%	Benchmarked all other inner London boroughs Dec16
	2 dwellings	Mandatory	capped	£900.00	£1,000.00	11.11%	Benchmarked all other inner London boroughs Dec16
	3 dwellings	Mandatory	capped	£1,133.33	£1,250.00	10.29%	Benchmarked all other inner London boroughs Dec16
	4 dwellings	mandatory	capped	£1,366.66	£1,378.72	0.88%	Benchmarked all other inner London boroughs Dec16
	5 dwellings	Mandatory	capped	£1,599.99	£1,600.00	0.00%	Benchmarked all other inner London boroughs Dec16
	6 dwellings	Mandatory	capped	£1,799.99	£1,821.28	1.18%	Benchmarked all other inner London boroughs Dec16
	7 dwellings	mandatory	capped	£1,999.99	£2,042.55	2.13%	Benchmarked all other inner London boroughs Dec16
	8 dwellings	Mandatory	capped	£2,199.99	£2,263.83	2.90%	Benchmarked all other inner London boroughs Dec16
	9 dwellings	Mandatory	capped	£2,399.99	£2,485.11	3.55%	Benchmarked all other inner London boroughs Dec16
	10 dwellings	mandatory	capped	£2,599.99	£2,706.38	4.09%	Benchmarked all other inner London boroughs Dec16
	more than 10 dwellings	Mandatory	capped	based on estimate of work value	based on estimate of work value		Benchmarked all other inner London boroughs Dec16
	flat conversion to form 2 flats	mandatory	capped	£583.33	£750.00	28.57%	Benchmarked all other inner London boroughs Dec16
	plus for additional flat	mandatory	capped	£208.33	£333.33	60.00%	Benchmarked all other inner London boroughs Dec16
Property Services - Fees And Charges 2017/18							
Property Development & Disposals	Property Disposals	Discretionary	Capped	1% of Capital Value Deminimus £250	1% of Capital Value £0-£250) Deminimus £250	N/A	Some local authorities outside London, where transaction values tend to be lower, charge 5% across

Chief Executives Department - Fees and Charges 2017-18

Fee / Charge Description		Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Property Development & Disposals	Property Disposals	Discretionary	Capped	0.5% of Capital Value	0.5% of Capital Value (£250k-£1m)	N/A	the board subject to a £500 minimum (Source: Thanet District Council, Fees and charges for property services 2016-17)
Property Development & Disposals	Property Disposals						
Property Development & Disposals	Leasehold Enfranchisement	Discretionary	Capped	446	625	40.13%	Fees have not been increased since 2010/11 and therefore an inflation rate above RPI has been applied to arrive at the 2017/18 fee to reflect the fee rate inflation amongst supplier firms. Benchmarking data is being reviewed for future years.
Portfolio Management	Assignments/ Subletting	Discretionary	Capped	418	600	43.54%	
Portfolio Management	Change of use	Discretionary	Capped	418	600	43.54%	
Portfolio Management	Alterations	Discretionary	Capped	418	600	43.54%	
Portfolio Management	New Lease Occupational Licences	Discretionary	Capped	333	500	50.15%	
Portfolio Management	Copy leases	Discretionary	Capped	33	50	51.52%	

Children's & Adults Department - Fees and Charges 2017-18

Business Unit	INCOME STREAM	Income Type - Mandatory or Discretionary	Nature - Capped or fully flexible	Actual 2016-17 Fee £	Proposed 2017-18 Fee £	%age increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc,) and other comments
Adult Social Care	Service user contributions to cost of care	Discretionary	Fully flexible	Depends on individual's financial circumstances.	Depends on individual's financial circumstances.		Contributions are assessed based on the individual's ability to pay, in line with the council's fairer contributions policy.
Fees items (exempt or outside scope of VAT)							
Education - Adult Community Learning	Childcare fees - per hour	Discretionary	Fully Flexible	6.00	6.00	0.0%	Comparative providers charge between £4.50 - £6.50 per hour
Education - Adult Community Learning	Childcare fees - per week	Discretionary	Fully Flexible	240.00	240.00	0.0%	Comparative providers charge between £190 - £274 per week
Education - Adult Community Learning	Adult Learning Standard Fee - per hour	Discretionary	Fully Flexible	4.00	4.00	0.0%	Comparative boroughs charge between £4.00 - £4.82 per hour
Education - Adult Community Learning	Adult Learning Concessionary Fee - per hour	Discretionary	Fully Flexible	2.00	2.00	0.0%	Comparative boroughs charge between £2.00 - £3.14 per hour
Fees items for Adult Learning Service- Vatable							

Children's and Adults' Services - Fees and Charges 2017-18

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	Current 2016-17 Fee £	2017-18 Proposed Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
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Early Years Service - Early Years Centres

Band 1 - southwark families receiving support with childcare costs through Tax Credits or Universal Credit

Under Three

Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	260	260	0.0%	Reviewable September 2017
Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two)						
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	195	195	0.0%	

Band 2 - southwark families receiving Child Benefit payments but not receiving support with childcare costs through Tax Credits or Universal Credit

Under Three

Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	275	275	0.0%	Reviewable September 2017
Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two)						
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	210	210	0.0%	

Band 3 - Non Southwark Residents and for families in Southwark either not receiving Child Benefit payments or paying the High Income Child Benefit

Under Three

Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	285	285	0.0%	Reviewable September 2017
Fees for children eligible for free hours (all children from the start of the term that they turn three; children meeting eligbilty criteria from start of term after they turn two)						
Weekly Rate 5 days (50 hours)	Discretionary	Fully Flexible	215	215	0.0%	

92

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
WASTE & CLEANSING SERVICES							
WASTE DISPOSAL	Gate fee at Old Kent Road Waste Facility (charge per tonne).	Discretionary	Fully flexible	159.48	162.67	2.0%	Based on Non Hazardous Industrial rate per tonne and RPI added
	Hazardous wastes.			Prices on request	Prices on request		Hazardous Waste may require special management processes, and are charged at cost as invoiced by the Council's contractor, with an admin/overhead supplement of 20%
	Tyres (charge per tonne)			235.58	240.29	2.0%	2% Inflation (RPI, September 2016 index ONS)
	Charges for the disposal of litter and waste collected by other land owners (charge per tonne)			80.00	81.60	2.0%	EPA Section 89 (1) imposes a duty on certain bodies to ensure that the land under their control is, so far as is practicable, kept clear of litter and refuse. The litter and refuse thus generated is chargeable for both collection and disposal (The Controlled Waste (England and Wales) Regulations 2012 section 4 (8). The fee is to be increased in line with RPI
	Green waste disposal charges to Quadron (on behalf of Parks unit)			55.50	71.05	28.0%	Rate reviewed and incorporated in the new Parks grounds maintenance contract
COMMERCIAL WASTE							
COLLECTIONS	Refuse Bags (per bag)	Discretionary	Fully flexible	2.58	2.63	2.0%	These rates will only be used in exceptional cases should the council be required to provide commercial waste collection services in compliance with a request to do so under the statutory duty at Environmental Protection Act, Section 45 (1)(b). It is anticipated that all commercial waste collection services provided by the council from 1.4.17 will be through the Joint Venture Agreement with London Business Waste and Recycling and the charges to customers will be set by the Joint Venture Company.
	1100 lt. Eurobin (per collection)			20.94	21.36	2.0%	
	660 lt. Eurobin (per collection)			15.32	15.63	2.0%	
	330 lt. Eurobin (per collection)			10.18	10.38	2.0%	
	240 lt. Eurobin (per collection)			6.98	7.12	2.0%	
CONTAINER HIRE CHARGES PER WEEK	1100 lt. Eurobin	Discretionary	Fully flexible	1.74	1.77	2.0%	
	660 lt. Eurobin			1.64	1.67	2.0%	
	330 lt. Eurobin			1.34	1.37	2.0%	
	240 lt. Eurobin			0.97	0.99	2.0%	
	Duty of Care charge/Month			17.96	18.32	2.0%	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
Weekly Container Hire & Maintenance Charges	35yd Roll on Roll off	Discretionary	Fully flexible	14.65	14.94	2.0%	2% Inflation (RPI, September 2016 index ONS)
	Chamberlain / Paladin			3.10	3.16	2.0%	
	1100 ltr. Eurobin			3.10	3.16	2.0%	
	660 ltr. Eurobin			2.83	2.89	2.0%	
RECHARGEABLE HOUSEHOLD WASTE SERVICES							
Household Refuse Collections - Non Domestic premises	Clinical Waste Bags (per bag)	Discretionary	Fully flexible	3.96	4.04	2.0%	2% Inflation (RPI, September 2016 index ONS)
	1100 ltr. Eurobin (per collection)			8.55	8.72	2.0%	
	660 ltr. Eurobin (per collection)			4.35	4.44	2.0%	
	330/360 ltr. wheelie bin (per collection)			2.09	2.13	2.0%	
	1100 ltr. Eurobin (per collection)			2.67	2.72	2.0%	

03

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Household Recycling Collections - Non Domestic premises	660 ltr. Eurobin (per collection)			1.60	1.63	2.0%	
	330/360 ltr. wheelie bin (per collection)			0.87	0.89	2.0%	
	240 ltr. wheelie bin (per collection)			0.58	0.59	2.0%	
	Waste Transfer Notes/yr.			25.25	25.76	2.0%	
Bulky Waste Collections	Bulky Household Waste Collections (up to 10 items)			16.00	16.00	0.0%	No increase of charge for 2017-18.
	Bulky Household Waste Collections for landlords (up to 5 items)	Discretionary	Fully flexible	n/a	45.00	n/a (new)	New charge proposed in line with OSC recommendation. Occasional requests for bulky item collections are received from landlords. Only one other borough is known to provide a landlord service so there is not a range to benchmark with.
	Collection of dead animals from private properties			n/a	48.00	n/a (new)	New standard charge proposed. Occasional requests to remove dead animals from private and for which the unit would recover an estimated cost for the job. This is to standardise the fee for the service.
Garden Waste Bags	Brown garden waste bags - batch of 20	Discretionary	Fully flexible	n/a	10.00	New	Bags are manufactured in secure bundles of 20. Minimum purchase increased from 10 to 20 so stock handling and deliveries are efficient - price per bag reduced.
PARKING SERVICES							
ON STREET PARKING							
Meters	All Zones excl C1, C2, D, F,G & GR Cash (per hour)	Discretionary	Fully flexible	2.70	2.70	0.0%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on local knowledge of what is going on in the "on-street" environment. The fees are in the main, in line with comparable boroughs..
	All Zones excl C1, C2, D, F,G & GR pay by phone (per hour)			2.50	2.70	8.0%	The council discounted pay by phone transactions to encourage use of digital technology. This has been achieved 85% of transactions are now digital.
	Zone D, G & GR (per hour) Cash			3.00	3.00	0.0%	
	Zone D, G & GR (per hour) Pay by phone			2.70	3.00	11.1%	as above
	Zone C1, C2 & F(per hour) Cash			6.00	6.00	0.0%	
	Zone C1, C2 & F (per hour) Pay by phone			5.80	6.00	3.4%	as above
OFF STREET PARKING							
Car Parks							
a) Cerise Road Multi Storey per hour (amount with VAT)	Per day by cash	Discretionary	Fully flexible	6.90	6.90	0.0%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on local knowledge of what is going on in the "on-street" environment. The fees are in the main, in line with comparable boroughs.
	Per day by pay by mobile			6.30	6.90	9.5%	
	Up to 3 hours by cash			2.60	2.60	0.0%	
	Up to 3 hours by pay by mobile			2.40	2.60	8.3%	
	Up to 2 hours by cash			1.50	1.50	0.0%	
	Up to 2 hours by pay by mobile			1.40	1.50	7.1%	
b) Copeland Road per hour (amount with VAT)	Per Hour by Cash	Discretionary	Fully flexible	1.00	1.00	0.0%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on local knowledge of what is going on in the "on-street" environment. The fees are in the main, in line with comparable boroughs.
	By Pay by Mobile			0.90	1.00	11.1%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
Season Tickets (car parks in Peckham)	Season Tickets 1 month			50.00	50.00	0.0%	The fees are in the main, in line with comparable boroughs.
	Season Tickets 3 months			150.00	150.00	0.0%	
	Season Tickets 6 months			285.00	285.00	0.0%	
	Season Tickets 12 months			525.00	525.00	0.0%	
c) Choumert Grove Car Park (amount with VAT)	Per Hour by cash			1.00	1.00	0.0%	
	Pay by mobile			0.90	1.00	11.1%	
PERMITS							
Doctors Permit	Per annum	Discretionary	Fully flexible	125.00	125.00	0.0%	Fees set at appropriate levels for traffic management reasons and are varied to manage limited road space based on local knowledge of what is going on in the "on-street" environment. The fees are in the main, in line with comparable boroughs.
Professional health workers permit	Per annum			125.00	125.00	0.0%	
Residents Permits - all CPZ's	Per annum			125.00	125.00	0.0%	
	Monthly			15.74	15.74	0.0%	
	Quarterly			36.58	36.58	0.0%	
	Six Monthly			67.83	67.83	0.0%	
Residents permit blue badge holders discount	Per annum			31.25	31.25	0.0%	
Business Permits	Per annum			577.50	577.50	0.0%	
	Quarterly			176.00	176.00	0.0%	
	Six Monthly			352.00	352.00	0.0%	
	Per annum discounted for Professional child care providers			125.00	125.00	0.0%	
A Permits - Paper	Per annum			242.00	242.00	0.0%	
A Permits - Virtual	Per annum			242.00	242.00	0.0%	
SP Permits	Per annum			242.00	242.00	0.0%	
SP Permits	1 Month			33.00	33.00	0.0%	
SP Permits	3 Months			65.00	65.00	0.0%	
SP Permits	6 Months			130.00	130.00	0.0%	
Traders Permits	Per day			4.00	4.00	0.0%	
Residents Visitor Permits	First book of 10 x 1 day paper vouchers			27.50	27.50	0.0%	
Residents Visitor Permits	Subsequent book - 10 x 1 day paper vouchers			49.50	49.50	0.0%	
Residents Visitor Permits	First set of 10 x 1 day virtual vouchers			25.00	25.00	0.0%	
Residents Visitor Permits	Subsequent sets of 10 x 1 day virtual vouchers			45.00	45.00	0.0%	
Residents Visitor Permits	Virtual single - 1 day parking sessions			5.00	5.00	0.0%	
Residents Visitor Permits	Virtual 10 - 5 hour parking sessions			20.00	20.00	0.0%	
Residents Visitor Permits	Virtual single - 5 hour parking sessions			2.50	2.50	0.0%	
Residents Visitor Permits	Virtual 10 - 1 hour parking sessions			10.00	10.00	0.0%	
Residents Visitor Permits	Virtual single - 1 hour parking sessions			1.50	1.50	0.0%	
Residents Visitor Permits - Blue Badge resident discount	First book			12.50	12.50	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments	
Residents Visitor Permits - Blue badge resident discount	Subsequent book 10			22.50	22.50	0.0%		
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 5 hour parking sessions			10.00	10.00	0.0%		
Residents Visitor Permits - Blue Badge resident discount	Virtual 10 - 1 hour parking sessions			5.00	5.00	0.0%		
Car Club Bay	Per annum			472.50	472.50	0.0%		
Suspensions								
Parking Bay Suspensions	Per Day/ car space			25.00	27.50	10.0%	To bring fees in line with London average	
Parking Bay Suspensions Admin Fee	Per suspension request	Discretionary	Fully flexible	50.00	55.00	10.0%		
Yellow Line dispensations	Full Day / vehicle			25.00	27.50	10.0%		
Statutory								
Penalty Charge Notice	North of South Circular Road			High Rate (from 1st April 2011)	130.00	130.00	0.0%	Charges set by London Councils
				Low Rate (from 1st April 2011)	90.00	90.00	0.0%	
	South of South Circular Road			High Rate (from 1st April 2011)	110.00	110.00	0.0%	
				Low Rate (from 1st April 2011)	70.00	70.00	0.0%	
	Discount if paid within 14 days			Fixed	50%	50%	0.0%	
Charge Certificate (PCN becomes a charge certificate after 28 days after issuing notice to owner)	North of South Circular Road	High Rate (from 1st April 2011)	195.00	195.00	0.0%			
		Low Rate (from 1st April 2011)	135.00	135.00	0.0%			
Charge Certificate	South of South Circular Road	High Rate (from 1st April 2011)	165.00	165.00	0.0%			
		Low Rate (from 1st April 2011)	105.00	105.00	0.0%			
Bailiffs		Statutory	Before 1st July 07/High Rate South of South Circular Rd	170.00	170.00	0.0%		
			High Rate - North of South Circular Rd	200.00	200.00	0.0%		

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
			High Rate - North of South Circular Rd	140.00	140.00	0.0%	
			Low Rate - South of South Circular Rd	110.00	110.00	0.0%	
Removals			Fixed (from 1st July 2007)	200 +£40 per day storage	200 +£40 per day storage	0.0%	
Bus Lanes			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
CCTV Rye Lane			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
CCTV Walworth Road			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
Mobile Enforcement			Fixed (From 1st April 2011)	130.00	130.00	0.0%	
ROAD NETWORK MANAGEMENT							
London wide Permit Scheme							
Road Category 0-2 & Traffic Sensitive	Provisional Advance Authorisation	Discretionary	Capped	105.00	105.00	0.0%	The Council became a permitting authority for the purposes of road works and the Common London Permit Scheme (LoPS) on 5th September 2011. As an inner London Borough the costs are at the top of the range for a permitting authority. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed for 2017-18.
	Major Activity			240.00	240.00	0.0%	
	Standard Activity			130.00	130.00	0.0%	
	Minor Activity			65.00	65.00	0.0%	
	Immediate Activity			60.00	60.00	0.0%	
Road Category 3-4 & Non-Traffic Sensitive	Provisional Advance Authorisation			75.00	75.00	0.0%	
	Major Activity			150.00	150.00	0.0%	
	Standard Activity			75.00	75.00	0.0%	
	Minor Activity			45.00	45.00	0.0%	
	Immediate Activity			40.00	40.00	0.0%	
Street Works Fees	Sample Inspection Fees			50.00	50.00	0.0%	Fee fixed and set by DfT.
	Defect inspection Fees			47.50	47.50	0.0%	
	Third Party Inspection Fees			68.00	68.00	0.0%	
	Fixed penalty notices for incorrect permit information			120.00	120.00	0.0%	
	Fixed penalty notices for working without a permit			500.00	500.00	0.0%	
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works Daily charge - days 1 to 3			5,000.00	5,000.00	0.0%	
	Section 74 charge Category 1 Traffic Sensitive Road - Carriageway Works -Daily charge - day 4 ONWARDS			10,000.00	10,000.00	0.0%	
	Section 74 charge Category 1 Road - Daily Charge Carriageway Works			2,500.00	2,500.00	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - days 1 to 3	Statutory	Capped	3,000.00	3,000.00	0.0%	Fees for a range of inspections and fines for street works offences. These fees are all set by the Department for transport (DfT) and the Code of Practice for Inspection Fees (fees under New Road and Street Works Act 1991). The fees section 74 for overrunning works were amended in October 2012. The fees are currently set to the maximum level permitted within the Code of Practice and hence no changes are permitted under the current legislation proposed for 2017-18.	
Section 74 charge Category 2 Traffic Sensitive Road - Carriageway Works Daily Charge - day 4 onwards			8,000.00	8,000.00	0.0%		
Section 74 charge Category 2 Road - Daily Charge Carriageway Works			2,000.00	2,000.00	0.0%		
Section 74 charge Category 3 or 4 Traffic Sensitive Road - Carriageway Works Daily Charge			750.00	750.00	0.0%		
Section 74 charge Category 3 or 4 Road - Daily Charge Carriageway Works			250.00	250.00	0.0%		
Section 74 charge Category 1 Road - Daily Charge Footway Works			2,500.00	2,500.00	0.0%		
Section 74 charge Category 2 Road - Daily Charge Footway Works			2,000.00	2,000.00	0.0%		
Section 74 charge Category 3 or 4 Road - Daily Charge Footway Works			250.00	250.00	0.0%		
Assessment of traffic management and routes (hourly Rate)					62.17		63.41
Core Testing	Statutory	Fully flexible	185.00	225.00	21.6%	The highway authority may carry out such investigatory works as appear to them to be necessary to ascertain whether an undertaker has complied with their duties with respect to reinstatement of the highway. If such a failure is disclosed, the undertaker shall bear the cost of the investigatory works; if not, the street authority shall bear the cost of the investigatory works and of any necessary reinstatement. This type of procedure ensures the councils asset is protected.	
Filming Permit up to 3 days			45.00	45.00	0.0%	Option for shorter period permit made available	
Filming Permit up to 10 days			75.00	75.00	0.0%		
Filming Permit over 10 days or req Traffic Order			345.00	345.00	0.0%	Retained at current level	
Temporary Traffic Notice (TTN) for Filming			500.00	510.00	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Licensing Fees	Discretionary	Fully flexible	239.00	340.95	42.7%	To bring fees in line with London average	
Hoardings/Scaffold (up to 10 metres) per month			320.00	390.12	21.9%	To bring fees in line with London average	
Hoardings/Scaffold (over 10 metres and up to 50 metres) per month			500.00	510.00	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Hoardings/Scaffold (over 50 metres) per month			250 1st day 120.00 for additional days	255 1st day 120.00 for additional days	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Crane Licences (Minor) Per crane operation 1 day			276.00	281.50	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Containers/Site Huts/Portaloos (per month)			500.00	510.00	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Section 50 Licences			21.60	22.03	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Major Materials Licence (per sq metre per month)			97.02	98.96	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Minor Materials Licence (up to 6 sq metres)			75.00	76.50	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Skip Licence (per month)			81.50	83.13	2.0%	2% Inflation (RPI, September 2016 index ONS)	
Table & Chairs							

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Street Furniture Licence (per sqm)			81.50	83.13	2.0%	2% Inflation (RPI, September 2016 index ONS)
Temporary Traffic Orders (standard)			2,001.38	2,450.81	22.5%	To bring fees in line with London average
Temporary Traffic Orders (emergency)			1,281.00	2,378.00	85.6%	To bring fees in line with London average
Highways Enquiries - provision of mapped drawings			31.00	31.62	2.0%	2% Inflation (RPI, September 2016 index ONS)
Highways Enquiries - provision of mapped drawings and response to enquiries			72.60	74.05	2.0%	2% Inflation (RPI, September 2016 index ONS)
Stopping Up orders			4,500.00	4,590.00	2.0%	2% Inflation (RPI, September 2016 index ONS)
Section 278 Agreements						Calculated per development
Section 38 Agreements						Calculated per development
Commutated sums						Calculated per development
Damage to highway by third parties						Calculated per incident
Oversail of the highway licence (per licence)						Recalculated on a per license basis instead of per year.
Section 184 Licenses for temporary crossovers						

Street Markets

EAST STREET MARKET							
12 foot pitches							
Full Week (Tuesday-Sunday) - Monthly fee			£300.00	300.00	0.0%	Markets Fees held at current levels due to ongoing regeneration works.	
Fruit and Veg stalls - Monthly fee			£350.00	350.00	0.0%		
Tuesday – Friday & Sunday - Monthly fee			£275.00	275.00	0.0%		
Fruit and Veg stalls - Monthly fee			£320.00	320.00	0.0%		
Tuesday to Saturday - Monthly fee			£275.00	275.00	0.0%		
Fruit and Veg stalls - Monthly fee			£320.00	320.00	0.0%		
4 Day licence (including weekends) - Monthly fee			£250.00	250.00	0.0%		
Fruit and Veg stalls - Monthly fee	Discretionary	Fully flexible	£290.00	290.00	0.0%		
Saturday and Sunday - Monthly fee			160.00	160.00	0.0%		
Fruit and Veg stalls - Monthly fee			£175.00	175.00	0.0%		
Saturdays only - Monthly fee			£100.00	100.00	0.0%		
Fruit and Veg stalls - Monthly fee			£110.00	110.00	0.0%		
Sundays only - Monthly fee			£80.00	80.00	0.0%		
Fruit and Veg stalls - Monthly fee			£85.00	85.00	0.0%		
3 Day Licence (excluding weekends) - Monthly fee			£160.00	160.00	0.0%		
Fruit and Veg stalls - Monthly fee			£175.00	175.00	0.0%		
Temporary Traders - 12 foot pitch							
Weekdays Tuesday Thursday Friday - Daily fee			£30.00	30.00	0.0%		
Fruit and Veg stalls - Daily fee			£32.00	32.00	0.0%		
Saturdays - Daily fee	Discretionary	Fully flexible	£32.00	32.00	0.0%		
Fruit and Veg stalls - Daily fee			35.00	35.00	0.0%		
Sundays & Wednesdays - Daily fee			£20.00	20.00	0.0%		
Fruit and Veg stalls - Daily fee			£22.00	22.00	0.0%		
East Street Incentives -12 foot pitch							
5 Day Trading (inc weekends) - Monthly fee			£125.00	125.00	0.0%		
Fruit and Veg stalls - Monthly fee			£145.00	145.00	0.0%		
6 Day Trading (inc weekends) - Monthly fee			£150.00	150.00	0.0%		
Fruit and Veg stalls - Monthly fee	Discretionary	Fully flexible	£175.00	175.00	0.0%		

69

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Move up (daily fee)			£20.00	20.00	0.0%	
Additional pitch - Daily fee			£20.00	20.00	0.0%	
Wed & Sun extra pitch (free)						
Street Markets						
Licensed traders - Small Markets			-			
Southwark Park Road - Monthly fee			202.50	202.50	0.0%	
Tower Bridge Road - Monthly fee			202.50	202.50	0.0%	
Peckham Pitches & Markets - Monthly fee			202.50	202.50	0.0%	
Kiosk – Peckham Road - Monthly fee	Discretionary	Fully flexible	265.00	265.00	0.0%	
Westmoreland Rd (Mon – Sat) - Monthly fee			125.00	125.00	0.0%	
Westmoreland Rd (Sun only) - Monthly fee			60.00	60.00	0.0%	
Blackwood Street (Sun only) - Monthly fee			80.00	80.00	0.0%	
Temporary Traders - Small Markets						
Weekdays - Daily fee			£20.00	20.00	0.0%	
Westmoreland Road (All days) - Daily fee			£16.00	16.00	0.0%	
Weekends - Daily fee			£20.00	20.00	0.0%	
Monday – Saturday (full week) - Weekly fee			£75.00	75.00	0.0%	
NORTH CROSS ROAD						
Licensed Traders						
Fridays - Monthly fee			80.00	80.00	0.0%	
Saturdays - Monthly fee			100.00	100.00	0.0%	
Fridays & Saturdays - Monthly fee			140.00	140.00	0.0%	
Mondays – Thursdays - Monthly fee			N/A			
Temporary Traders - NCR						
Mondays to Thursdays – Daily fee			20.00	20.00	0.0%	
Fridays - Daily fee			25.00	25.00	0.0%	
Saturdays - Daily fee			35.00	35.00	0.0%	
Sundays - Daily fee			20.00	20.00	0.0%	
OTHER LOCATIONS - PRIME SITES						
London Bridge Approach						
Licensed Traders - Monthly fee			400.00	400.00	0.0%	
Temporary Traders - Daily fee			35.00	35.00	0.0%	
Vacant Pitches - Monthly fee			Sealed Bids	Sealed Bids		
Elephant & Castle						
Licensed Traders			300.00	300.00	0.0%	
Temporary Traders - Daily fee			35.00	35.00	0.0%	
Vacant Pitches - Monthly fee			Sealed Bids	Sealed Bids		
Private Land						
Bankside						
Vacant Pitches - Monthly fee			Sealed Bids	Sealed Bids		
Temporary traders/special markets - Weekly fee						
Private Markets						
Markets with less than 20 pitches - Daily fee			150.00	150.00	0.0%	
Markets with more than 20 pitches - Daily fee			200.00	200.00	0.0%	

Markets Fees held at current levels due to ongoing regeneration works.

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
OTHER CHARGES						
Registration Fee – Temporary trader			35.00	35.00	0.0%	
Registration Fee – Permanent trader			20.00	20.00	0.0%	
Renewal of Licence - Every 2 years (Biennial)			40.00	40.00	0.0%	
Replacement Licence			20.00	20.00	0.0%	
Replacement Pitch Plate			20.00	20.00	0.0%	
Registration of Assistant			20.00	20.00	0.0%	
Variation of Licence			20.00	20.00	0.0%	
Other Variations			20.00	20.00	0.0%	
Next of Kin Transfer			20.00	20.00	0.0%	
Second Arrears Letter			25.00	25.00	0.0%	
Sub Committee Hearing (Panel)			50.00	50.00	0.0%	
Dawes Street Car Park Fees - Daily fees			3.00	3.00	0.0%	
Dawes Street Container Space - Weekly fee			80.00	80.00	0.0%	
Demonstrations/Promotions - Daily fee			100.00	100.00	0.0%	

PEST CONTROL SERVICES

Pest Control Services - Residential Premises	Treatment for rodents (rats and mice)	Discretionary	Fully flexible	80.12	80.12	0.0%	Structure of fees (type of pest and number of visits) vary across boroughs however, fees compare well to the average. Fees held at 2016/17 levels given the current economic climate.		
	Extra charge per room over 4			20.03	20.03	0.0%			
	Treatment for insects (cockroaches, pharaoh ants, ghost ants)			107.79	107.79	0.0%			
	Extra charge per room over 4			26.95	26.95	0.0%			
	Treatment for bed bugs			119.58	119.58	0.0%			
	Extra charge per room over 4			29.89	29.89	0.0%			
	Treatment for wasps			53.65	53.65	0.0%			
	Discounted Rates @ 50%								
	Discounted Treatment for rodents (rats and mice)			40.06	40.06	0.0%			
	Discounted Treatment for insects (cockroaches, pharaoh ants, ghost ants)			53.89	53.89	0.0%			
	Discounted Treatment for bed bugs			59.79	59.79	0.0%			
	Discounted Treatment for wasps			26.83	26.83	0.0%			
	Inspection of premises for infestation all pest types			22.99	22.99	0.0%			
	Discounted inspection of premises for infestation - all pest types			13.20	13.20	0.0%			
Stray Dogs	Collection fee			30.69	30.69	0.0%			
	Extra night			15.35	15.35	0.0%			
	Admin Fee			59.33	59.33	0.0%			

	Pest Type			Hourly Rate			
Pest Control Services - Commercial premises	Rats	Discretionary	Fully flexible	66.23	67.56	2.0%	2% Inflation (RPI, September 2016 index ONS)
	Mice			63.79	65.07	2.0%	
	Wasps			72.33	73.77	2.0%	
	Fleas			52.32	53.36	2.0%	
	Cockroaches			56.01	57.13	2.0%	
	Pharaoh Ants			56.27	57.39	2.0%	

101

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Woodlice / Garden Beetles			87.38	89.13	2.0%	
Bedbugs			104.16	106.24	2.0%	
Moths			POA			
Birds			POA			
Squirrels			POA			
HOUSING ENFORCEMENT (RESIDENTIAL SERVICES)						
Licensing of Houses in Multiple Occupation (HMO)						
Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.	Discretionary	Fully flexible	250.00	255.00	2.0%	Proposed inflationary increase of 2% (with figures rounded up to the nearest £1)
Fee for lettings 11 upwards of a HMO			150.00	153.00	2.0%	
License Renewals for 1-10 lettings in a HMO (Charge per letting) for up to 5 years.			150.00	153.00	2.0%	
Fee for lettings 11 upwards of a HMO			70.00	72.00	2.9%	
Section 49 Housing Act 2004						
Charging for Housing Act Notices:						
First notice / order	Statutory	Fully flexible	800.00	na		Fees to be discontinued and restructured as below
Subsequent notices / orders			200.00	na		
Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 1 hazards £1000				1,000.00	n/a (new)	
Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £800				800.00	n/a (new)	
Any formal notice or order served under HA 2004 that relates to 4 or more defects contributing to category 2 hazards £800				800.00	n/a (new)	
Any formal notice or order served under HA 2004 that relates to less than 4 defects contributing to category 1 hazards £600		600.00	n/a (new)			
<i>Note: Where there are category 1 and 2 hazards in the same notice/property the highest appropriate fee will be</i>						
Additional HMO Licensing - New charges following the introduction of the Councils additional HMO licensing scheme						
Initial Application for 1-10 lettings in a HMO (Charge per letting) for up to 5 years	Statutory	Fully flexible	250.00	255.00	2.0%	Proposed inflationary increase of 2% (with figures rounded up to the nearest £1)
Fee for lettings 11 upwards of a HMO			150.00	153.00	2.0%	
License Renewals for 1-10 lettings in a HMO (Charge per letting).			150.00	153.00	2.0%	
Fee for lettings 11 upwards of a HMO			70.00	72.00	2.9%	
Selective Licensing - New charges following the introduction of the Council's selective licensing scheme						
Initial Application for Single Family Dwellings within the selective licensing area for a period up to 5 years	Discretionary	Fully flexible	500	510	2.0%	Proposed inflationary increase of 2% (with figures rounded up to the nearest £1)
License Renewals for Single Family Dwellings within the selective licensing area for a period up to 5 years			250	255	2.0%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Invoicing instead of online payment - flat fee per invoice (to cover the costs of admin to process the invoice) where application has been made online but applicant cannot pay online.	Discretionary	Fully flexible		50	NEW	Charge to recover the costs of admin to process the invoice where application has been made online but applicant cannot pay online.
Paper applications - flat fee per application, on top of standard application fee, cost covers admin officer setting up a My Southwark account for the landlord, entering the application form onto the online process and invoicing for payments.			150			
Copies of the licensing register						
Sending a full electronic PDF copy of the licensing register Access to the on line register will be free (you will only be able to look up specific properties etc. but the full register will not be printable from there).	Discretionary	Fully flexible		60	NEW	There will be a free online register but marketing companies often want full PDF or paper copies. Charges recover the cost of administration.
Sending a paper copy of the full licensing register As above			120			

TRADING STANDARDS

Penalty charge - Estate Agents redress scheme - Estate Agents (Redress Scheme) (Penalty Charge) Regulations 2008.)	Statutory	Capped	na	Amount up to £1000	NEW	Amount set by regulations
Monetary penalty - Letting Agents and property management work - The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014	Statutory	Capped	na	Amount up to £5,000	NEW	Amount set by statute. DCLG guidance states the expectation is a £5,000 fine should be considered the norm. A lower fine should only be charged if the enforcement authority is satisfied of extenuating circumstances
Financial penalty - Letting Agents and property management work (display of fees and other information) – Consumer Rights Act 2015			na	Amount up to £5,000	NEW	

LICENSING

Fees are generally either fixed or capped under statute. Where discretion to fix local fees is provided by statute, fees are required to reflect work undertaken in carrying out process. Fees cannot recover cost of enforcement against unlicensed operators from lawful operators. (EU Services Directive, Hemmings V WCC and Guidances). Fees must be subject to annual review.

Gambling ACT 2005						
Regional Casino Premises Licence						
New (Cap set at £15,000)	Statutory	Capped		15,000	15,000	0.0%
Annual Charge (cap set at (£15,000)			15,000	15,000	0.0%	
Variation (£cap set at £7,500)			7,500	7,500	%	
Transfer (Cap set at £6,500)			6,500	6,500	0.0%	
Re-instatement of a licence (Cap set at £6,500)			6,500	6,500	0.0%	
Provisional statement (Cap set at £15,000)			15,000	15,000	0.0%	
Application by a provisional licence holder (Cap set at £8,000)			8,000	8,000	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)			50	50	0.0%	
Large Casino Premises Licence						
New (Cap set at £10,000)				10,000	10,000	0.0%
Annual Charge (cap set at (£10,000)				10,000	10,000	0.0%
Variation (£cap set at £5,000)				5,000	5,000	0.0%

103

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
Transfer (Cap set at £2,150)	Statutory	Capped	2,150	2,150	0.0%	At permitted maximum
Re-instatement of a licence (Cap set at £2,150)			2,150	2,150	0.0%	
Provisional statement (Cap set at £10,000)			10,000	10,000	0.0%	
Application by a provisional licence holder (Cap set at £5,000)			5,000	5,000	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)			50	50	0.0%	
New Small Casino Premises Licence						
New (Cap set at £8,000)	Statutory	Capped	8,000	8,000	0.0%	At permitted maximum
Annual Charge (cap set at (£5,000)			5,000	5,000	0.0%	
Variation (£cap set at £4,000)			4,000	4,000	0.0%	
Transfer (Cap set at £1,800)			1,800	1,800	0.0%	
Re-instatement of a licence (Cap set at £1,800)			1,800	1,800	0.0%	
Provisional statement (Cap set at £8,000)			8,000	8,000	0.0%	
Application by a provisional licence holder (Cap set at £3,000)			3,000	3,000	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)	50	50	0.0%			
Bingo Premises Licence						
New (Cap set at £3,500)	Statutory	Capped	3,500	3,500	0.0%	At permitted maximum
Annual Charge (cap set at (£1,000)			1,000	1,000	0.0%	
Variation (£cap set at £1,750)			1,750	1,750	0.0%	
Transfer (Cap set at £1,200)			1,200	1,200	0.0%	
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0.0%	
Provisional statement (Cap set at £3,500)			3,500	3,500	0.0%	
Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)	50	50	0.0%			
Adult Gaming Centre						
New (Cap set at £2,000)	Statutory	Capped	2,000	2,000	0.0%	At permitted maximum
Annual Charge (cap set at (£1,000)			1,000	1,000	0.0%	
Variation (£cap set at £1,000)			1,000	1,000	0.0%	
Transfer (Cap set at £1,200)			1,200	1,200	0.0%	
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0.0%	
Provisional statement (Cap set at £2,000)			2,000	2,000	0.0%	
Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)	50	50	0.0%			
Family Entertainment Centre Premises Licence						
New (Cap set at £2,000)	Statutory	Capped	2,000	2,000	0.0%	At permitted maximum
Annual Charge (cap set at (£750)			750	750	0.0%	
Variation (£cap set at £1,000)			1,000	1,000	0.0%	
Transfer (Cap set at £950)			950	950	0.0%	
Re-instatement of a licence (Cap set at £950)			950	950	0.0%	
Provisional statement (Cap set at £2,000)			2,000	2,000	0.0%	
Application by a provisional licence holder (Cap set at £950)			950	950	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)			50	50	0.0%	
Betting Premises Licence (Track)						
New (Cap set at £2,500)	Statutory	Capped	2,500	2,500	0.0%	At permitted maximum
Annual Charge (cap set at (£1,000)			1,000	1,000	0.0%	
Variation (£cap set at £1,250)			1,250	1,250	0.0%	
Transfer (Cap set at £950)			950	950	0.0%	
Re-instatement of a licence (Cap set at £950)			950	950	0.0%	
Provisional statement (Cap set at £2,500)			2,500	2,500	0.0%	
Application by a provisional licence holder (Cap set at £950)			950	950	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)			50	50	0.0%	
Betting Premises Licence (Non-Track)						
New (Cap set at £3,000)	Statutory	Capped	3,000	3,000	0.0%	At permitted maximum
Annual Charge (cap set at (£600)			600	600	0.0%	
Variation (£cap set at £1,500)			1,500	1,500	0.0%	
Transfer (Cap set at £1,200)			1,200	1,200	0.0%	
Re-instatement of a licence (Cap set at £1,200)			1,200	1,200	0.0%	
Provisional statement (Cap set at £3,000)			3,000	3,000	0.0%	
Application by a provisional licence holder (Cap set at £1,200)			1,200	1,200	0.0%	
Copy (Cap set at £25)			25	25	0.0%	
Notification (Cap set at £50)	50	50	0.0%			
Other						
Copy of a licence (Cap set at £25)	Statutory	Capped	25	25	0.0%	At permitted maximum
Change of Circumstances (Cap set at £50)			50	50	0.0%	
Society Lottery						
First Application	Statutory	Capped	40	40	0.0%	At permitted maximum
Annual Fee			20	20	0.0%	
Gaming Machines in Alcohol Licensed premises						
Notification of 2 or less machines	Statutory	Capped	50	50	0.0%	At permitted maximum
Application for more than 2 machines by Gaming Act 1968 consent holder			100	100	0.0%	
A new application for more than 2 machines			150	150	0.0%	
Transfer			25	25	0.0%	
Annual fee			50	50	0.0%	
Copy of permit			15	15	0.0%	
THE EXPLOSIVES REGULATIONS 2014 which replaces THE MANUFACTURE AND STORAGE OF EXPLOSIVES REGULATIONS 2005 /						
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed						
One year's duration	Statutory	Fixed	185	185	0.0%	At permitted maximum
Two year's duration			243	243	0.0%	
Three year's duration			304	304	0.0%	
Four year's duration			374	374	0.0%	
Five year's duration			423	423	0.0%	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed						

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
One year's duration	Statutory	Fixed	109	109	0.0%	At permitted maximum
Two year's duration			141	141	0.0%	
Three year's duration			173	173	0.0%	
Four year's duration			206	206	0.0%	
Five year's duration			238	238	0.0%	
Renewal of licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed						
One year's duration	Statutory	Fixed	86	86	0.0%	At permitted maximum
Two year's duration			147	147	0.0%	
Three year's duration			206	206	0.0%	
Four year's duration			266	266	0.0%	
Five year's duration			326	326	0.0%	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed						
One year's duration	Statutory	Fixed	54	54	0.0%	At permitted maximum
Two year's duration			86	86	0.0%	
Three year's duration			120	120	0.0%	
Four year's duration			152	152	0.0%	
Five year's duration			185	185	0.0%	
Varying a licence						
Varying name of licensee or address of site	Statutory	Fixed	35	35	0.0%	At permitted maximum
Any other kind of variation - The reasonable cost to the licensing authority of having the work carried out						
Transfer of licence			35	35	0.0%	
Replacement of licence			35	35	0.0%	
Fireworks Act 2004						
Application to sell outside a permitted period	Statutory	Fixed	500	500	0.0%	At permitted maximum
LONDON LOCAL AUTHORITIES ACT 1991 (Cap established by case law)						
Note: Fees reviewed in light of EU Services Directive & Hemmings V WCC judgement						
Full special treatments licence (multiple categories / operators)	Statutory	Capped	406	406	0.0%	
Renewal full special treatments licence (multiple categories / operators)			406	406	0.0%	
Restricted licence (one category / one or two operatives)			218	218	0.0%	
Renewal restricted licence (one category / one or two operatives)			218	218	0.0%	
Transfer			134	134	0.0%	
Variation - additional category of treatments			107	107	0.0%	
Variation - additional operator			27	27	0.0%	
Copy Licence			11	11	0.0%	
Scrap Metal Dealers Act 2013						
Site Licence						
Grant	Statutory	Capped	683	683	0.0%	New fees established in the course of 2014-15 for 3 years - to
Renewal			418	418	0.0%	
Variation			239	239	0.0%	
Collectors Licence						
Grant			399	399	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Renewal	Statutory	Capped	259	259	0.0%	be reviewed in 2017 for 2018-19
Variation			239	239	0.0%	
Other fees						
Replacement licence (laminated)			13	13	0.0%	
Replacement licence (ID card)			36	36	0.0%	
GLC (GENERAL POWERS) ACT 1984 - PART VI (Cap established by case law)						
Competitive bidding licence	Statutory	Capped	670	670	0.0%	
Animal Welfare Licences						
Animal boarding licence under the Animal Boarding Establishments Act 1963 - 1 Year	Statutory	Capped	417	417	0.0%	
Breeding establishment for dogs and cats - 1 Year			265	265	0.0%	
Dangerous wild animals licence under the Dangerous Wild Animals Act 1976 - 1 Year			343	343	0.0%	
Performing animals registration under the Performing Animals Regulations 1925 - 1 Year			54	54	0.0%	
Performing animals certificate under the Performing Animals Regulations 1925 - 1 Year			23	23	0.0%	
Pet shop licence under the Pet Animals Act 1951 - 1 Year			427	427	0.0%	
Riding establishments licence under the Riding Establishments Act 1964 - 1 Year			650	650	0.0%	
Copy Licence			na	11		
LONDON LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 (Cap established by case law)						
Initial application for sex establishment licence	Statutory	Capped	8,413	8,413	0.0%	
Additional compliance costs			597	597	0.0%	
Variation			7,799	7,799	0.0%	
Renewal			7,799	7,799	0.0%	
Marriages and Civil Partnerships (approved Premises) Regulations 2005 (Cap established by case law)						
Grant	Statutory	Capped	505	975	93.1%	To bring in line with inner London average
Renewal (every three years)			505	650	28.7%	
Change of name			12	12	0.0%	
Copy of Licence			11	12	9.1%	
Licensing Act 2003						
Fee levels are currently fixed under the Licensing Act 2003. These have been under Government review but the Home Office has announced this year that fees will not be increased in the foreseeable future.						
Premises Licence / Club Premises Certificate						
Property rateable value £0 - £4,300						
Premises Licences						
New application & variation	Statutory	Fixed	100	100	0.0%	At permitted maximum
Annual Charge			70	70	0.0%	
Property rateable value £4,300 - £33,000						
Premises Licences						
New application & variation	Statutory	Fixed	190	190	0.0%	At permitted maximum

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Annual charge	Statutory	Fixed	180	180	0.0%	At permitted maximum
Property rateable value £33,001 - £87,000						
Premises Licences						
New application & variation	Statutory	Fixed	315	315	0.0%	At permitted maximum
Annual charge			295	295	0.0%	
Property rateable value £87,001 - £125,000						
Premises Licences						
New application & variation	Statutory	Fixed	450	450	0.0%	At permitted maximum
Multiplier applied for venues serving primarily alcohol (X2)			900	900	0.0%	
Annual charge			320	320	0.0%	
Property rateable value £125,000+						
Premises Licences						
New application & variation	Statutory	Fixed	635	635	0.0%	At permitted maximum
Multiplier applied for venues serving primarily alcohol (X3)			1,905	1,905	0.0%	
Annual charge			350	350	0.0%	
Licensing Act 2003 - Other						
Grant or renewal of a personal licence	Statutory	Fixed	37	37	0.0%	At permitted maximum
Temporary event notice			21	21	0.0%	
Theft ,loss, etc. of premises licence or summary			11	11	0.0%	
Provisional Licence			315	315	0.0%	
Notification of change of name			11	11	0.0%	
Application to transfer premises licence			23	23	0.0%	
Application to vary premises licence to specify DPS			11	11	0.0%	
Theft ,loss, etc. of certificate or summary			11	11	0.0%	
Theft ,loss, etc. of temporary event notice			11	11	0.0%	
Theft ,loss, etc. of personal licence			11	11	0.0%	
Duty to notify of name change or address			11	11	0.0%	
Notification of interest in property			50	50	0.0%	
Review premises club licence or club premises certificate			0	0		
Local Authority Pollution Prevention & Control Regulations 2000 (LAPPC)						
Application Fees:						
Standard process (includes solvent emission activities)	Statutory	Fixed	1,579	1,579	0.0%	At permitted maximum
Additional fee for operating without a permit			1,137	1,137	0.0%	
PVRI, SWOBs and Dry Cleaners			148	148	0.0%	
PVR I & II combined			246	246	0.0%	
Vehicle refinishers (VRs) (and other Reduced Fee Activities)			346	346	0.0%	
Reduced fee activities: Additional fee for operating without a permit			68	68	0.0%	
Mobile plant (not using simplified permits)			1,579	1,579	0.0%	
for the third to seventh applications			943	943	0.0%	
for the eighth and subsequent applications			477	477	0.0%	
<i>Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts</i>						
Annual LAPPC Subsistence Charges:						

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Standard process low	Statutory	Capped	739 (+99)*	739 (+99)*		
Standard process medium			1111 (+149)*	1111 (+149)*		
Standard process high			1672 (+198)	1672 (+198)		
Petrol Vapour Recovery stage 1 (PVR I), Small Waste Oil Burners (SWOBs) and Dry Cleaners - Low			76	76	0.0%	
PVR 1, SWOBs and Dry Cleaners - Medium			151	151	0.0%	
PVR1, SWOBs and Dry Cleaners - High			227	227	0.0%	
PVR 1 & 2 combined - Low			108	108	0.0%	
PVR 1 & 2 combined - Medium			216	216	0.0%	
PVR 1 & 2 combined - High			326	326	0.0%	
Vehicle refinishers and other Reduced Fees - Low			218	218	0.0%	
Vehicle refinishers and other Reduced Fees - Medium			349	349	0.0%	
Vehicle refinishers and other Reduced Fees - High			524	524	0.0%	
Mobile plant, for first and second permits - Low			618	618	0.0%	
Mobile plant, for first and second permits - Medium			989	989	0.0%	
Mobile plant, for first and second permits - High			1,484	1,484	0.0%	
for the third to seventh authorisations - Low			368	368	0.0%	
for the third to seventh authorisations - Medium			590	590	0.0%	
for the third to seventh authorisations - high			884	884	0.0%	
eighth and subsequent authorisations - Low			189	189	0.0%	
eighth and subsequent authorisations - Medium			302	302	0.0%	
eighth and subsequent authorisations - High	453	453	0.0%			
Late Payment Fee	50	50	0.0%			
<i>* - the additional amounts in brackets must be charged where a permit is for a combined part B and waste installation</i>						
NOTE: -where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts						
Transfer and Surrender						
Standard process transfer	Statutory	Capped	162	162	0.0%	
Standard process partial transfer			476	476	0.0%	
New operator at low risk reduced fee activity			75	75	0.0%	
Surrender: all Part B activities			0	0		
Reduced fee activities: Transfer			0	0		
Reduced fee activities: partial transfer			45	45	0.0%	
Temporary transfer for mobiles						
First transfer	Statutory	Capped	51	51	0.0%	
Repeat transfer			10	10	0.0%	
Repeat following enforcement or warning			51	51	0.0%	
Substantial changes S10 and S11						
Standard Process	Statutory	Capped	1,005	1,005	0.0%	Fees Set by DEFRA
Standard Process where the substantial change results in a new PPC activity			1,579	1,579	0.0%	
Reduced fee activities			98	98	0.0%	
Note: Reduced fee activities are Service stations, Vehicle Refinishers, Dry cleaners and small Oil burners under 0.4MW						

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments	
Local Authority Pollution Prevention & Control Regulations 2000							
Mobile plant charges - 1 - 2 authorisation							
Application fee	Statutory	Capped	1,579	1,579	0.0%		
subsistence fee - Low			618	618	0.0%		
Subsistence fee - Medium			989	989	0.0%		
Subsistence fee - High			1,484	1,484	0.0%		
Mobile plant charges - 3 - 7 authorisation							
Application fee	Statutory	Capped	943	943	0.0%		
subsistence fee - Low			368	368	0.0%		
Subsistence fee - Medium			590	590	0.0%		
Subsistence fee - High			884	884	0.0%		
Mobile plant charges - 8 or more authorisation							
Application fee	Statutory	Capped	477	477	0.0%		
subsistence fee - Low			189	189	0.0%		
Subsistence fee - Medium			302	302	0.0%		
Subsistence fee - High			453	453	0.0%		
Local Authority Integrated Pollution & Prevention Control (IPPC)							
Application	Statutory	Capped	3,218	3,218	0.0%		
Additional fee for operating without a permit			1,137	1,137	0.0%		
Annual subsistence - Low			1,384	1,384	0.0%		
Annual subsistence - Medium			1,541	1,541	0.0%		
Annual subsistence - High			2,233	2,233	0.0%		
Late payment fee			50	50	0.0%		
Substantial Variation			1,309	1,309	0.0%		
Transfer			225	225	0.0%		
Partial Transfer			668	668	0.0%		
Surrender			668	668	0.0%		
Water Resources Act 1991							
Discharge to controlled waters - Band A	Statutory	Fixed	2,270	2,270	0.0%		
Discharge to controlled waters - Band B			760	760	0.0%		
Discharge to controlled waters - Band C			222	222	0.0%		
Discharge to controlled waters - Band D			66	66	0.0%		
The Private Water Supplier Regulations 2009							
Risk Assessment			£43/hr X time typical £105	£43/hr X time typical £105		Maximum charge £500	
Sampling			Admin charge £70 plus Laboratory cost	Admin charge £70 plus Laboratory cost			
Investigation			Hourly rate £43 x time plus any analysis cost	Hourly rate £43 x time plus any analysis cost			

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
	Authorisation		Capped	Hourly rate £43 x time plus any analysis cost	Hourly rate £43 x time plus any analysis cost		
	Regulation 10 (Domestic Supplies)			25	25	0.0%	Maximum £25
	Check Monitoring (Commercial supplies)			Hourly rate £43 x time plus any analysis cost	Hourly rate £43 x time plus any analysis cost		Maximum charge £100
	Audit Monitoring (Commercial Supplies)			Hourly rate £43 x time plus any analysis cost	Hourly rate £43 x time plus any analysis cost		Maximum charge £500
Various public registers							
	Land Use Enquiry			48	na		Discontinued and restructured below
	Land Use Enquiry - Residential premises				150	NEW	Charge redesigned to cover costs of reviewing and responding to applications. Commercial plots have more
	Land Use Enquiry - Commercial premises				250	NEW	
CCTV							
	Police request for information to support a prosecution	Discretionary	Fully flexible	0	0		
	CCTV Subject Access Request - Data Protection Act	Discretionary	Fully flexible	10	10	0.0%	
	Information to support an insurance claim:						
	1 Camera footage	Discretionary	Fully flexible	80	80	0.0%	
	2 Cameras footage			90	90	0.0%	
	3 + Cameras footage			100	100	0.0%	
Highways Enforcement							
	Fixed Penalty Notices (FPN's)						Fees are either set by the Government or agreed with the London Councils
	Regulation 2 of the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016 at £400 per penalty notice for fly tipping to be paid within 14 days (Charge reduced to £250 if paid within 10 days of issue)	Discretionary	Capped		400	n/a (new)	The fixed penalty payable in pursuance of a notice under this section- (a)is an amount not less than £150 and not more than £400.
	Depositing Litter - S87/88 Environmental Protection Act 1990 (Capped at £80) Penalty Set by L B Southwark. (Charge = £60 if paid within 10 days)			80	80	0.0%	
	Failure to comply with a street litter notice - s94/94A Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark			110	110	0.0%	
	Failure to comply with a litter clearance notice - s92C/94A Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark			110	110	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Failure to produce waste transfer documents - s34/34A Environmental Protection Act 1990 (Capped at £300) Penalty set by CNEA 2005	Discretionary	Capped	300	300	0.0%	
Failure to produce authority to transport waste - s5/5B control of Pollution Amendment Act 1989 (Capped at £300) Penalty set by CNEA 2005			300	300	0.0%	
Unauthorised distribution of free printed matter - s3A Environmental Protection Act 1990 (Capped at £80) Penalty set by L B Southwark			80	80	0.0%	
Failure to comply with a waste receptacles notice - s46/47/47ZA/47ZB Environmental Protection Act 1990 (Capped at £110) Penalty set by L B Southwark			110	110	0.0%	
Abandoned vehicles	Discretionary	Fully flexible	100	100	0.0%	
Repairing vehicles on a road - s4/6 Clean Neighbourhoods and Environment Act 2005 (Capped at £110) Penalty set by L B Southwark	Discretionary	Capped	110	110	0.0%	
Unauthorised marks on the highway (graffiti) - s132 Highways Act 1980 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark			80	80	0.0%	
Destroying or damaging property (graffiti and flyposting) - s1 Criminal Damage Act 1971 / s43 Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark (Charge = £50 if paid within 10 days)			80	80	0.0%	
Unauthorised display of advertisements (flyposting) - the individual affixing the advertisement - s224 Town and county Planning Act 1990 / Antisocial Behaviour Act 2003 (Capped at £80) Penalty set by L B Southwark			80	80	0.0%	
Smoking in a smoke free place - Health Act 2006 (Capped at £50) Penalty set by Health act 2006			50	50	0.0%	
Failure to display required no-smoking signs - Health Act 2006 (Capped at £200) Penalty set by Health Act 2006			200	200	0.0%	
Contravention or failure to comply with requirement or prohibition imposed by abatement notice - residential - s79/80 Environmental Protection Act 1990 (Capped at £100) Penalty set by ALG			100	100	0.0%	
Contravention or failure to comply with requirement or prohibition imposed by abatement notice - industrial / trade / business - s79/80 Environmental Protection Act 1990 (Capped at £400) Penalty set by ALG			400	400	0.0%	
Displaying advertisement in contravention of regulations - s224 Town and Country Planning Act 1990 (Capped at £100) Penalty set by ALG	100	100	0.0%			

112

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Contravention of condition of street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG			100	100	0.0%	
Making false statement in connection with application for street trading license or temporary license - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £125) Penalty set by ALG			125	125	0.0%	
Resisting or obstructing authorised officer - s34 London Local Authorities 1990 (LLA 1990) (Capped at £250) Penalty set by ALG			250	250	0.0%	
Failure to produce street trading license on demand - s34 London Local Authorities Act 1990 (LLA 1990) (Capped at £100) Penalty set by ALG			100	100	0.0%	
Unlicensed street trading - s38 London Local Authorities Act 1990 (LLA 1990) (Capped at £150) Penalty set by ALG			150	150	0.0%	
Dog fouling - Dogs (The Clean Neighbourhoods & Environment Act 2005)			80	80	0.0%	The amount of a fixed penalty, under section 59, is the amount specified by the authority which made the order. There is a cap of £80.
Cycling on a footpath - S54 Road Traffic Offenders Act 1988	Statutory	Capped	50	50	0.0%	Statutory in accordance with Section 72 of the Highway Act 1835 (amended by Section 85 (1) of the Local Government Act).

Parks Pitch Bookings and BMX Fees and Charges

NON-VARIABLE FEES - VAT WILL NOT BE CHARGED FOR BLOCK BOOKINGS OF 10 OR MORE						
Venue	Activity					
All the fees shown below are at Block Booking Rate (10 or more)						
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Senior - Half Day (9am-2pm or 2pm-7pm)	Discretionary	Fully flexible	58.00	59.50	2.6%
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)			38.00	39.00	2.6%
All Sites	Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins			70.00	71.50	2.1%
All Sites	Senior Football Pitch Discount - No Changing Room - 90 mins			55.00	56.00	1.8%
All Sites	Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins			36.00	37.00	2.8%
All Sites	Junior Football Pitch Discount - No Changing Room - 60 mins			30.00	30.50	1.7%
All Sites	Football Pitch - Senior Southwark Managed School - 90 mins			28.00	28.50	1.8%
All Sites	Football Pitch - Junior Southwark Managed School - 60 mins			15.00	15.50	3.3%
All Sites	Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins			26.00	26.50	1.9%
All Sites	Football Pitch Small-Sided Discount - No Changing Room - 60 mins			15.00	15.50	3.3%

113

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
All Sites	Football Pitch - Small Sided Southwark Managed School - 60 mins	Discretionary	Fully flexible	10.00	10.50	5.0%	Fees set by reference to prices charged for similar goods and services provided by comparable boroughs
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins			70.00	71.50	2.1%	
Burgess Park Community Sports Centre	Rugby - Junior - 60 mins			36.00	37.00	2.8%	
Burgess Park Community Sports Centre	Rugby - Senior Peak - 90 mins			70.00	71.50	2.1%	
Burgess Park Community Sports Centre	Rugby - Senior Off-Peak - 90 mins			55.00	56.00	1.8%	
All Sites	Touch Rugby (Not on existing pitches) - 60 mins			26.00	26.50	1.9%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - 60 mins			135.00	137.00	1.5%	
Burgess Park Community Sports Centre	3g Astro turf - Third of pitch - 60 mins			67.00	68.50	2.2%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate - 60 mins			72.00	73.50	2.1%	
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate - 60 mins			28.00	28.50	1.8%	
Burgess Park Community Sports Centre	3g Astro turf Southwark Schools - Full Pitch - 60 mins - Southwark Schools non vatable			33.00	34.00	3.0%	
Burgess Park Community Sports Centre	3g Astro turf Southwark Schools - Third of Pitch - 60 mins - Southwark Schools non vatable			18.00	18.50	2.8%	
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm			Discretionary	Fully flexible	74.00	
Tabard Gardens	Astro turf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm	37.00	54.00			45.9%	
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours 9am -4pm	32.00	36.00			12.5%	
Tabard Gardens	Astro turf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours 9am -4pm	16.00	27.00			68.8%	
Tabard Gardens	Astro turf 7 a Side - Full Pitch - 60 mins Southwark managed Schools - non vatable	32.00	32.50			1.6%	
Tabard Gardens	Astro turf 7 a Side - Half Pitch- 60 mins Southwark managed Schools - non vatable	16.00	16.30			1.9%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	Discretionary	Fully flexible	44.00	45.00	2.3%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour			16.00	16.50	3.1%	
BMX Track	Book and ride peak - up to 30 riders - 60 mins			120.00	124.00	3.3%	
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins			75.00	76.00	1.3%	
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.			20.83	21.25	2.0%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - off - peak - Weekdays 9am - 5pm (Hourly charge) 60 mins			28.50	29.00	1.8%	

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Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins			57.00	58.00	1.8%	
Burgess Park Community Sports Centre	Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins			15.00	15.50	3.3%	
Burgess Park Community Sports Centre	Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins			30.00	31.00	3.3%	
Venue	Activity						
VARIABLE FEES (Fees shown below are inclusive of 20% VAT)							
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Senior - Half Day (9am-2pm or 2pm-7pm)			69.60	71.40	2.6%	
All Sites: Burgess, Belair, Southwark (Artificial strip only)	Cricket - Junior - Half Day (9am-2pm or 2pm-7pm)			45.60	46.80	2.6%	
All Sites	Football Pitch - Senior (including Non-Southwark Managed School) - 90 mins			84.00	85.80	2.1%	
All Sites	Senior Football Pitch Discount - No Changing Room - 90 mins			66.00	67.20	1.8%	
All Sites	Football Pitch - Junior (including Non-Southwark Managed School) - 60 mins			43.20	44.40	2.8%	
All Sites	Junior Football Pitch Discount - No Changing Room - 60 mins			36.00	36.60	1.7%	
All Sites	Football Pitch - Small Sided (including Non-Southwark Managed School) - 60 mins			31.20	31.80	1.9%	
All Sites	Football Pitch Small-Sided Discount - No Changing Room - 60 mins			18.00	18.60	3.3%	
Peckham Rye Common	Gaelic Football / Aussie Rules - 90 mins			84.00	85.80	2.1%	
Burgess Park Community Sports Centre	Rugby - Junior - 60 mins			43.20	44.40	2.8%	
Burgess Park Community Sports Centre	Rugby - Senior Peak - 90 mins			84.00	85.80	2.1%	
Burgess Park Community Sports Centre	Rugby - Senior Off-Peak - 90 mins			66.00	67.20	1.8%	
All Sites	Touch Rugby (Not on existing pitches) - 60 mins			31.20	31.80	1.9%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - 60 mins			162.00	164.40	1.5%	
Burgess Park Community Sports Centre	3g Astro turf - Third of pitch - 60 mins			80.40	82.20	2.2%	
Burgess Park Community Sports Centre	3g Astro turf - Full Pitch - Community Rate- 60 mins			86.40	88.20	2.1%	
Burgess Park Community Sports Centre	3g Astro turf - Third of Pitch - Community Rate- 60 mins			33.60	34.20	1.8%	
Tabard Gardens	Astro turf 7 a Side - Full Pitch- Peak - 60 mins - Peak hours weekday's 4pm-9pm			88.80	99.60	12.2%	
		Discretionary	Fully flexible				In line with ILA - Increased by RPI plus rounding.

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc..) and other comments
Tabard Gardens	Astroturf 7 a Side - Half Pitch - Peak - 60 mins - Peak hours weekday's 4pm-9pm	Discretionary	Fully flexible	44.40	64.80	45.9%	New fee in line with ILA
Tabard Gardens	Astroturf 7 a Side - Full Pitch- Off-Peak - 60 mins - Off Peak hours weekday's 9am -4pm			38.40	43.20	12.5%	
Tabard Gardens	Astroturf 7 a Side - Half Pitch- Off- Peak - 60 mins - Off Peak hours weekday's 9am -4pm			19.20	32.40	68.8%	
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Training and Away Fixtures Flat Fee - Minimum Charge	Discretionary	Fully flexible	52.80	54.00	2.3%	In line with ILA - Increased by RPI plus rounding.
Belair Park, Dulwich Park, Peckham Rye Park	Changing Room Hire - Late Locking Fee - Per Hour			19.20	19.80	3.1%	
BMX Track	Coaching sessions (fee per person) - 60 mins			3.60	4.00	11.0%	
BMX Track	Book and ride peak - up to 30 riders - 60 mins			144.00	149.00	3.5%	
BMX Track	Book and ride off-peak - up to 30 riders - 60 mins			90.00	92.00	2.2%	
BMX Track	Holiday Clubs (fee per person) 10am - 3pm - 5 hours			12.00	15.00	25.0%	
BMX Track	Club - No charge for first 700 hours per annum. £25/hr for any additional use.			25.00	25.50	2.0%	
BMX Events	Car parking- per vehicle - Daily			5.00	5.10	2.0%	
BMX Events	Event practice sessions-per rider - Daily			5.00	5.10	2.0%	
BMX Events	Trade pitch (non catering) 6mx3m gazebo plus 1 vehicle - Daily			25.00	25.50	2.0%	
BMX Events	Team Area- Track side - 6m x 3m - Event duration			60.00	61.20	2.0%	
BMX Events	Team Area- Track side - 3m x 3m - Event duration			30.00	30.60	2.0%	
BMX Events	Team Area- Non Track side - 6m x 3m - Event duration			50.00	51.00	2.0%	
BMX Events	Team Area- Non Track side - 3m x 3m - Event duration			25.00	25.50	2.0%	
BMX Events	Club Area - 6m x 3m - Event duration			25.00	25.50	2.0%	
BMX Events	Club Area - 3m x 3m - Event duration			15.00	15.30	2.0%	
Burgess Park Lake	Fishing Day Ticket Per Rod			4.00	4.20	5.0%	
Burgess Park Lake	Fishing Day Ticket Concession Per Rod			1.50	1.60	6.5%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - off - peak - Weekdays 9am - 5pm (Hourly charge) 60 mins			34.20	34.80	1.8%	
Dulwich Park and Belair Park	Francis Peek Centre/Belair Recreation Hall Hire - peak - Evenings and Weekends until Park Closing (Hourly charge) - 60 mins	68.40	69.60	1.8%			
Burgess Park Football Centre	Burgess Park Football Centre Room Hire - Weekdays 9am - 5pm (Hourly charge) - 60 mins	18.00	18.60	3.3%			
Burgess Park Football Centre	Burgess Park Football Centre Room Hire - Evenings and Weekends until 10pm (Hourly charge) - 60 mins	36.00	37.20	3.3%			
All Sites	Annual Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	680.00	693.60	2.0%			
	Monthly Group Exercise Licence (6-20Clients) - (1 - 3 Sessions Per Week)	68.00	69.36	2.0%			
All Sites	Annual Group Exercise Licence (6 -20 Clients) - (4-7 Sessions Per Week)	800.00	816.00	2.0%			
	Monthly Group Exercise Licence (6-20Clients) - (4-7 Sessions Per Week)	80.00	81.60	2.0%			

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Venue	Activity						
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)			1,500.00	1,530.00	2.0%	
VARIABLE FEES (Fees shown below are inclusive of 20% VAT)							
	Monthly Group Exercise Licence (21 -40 Clients) - (1 - 3 Sessions Per Week)			150.00	153.00	2.0%	
	Annual Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)			3,000.00	3,060.00	2.0%	
	Monthly Group Exercise Licence (41 -60 Clients) - (1 - 3 Sessions Per Week)			300.00	306.00	2.0%	
All Sites	Annual Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)			3,000.00	3,060.00	2.0%	
	Monthly Group Exercise Licence (21 -40 Clients) - (4-7 Sessions Per Week)			300.00	306.00	2.0%	
	Annual Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)			4,500.00	4,590.00	2.0%	
	Monthly Group Exercise Licence (41 -60 Clients) - (4-7 Sessions Per Week)			450.00	459.00	2.0%	
All Sites	Annual Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)			280.00	285.60	2.0%	
	Monthly Personal Trainers Licence (5 or less Clients) - (1 - 3 Sessions Per Week)			28.00	28.56	2.0%	
	Annual Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)			480.00	489.60	2.0%	
All Sites	Monthly Personal Trainers Licence (5 or less Clients) - (4-7 Sessions Per Week)			48.00	48.96	2.0%	
SOUTH DOCK MARINA							
Mooring Fees per meter (Figures Ex-VAT)	Leisure Current - Annual			341.77	341.77	0.0%	Comparative with other local marinas. No increase. Fees fixed until 2019
	Leisure Current - Six Monthly			179.43	179.43	0.0%	
	Leisure Current - Quarterly			93.99	93.99	0.0%	
	Leisure Current - Monthly	Discretionary	Fully flexible	32.76	32.76	0.0%	
	Residential Current - Annual			402.19	402.19	0.0%	
	Residential Current - Six Monthly			211.10	211.10	0.0%	
	Residential Current - Quarterly			110.57	110.57	0.0%	
	Residential Current - Monthly			38.55	38.55	0.0%	
	Visitor day rate. Per metre per day. Min 8m	Discretionary	Fully flexible	3.00	3.60	20.0%	
	Visitor Week rate. Per metre per week. Min 8m			19.00	22.80	20.0%	Revised visitor charge. Increased to maximise revenue
Car Park Fees (Figures Ex-VAT)	Car Park - Per six months	Discretionary	Fully flexible	114.83	126.32	10.0%	Increased to maximise revenue
	Car Park - Visitor's Cars - Daily			6.46	7.11	10.0%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Storage (Figures Ex-VAT)	Storage - Mast Per Week	Discretionary	Fully flexible	10.19	11.21	10.0%	Unique fee. No local comparison
	Storage - Boats on Trailer (8m max.) or trailer- Annual			907.20	997.92	10.0%	
	Storage - Boats on Trailer (8m max.) or Trailers- six months			470.44	517.49	10.0%	
	Storage - Boats on Trailer (8m max.) or Trailers- Three months			311.85	343.04	10.0%	
	Storage - Boats on Trailer (8m max.) or Trailers- Monthly			136.08	156.49	15.0%	
	Storage - Boats on Trailer (8m max.) or Trailers- Weekly			51.03	66.34	30.0%	
	Storage - Trailers - Overnight			24.11	27.73	15.0%	
	Storage fee - Container (12 monthly)	Discretionary	Fully flexible	1,638.00	1,670.76	2.0%	Unique fee. No local comparison. inflation only increase due to potential disruption and yard development
	Storage fee - Container (6 monthly)	891.74	909.58	2.0%			
Miscellaneous (Figures Ex-VAT)	Labour - Per Hour	Discretionary	Fully flexible	34.40	43.00	25.0%	Unique fee. No local comparison. Increase for cost recovery
	Towage - Within the Marina			49.45	51.92	5.0%	
	Contractors Daily Charge - Use of Facilities	Discretionary	Fully flexible	11.50	12.65	10.0%	Unique fee. No local comparison
	Contractor annual charge	Discretionary	Fully flexible		750.00	N/A	Unique fee. No local comparison. Daily charge extension to annual charge.
	Pressure Washer - Hire for maximum 4 hours. Additional hours at 25% of rate.	Discretionary	Fully flexible	37.33	41.06	10.0%	Unique fee. No local comparison. Increase for cost recovery
	Pressure Washer - Wash off underwater hull / metre LOA			7.78	8.17	5.0%	
	Portable Pump Hire - Submersible - 4 hours. Additional hours at 25% of rate.			39.67	43.64	10.0%	
	Holding Tank Pump-Out - Small Tank	Discretionary	Fully flexible	15.46	15.77	2.0%	Unique fee. No local comparison. Increase for inflation
	Holding Tank Pump-Out - Large Tank			25.23	25.73	2.0%	
	Re-Chocking after lift out per chock move.	Discretionary	Fully flexible	8.10	8.91	10.0%	Unique fee. No local comparison
Crane - Lift Out or Launch / metre LOA. 8 m minimum.	Discretionary	Fully flexible	18.87	20.76	10.0%	Unique fee. No local comparison	
SOUTH DOCK MARINA	Chocking- 8m Minimum Charge - per metre LOA - includes materials	Discretionary	Fully flexible	3.36	3.52	5.0%	Unique fee. No local comparison. Minimum charge rate raised from 6 to 8 metres
	Crane - Lift and Hold per metre LOA. 8m Minimum. Up to 2 hours.			26.10	28.71	10.0%	
	Crane - Lift and Hold per additional hour.	Discretionary	Fully flexible	25.00	27.50	10.0%	Unique fee. No local comparison
	Mast lift per hour- - Single Spreader Mast Lift	Discretionary	Fully flexible	79.11	87.02	10.0%	Unique fee. No local comparison. Increase for cost recovery
	Crane Hire/telehandler per hour - Machine and 1Operator Only			65.01	71.51	10.0%	
	Crane cancellation fee - Less than 24 hours notice	Discretionary	Fully flexible	58.87	61.81	5.0%	Unique fee. No local comparison
	Boat Yard - 1-30 Days - Per metre per day			0.93	1.02	10.0%	
	Boat Yard - 31-60 Days - Per metre per day			1.15	1.27	10.0%	
	Boat Yard - 61-120 Days - Per metre per day			1.37	1.51	10.0%	
	Boat Yard - 121 Days and over - Per metre per day			1.58	1.90	20.0%	
	Blast bay and dirty work bay (for first 5 days)			86.40	90.72	5.0%	
	Blast bay and dirty work bay (Per day charge after first 5 days)			27.00	28.35	5.0%	
	Laundry - Wash tokens	Discretionary	Fully flexible		5.00		New fee
Laundry - Drying tokens				1.00			
Transfer of Residents Licence. Current year's fee or 10% of selling price, whichever is higher.	Discretionary	Fully flexible	3,167.10	3,230.44	2.0%	Unique fee. No local comparison	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Supply of Electricity	Electricity - 13 amp Electrical supply in Boat yard - Per day (not metered 5% VAT)	Discretionary	Fully flexible	2.32	2.43	5.0%	Comparative with other local marinas
	Electricity - 13 amp Electrical supply in Boat yard - 13 amp weekly meter hire			3.42	3.60	5.0%	
	Electricity - Metered supply - pontoons and boat yard - Unit charge + (VAT 5%)	Discretionary	Fully flexible	0.0945	0.09	0.0%	Capped by OFGEM
	Electricity - Metered supply - pontoons and boat yard - 16 amp Monthly Service Charge	Discretionary	Fully flexible	4.76	4.85	2.0%	Comparative with other local marinas. Increase for cost recovery
	Electricity - Metered supply - pontoons and boat yard - 32 amp Monthly Service Charge	Discretionary		5.51	5.62	2.0%	
CEMETERIES AND CREMATORIUM							
Cemeteries							
	Child under 1 month - Public Grave	Discretionary	Fully flexible	No charge	No charge		Evening Standard Charter
	Child 1 month to 15yrs - Public Grave	Discretionary	Fully flexible	215	220	2.0%	Comparable to other inner London boroughs.
	16 yrs – Adult - Public Grave - Woodland Meadow only	Discretionary	Fully flexible	977	996	2.0%	
	Public Funeral requested by Southwark Social Service's for residents at 9.30am Woodland Meadow Only	Discretionary	Fully flexible	607	607	0.0%	Social Services funerals paid for by Southwark
Resident members of the Armed forces	All burial or cremation fees	Discretionary	Fully flexible	Waived	Waived	N/A	N/A
	Child under 1 month - interment fee only - Private Grave	Discretionary	Fully flexible	150	153	2.0%	A number of cemeteries are charging for the grave and no interment fee hence no benchmarking.
	1 mth – 15 yrs - interment fee only - Private Grave	Discretionary	Fully flexible	500	510	2.0%	
	16 yrs - Adult - interment fee only - Private Grave	Discretionary	Fully flexible	1,300	1,326	2.0%	Comparable to other inner London boroughs.
	Interment of cremated remains in a private grave	Discretionary	Fully flexible	210	230	9.6%	
	Grave purchase (50 years) Lawn burial	Discretionary	Fully flexible	2,100	2,142	2.0%	
	Grave purchase (25 years) Lawn burial	Discretionary	Fully flexible	1,400	1,428	2.0%	
Other burial fees	Renewal or Extension of Exclusive Right of Burial per 10 years	Discretionary	Fully flexible	290	324	11.8%	
Non-residents							
	Child under 1 month PUBLIC	Discretionary	Fully flexible	263	268	2.0%	No benchmarking available
	Child 1 mth - 15 years	Discretionary	Fully flexible	N/A	N/A		Triple resident fee. Service ceased for non- residents from 2014/15 onwards due to non availability of space.
	16 yrs to Adult PUBLIC /Woodland meadow			N/A	N/A		
	Child under 1 month - interment fee only - Private Grave	Discretionary	Fully flexible	450	458	1.6%	Triple resident fee
	Child 1 month – 15 yrs - interment fee only - Private Grave			1,500	1,529	1.9%	
	Adult Interment Fee			3,900	3,977	2.0%	
	Adult Interment Fee (associated with owner of grave purchased when a resident)	Discretionary	Fully flexible	1,300	1,326	2.0%	Same as resident
	Grave purchase (50 years) Lawn burial	Discretionary	Fully flexible	6,300	6,425	2.0%	Triple resident fee
	Grave purchase (25 years) Lawn burial			4,200	4,285	2.0%	
	Renewal or Extension of Exclusive Right of Burial PER TEN YEARS			870	972	11.8%	
	Late fee 30 minutes or over - funerals	Discretionary	Fully flexible	110	113	2.0%	Inner London Average
	Memorial Licence fee Private Grave 25 years - Includes 5 yearly risk assessment	Discretionary	Fully flexible	263	268	2.0%	Above ILA (238)

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Memorial Licence fee - Child Public Grave (15 years only as no exclusive right of burial held)	Discretionary	Fully flexible	80	82	2.0%	Not all allow this so impossible to benchmark
Interment of cremated remains in a private grave	Discretionary	Fully flexible	630	690	9.5%	Triple the resident fee
Other fees Added Inscription to existing memorial	Discretionary	Fully flexible	80	82	2.0%	Above ILA
Removing & replacing memorial not exceeding 7' X 3'	Discretionary	Fully flexible	263	268	2.0%	Inner London Average
Concrete over shallow grave, following interment			147	150	2.0%	
Wooden crosses and grave markers from £50.00			50	51	2.0%	
Exhumations (no extra lifting out costs)			5,229	5,334	2.0%	
Exhumation of Cremated Remains			500	510	2.0%	
The right to strew cremated remains on a private grave	Discretionary	Fully flexible	70	71	2.0%	Benchmarking data not readily available. Fee increased in line with inflation
The right to strew cremated remains on the scattering lawn at Nunhead Cemetery	Discretionary	Fully flexible	70	71	2.0%	
Registration of Transfer of burial rights,	Discretionary	Fully flexible	65	66	2.0%	Comparable to other inner London boroughs.
Registration of Transfer of burial rights, at time of burial	Discretionary	Fully flexible	0	0		
Research fees, per NAME search	Discretionary	Fully flexible	20	24	22.1%	Comparable to other inner London boroughs.
Ground works to uncover memorials or find burial location at Nunhead	Discretionary	Fully flexible	60	100	68.0%	Premium fee due to specialist nature of work
Crematorium						
Resident & Non-resident Child 0 to 15 yrs	Discretionary	Fully flexible	No charge	No charge		N.A
Adult (16+)	Discretionary	Fully flexible	660	729	10.5%	Comparable to other inner London boroughs.
Late Cremation Fee			675	755	11.9%	
3rd party cremations			300	295	-1.7%	
Hospital contract cremation			300	306	2.0%	
Body Part Fee				150		
Early Morning Service 10 & 10.45am Only	Discretionary	Fully flexible	550	584	6.1%	Inner London Average
Public Funeral requested by Southwark Social Service's for residents at 9.30am Only	Discretionary	Fully flexible	204	208	2.0%	2% Inflation (RPI, September 2016 index ONS)
Resident service men and women, killed in action	Discretionary	Fully flexible	No charge	No charge		Comparable to other inner London boroughs.
Organist Fee			76	77	2.0%	
Use of Organ only, but supply own organist			28	28	2.0%	
Extended Cremation service time (double)			875	999	14.1%	
Saturday Cremation - One Hour			875	1,138	30.1%	
Sunday Cremation - One Hour			1,100	1,482	34.8%	
Packing and posting of Remains			48	49	2.0%	
Overseas certificate			28	28	2.0%	
Duplicate Certificate			28	28	2.0%	
Remains strewn from another crematorium			70	71	2.0%	
New Fee Burial of Cremated remains in dedicated plot	Discretionary	Fully flexible		700		
Retention of remains. First month only,	Discretionary	Fully flexible	No charge	No charge		Comparable to other inner London boroughs.
Subsequent months, retention of remains, per quarter			40	40	2.0%	
Use of Cemetery Chapel			90	110	22.2%	
Saturday Burial Supplement			500	770	54.0%	

Environment & Leisure Department - Fees and Charges 2017-18

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Saturday Burial of cremated remains supplement			170	331	94.8%	
Scattering of remains Saturday supplement			60	80	34.4%	
New Fee Columbarium Niche (double) 5 years	Discretionary	Fully flexible		750		
New Fee Columbarium Niche (double) 10 years	Discretionary	Fully flexible		1,500		
Memorabilia (Fees are inclusive of VAT) Rights to a rose bush 5 yrs, inc maintenance, plaque inc. VAT	Discretionary	Fully flexible	245	250	2.0%	Comparable to other inner London boroughs.
New Fee Memorial Bench (renewal)	Discretionary	Fully flexible		745		
Rights to a standard rose/shrub 5 yrs, plaque, maintenance inc. VAT			280	285	2.0%	
Replacement Rose plaque only			55	64	16.1%	
Trees - 5-year dedication			450	459	2.0%	
Postage & Packing of returned rose plaque, kerb tablets and leather panels			26	27	2.0%	
Wooden cremated remains caskets			P.O.A	P.O.A		
Other urns are available, special order.			P.O.A	P.O.A		
Rights for 15 yrs for a cloister niche, including opening to deposit remains from...			724	1,895	161.7%	
Rights for 15 yrs to affix a wall tablet in cloisters, inc. tablet 118 x 48. From ... (if a larger tablet is required an extra charge per sq inch is required).			668	1,895	183.6%	
Rights for 15yrs tablet on the wall of remembrance (This includes tablet & lettering)			724	1,029	42.1%	
Rights for 15 yrs to niche wall of remembrance (this excludes tablet and lettering)			1,114	1,136	2.0%	
Rights to interior niche 15 yrs (including inscription)			1,114	1,136	2.0%	
Rights to Sanctum 12 niche 25 years			1,392	1,420	2.0%	
Rights to Sanctum 2000 niche 25 years (including 80 letters)			1,448	1,477	2.0%	
Vase Block and tablet - 10 years			668	682	2.0%	
Vase Block Renewal			500	510	2.0%	
Vase Block replacement granite plate			168	171	2.0%	
Change in dedication Rights to kerb tablet 10 yrs, Inc tablet & lettering			250	310	23.9%	
Renewal of kerb tablet for a further 10 yrs			175	243	39.1%	
Replacement plate.			75	76	2.0%	
Rights to a leather panel for 5 yrs (including lettering)			228	233	2.0%	
Renewal of leather panel for a further 5 yrs			156	159	2.0%	
Replacement leather panel.			72	88	22.2%	
Leaf on Tree of Memory per year			45	46	2.0%	
Rights to a tablet on a planter for 10 yrs			562	573	2.0%	
Replacement tablet for planter			164	167	2.0%	
Books of Remembrance - 2 line entry (inc. VAT)			76	77	2.0%	
Books of Remembrance - 5 line entry (inc. VAT)			120	122	2.0%	
Books of Remembrance - 8 line entry (inc. VAT)			164	167	2.0%	
Memorial card/Entry in Mini book 2 line entry inc vat			55	72	31.9%	
Memorial card/Entry in Mini book 5 line entry inc vat			76	100	32.3%	

Discretionary

Fully flexible

Comparable to other inner London boroughs.

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Memorial card/Entry in Mini book 8 line entry inc vat			109	137	25.5%	
Miniature book of remembrance			32	120	281.0%	
Emblem & badges & Coat of Arms			54	95	75.9%	

LEISURE CENTRES

Core Leisure Centre Fees and Charges – Cabinet to approve fees and charges increasing above CPI (1.6%)

Venue	Activity						
Swimming Prices							
All Sites	Adult Swim Peak Non Member	Discretionary	Fully flexible	£ 4.50	£ 4.60	2.2%	CPI currently at 1.6%. No increase since January 15. London Average £4.56
All Sites	Adult Swim Peak Axess	Discretionary	Fully flexible	£ 2.60	£ 2.70	3.8%	No increase since January 15. Rounded up to nearest 10p and to be line with non member/member increase
All Sites	Adult Swim Off Peak Member	Discretionary	Fully flexible	£ 4.20	£ 4.30	2.4%	See above
All Sites	Adult Swim Off Peak Axess	Discretionary	Fully flexible	£ 2.20	£ 2.30	4.5%	See above
All Sites	Junior/60+ Non Member	Discretionary	Fully flexible	£ 1.50	£ 1.60	6.7%	No increase since January 15. Rounded up to nearest 10p. London average £2.39
All Sites	Junior/60+ Axess	Discretionary	Fully flexible	£ 0.60	£ 0.65	8.3%	No increase since 2012. Rounded up to nearest 5p.
All Sites	Family Swim(2 adults + 2 children) non member	Discretionary	Fully flexible	£ 9.30	£ 9.45	1.6%	Rounded to nearest 5p
All Sites	Family Swim(2 adults + 2 children) axess	Discretionary	Fully flexible	£ 4.70	£ 4.80	2.1%	Rounded to nearest 10p
All Sites	Concessionary Swim Axess	Discretionary	Fully flexible	£ 0.60	£ 0.65	8.3%	No increase since 2012. Rounded up to nearest 5p.
All Sites	Under 3 years Axess	Discretionary	Fully flexible	£ 0.60	£ 0.65	8.3%	No increase since 2012. Rounded up to nearest 5p.
All Sites	Shower	Discretionary	Fully flexible	£ 1.20	£ 1.20	0.0%	No change as very small use of this charge
Swimming Sessions							
All Sites	Water Aerobics/Aqua Natal Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	First annual price review since January 2015
All Sites	Water Aerobics/Aqua Natal Non Axess	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Water Aerobics Concession (Off Peak) Non Member			£ 6.50	£ 6.60	1.5%	
All Sites	Water Aerobics Concession (Off Peak) Axess			£ 3.00	£ 3.05	1.7%	
All Sites	Jelly Babies (Peak) 1 child & 1 adult Non Member			£ 4.60	£ 4.70	2.2%	
All Sites	Jelly Babies (Peak) 1 child & 1 adult Axess			£ 2.50	£ 2.55	2.0%	
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Non Member			£ 4.20	£ 4.30	2.4%	
All Sites	Jelly Babies (Off Peak) 1 child & 1 adult Axess			£ 2.00	£ 2.05	2.5%	
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Non Member	Discretionary	Fully flexible	£ 4.60	£ 4.70	2.2%	
All Sites	Rafts and Rascals (Peak) 1 child & 1 adult Axess			£ 2.50	£ 2.55	2.0%	
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Non Member			£ 4.00	£ 4.10	2.5%	
All Sites	Rafts and Rascals (Off Peak) 1 child & 1 adult Axess			£ 2.00	£ 2.05	2.5%	
All Sites	Rafts and Rascals additional child Non Member			£ 1.50	£ 1.55	3.3%	
All Sites	Rafts and Rascals additional child Axess	Discretionary	Fully flexible	£ 0.60	£ 0.65	8.3%	First annual price review since January 2012. Rounded up to nearest 5p.
All Sites	Inflatables Non Member	Discretionary	Fully flexible	£ 2.30	£ 2.30	0.0%	No change as not a fee that is regularly charged
All Sites	Inflatables Non Axess			£ 1.40	£ 1.40	0.0%	
Gym and Fitness Classes							
All Sites	Gym and Fitness Classes Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable

122

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc..) and other comments
All Sites	Gym and Fitness Classes Axess	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Gym and Fitness Classes Concession (Off Peak) Non Member	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Gym and Fitness Classes Concession (Off Peak) Axess	Discretionary	Fully flexible	£ 2.80	£ 2.90	3.6%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Yoga 60 min Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	See above
All Sites	Yoga 60 min Axess	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Yoga 60 min concession (off peak) Non Member	Discretionary	Fully flexible	£ 6.50	£ 6.60	1.5%	Rounded to nearest 5p and below CPI
All Sites	Yoga 60 min concession (off peak) Axess	Discretionary	Fully flexible	£ 2.80	£ 2.90	3.6%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Yoga 90 min Non Member	Discretionary	Fully flexible	£ 11.60	£ 11.70	0.9%	Rounded to nearest 5p and below CPI
All Sites	Yoga 90 min Axess	Discretionary	Fully flexible	£ 8.80	£ 9.00	2.3%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Yoga 90 min concession (off peak) Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Yoga 90 min concession (off peak) Axess	Discretionary	Fully flexible	£ 5.20	£ 5.30	1.9%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Pilates Non Member	Discretionary	Fully flexible	£ 10.30	£ 10.40	1.0%	Rounded to nearest 5p and below CPI
All Sites	Pilates Axess	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Pilates concession (off peak) Non Member	Discretionary	Fully flexible	£ 8.40	£ 8.60	2.4%	See above
All Sites	Pilates concession (off peak) Axess	Discretionary	Fully flexible	£ 4.90	£ 5.00	2.0%	See above
All Sites	Gym Induction Non Member	Discretionary	Fully flexible	£ 42.50	£ 40.00	-5.9%	Current London average is £38.72. Reduced to ensure competitive within local market
All Sites	Gym Induction Axess	Discretionary	Fully flexible	£ 32.00	£ 30.00	-6.3%	See above
All Sites	Gym Induction Axess Concession	Discretionary	Fully flexible	£ 17.40	£ 17.50	0.6%	Rounded to nearest 5p and below CPI
All Sites	Junior Gym Session non member	Discretionary	Fully flexible	£ 2.70	£ 2.75	1.9%	No price increase since January 15. Fees rounded up to nearest 5p/10p where applicable
All Sites	Junior Gym Session Axess			£ 2.10	£ 2.15	2.4%	
All Sites	Junior Gym Induction non member			£ 3.30	£ 3.40	3.0%	
All Sites	Junior Gym Induction Axess			£ 3.30	£ 3.40	3.0%	
Leisure Axess Card							
All Sites	Adult LBS Residents	Discretionary	Fully flexible	£ 53.00	£ 54.00	1.9%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	Adult Non LBS Residents	Discretionary	Fully flexible	£ 76.00	£ 77.00	1.3%	Rounded to nearest 5p and below CPI
All Sites	Unwaged LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	See above
All Sites	Unwaged Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI
All Sites	FT Student LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	FT Student Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI
All Sites	60+ LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	60+ Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc..) and other comments
All Sites	Disabled LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	Disabled Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI
All Sites	Under 16 LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	Under 16 Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI
All Sites	Young Adult (16-19) LBS Residents	Discretionary	Fully flexible	£ 3.20	£ 3.30	3.1%	No price increase since 2015. Prices rounded up to nearest £1 or 10p. Residents/staff now using free swim and gym scheme to reduce cost
All Sites	Young Adult (16-19) Non LBS Residents	Discretionary	Fully flexible	£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI (1.6%)
All Sites	Family LBS Residents			£ 66.00	£ 67.00	1.5%	Rounded to nearest 5p and below CPI (1.6%)
All Sites	Family Non LBS Residents			£ 89.00	£ 90.00	1.1%	Rounded to nearest 5p and below CPI (1.6%)
All Sites	LBS Staff			£ 11.60	£ 11.80	1.7%	Rounded to nearest 10p and just above CPI (1.6%)
Site Specific Pricing							
Camberwell Leisure Centre	Half of the Main Pool Hire Axxess	Discretionary	Fully flexible	£ 53.00	£ 54.00	1.9%	First annual price review since January 2015
	Teaching Pool Hire Axxess			£ 53.00	£ 54.00	1.9%	
	Lane Hire Axxess			£ 22.00	£ 22.40	1.8%	
	Meeting Room Axxess			£ 15.00	£ 15.25	1.7%	
Dulwich Leisure Centre	Studio Hire Axxess	Discretionary	Fully flexible	£ 34.00	£ 34.50	1.5%	Rounded to nearest 10p and below CPI (1.6%)
	Studio Hire (Sat) Axxess			£ 34.00	£ 34.50	1.5%	
	Pool Hire (60min) Axxess			£ 65.00	£ 66.00	1.5%	
	Pool Hire (60min with teacher - £15each) Axxess			£ 81.00	£ 82.00	1.2%	
Geraldine Mary Harnsworth	ATP 5 a-side (Peak) Community Groups/Preferred Partners/Juniors	Discretionary	Fully flexible	£ 30.00	£ 30.50	1.7%	First annual price review since January 2015
	ATP 5 a-side (Peak) Local Schools and University			£ 11.00	£ 11.20	1.8%	
	ATP 5 a-side (Off Peak) Community Groups/Preferred Partners/Juniors			£ 18.00	£ 18.30	1.7%	
	ATP 5 a-side (Off Peak) Local Schools and University			£ 17.00	£ 17.30	1.8%	
	Netball (Peak) Community Groups/Preferred Partners/Juniors			£ 18.00	£ 18.30	1.7%	
	Netball (Peak) Local Schools and University			£ 17.00	£ 17.30	1.8%	
	Netball (Off Peak) Community Groups/Preferred Partners/Juniors			£ 11.00	£ 11.20	1.8%	
	Netball (Off Peak) Local Schools and University	£ 17.00	£ 17.30	1.8%			
	Tennis (Peak) Community Groups/Preferred Partners/Juniors per hour	Discretionary	Fully flexible	£ 4.60	£ 4.65	1.1%	Rounded to nearest 5p and below CPI (1.6%)
	Tennis (Peak) Local Schools and University per hour			£ 4.60	£ 4.65	1.1%	
	Tennis (Off Peak) Community Groups/Preferred Partners/Juniors per hour			£ 4.60	£ 4.65	1.1%	
	Tennis (Off Peak) Local Schools and University per hour			£ 4.60	£ 4.65	1.1%	
Peckham Pulse	Room 2, 3, 5, 8 and 9 Hire Axxess per hour			£ 6.60	£ 6.70	1.5%	
	Room 6 Hire Axxess per hour			£ 5.60	£ 5.70	1.8%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments			
	Room 4 Hire Access per hour	Discretionary	Fully flexible	£ 12.00	£ 12.20	1.7%	Rounded to nearest 10p and below CPI (1.6%)			
	Crèche Access per hour			£ 12.00	£ 12.20	1.7%				
	Studio 1 Access per hour			£ 35.00	£ 35.50	1.4%				
	Studio 2 Access per hour			£ 20.00	£ 20.25	1.3%				
	Spin Studio Access per hour			£ 21.00	£ 21.25	1.2%				
	Hydro Pool Access per hour			£ 104.00	£ 105.00	1.0%				
	Main Pool Access per hour			£ 120.00	£ 122.00	1.7%				
Surrey Docks Fitness & Watersports Centre	Sailing Adult RYA Level 1 Access	Discretionary	Fully flexible	£ 148.00	£ 150.00	1.4%	Rounded to nearest 10p and below CPI (1.6%)			
	Sailing Adult RYA Level 2 Access			£ 169.00	£ 172.50	2.1%				
	Sailing Adult RYA Level 3 Access			£ 169.00	£ 172.50	2.1%				
	Sailing Adult RYA- sailing with Spinnakers Access			£ 159.00	£ 162.50	2.2%				
	Sailing Adult Sail Clinics Access			£ 38.00	£ 39.00	2.6%				
	Sailing Adult Laser Clinic Access			£ 38.00	£ 39.00	2.6%				
	Sailing Adult Race Series Access			£ 55.00	£ 56.00	1.8%				
	Sailing Adult RYA Start racing Access			£ 55.00	£ 56.00	1.8%				
	Sailing Adult River Trips Access			£ 43.00	£ 44.00	2.3%				
	Sailing Adult RYA Dinghy Instr Access			£ 274.00	£ 279.00	1.8%				
	Kayaking Adult BCU 1star Access			Discretionary	Fully flexible	£ 82.00		£ 83.00	1.2%	Rounded to nearest 10p and below CPI (1.6%)
	Kayaking Adult BCU 2star Access			Discretionary	Fully flexible	£ 125.00		£ 127.50	2.0%	First annual price review since January 2015
	Kayaking Adult Rolling Clinic Access			Discretionary	Fully flexible	£ 43.00		£ 44.00	2.3%	See above
	Kayaking Adult River Tips Access			Discretionary	Fully flexible	£ 43.00		£ 44.00	2.3%	See above
Windsurfing Adult RYA Level1 Access	Discretionary	Fully flexible	£ 148.00	£ 150.00	1.4%	Rounded to nearest 10p and below CPI				
Seven Islands Leisure Centre	Pool Hire Access	Discretionary	Fully flexible	£ 89.00	£ 91.00	2.2%	First annual price review since January 2015			
	Lane Hire Access	Discretionary	Fully flexible	£ 23.00	£ 23.50	2.2%	See above			
	Dance Studio / Main Hall Hire (Peak) Access	Discretionary	Fully flexible	£ 33.00	£ 33.50	1.5%	Rounded to nearest 10p and below CPI			
	Dance Studio / Main Hall Hire (Off Peak) Access	Discretionary	Fully flexible	£ 18.00	£ 18.25	1.4%	Rounded to nearest 5p and below CPI			
The Castle Centre	Badminton (Peak) Access	Discretionary	Fully flexible	£ 8.50	£ 8.70	2.4%	Rounded to nearest 10p			
	Badminton (Off-Peak) Access			£ 4.50	£ 4.60	2.2%				
	5-A-Side (Peak) Access			£ 60.00	£ 61.50	2.5%				
	5-A-Side (Off Peak) Access			£ 30.00	£ 30.50	1.7%				
	Basketball/Netball (Peak) Access			£ 30.00	£ 30.50	1.7%				
	Basketball/Netball (Off-Peak) Access			£ 20.00	£ 20.40	2.0%				
	Table Tennis (Peak) Access			£ 5.50	£ 5.60	1.8%				
	Table Tennis (Off-Peak) Access			£ 5.00	£ 5.10	2.0%				
CABINET TO NOTE- Non-Core Leisure Centre Fees and Charges (Contractor discretion to charge and no price increase since January 2015)										
Cabinet to approve introduction and removal of new fees and charges										
Memberships										
All sites	Choice Individual T1			£ 56.00	Fee removed and renamed	N/A				
All sites	Choice Individual T1			£ 560.00	Fee removed and renamed	N/A				
All sites	Choice Individual T2			£ 49.00	Fee removed and renamed	N/A				

125

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
All sites	Choice Individual T2	Discretionary	Fully flexible	£ 500.00	Fee removed and renamed	N/A	Old membership types that were offered by Fusion Lifestyle which are no longer in place.
All sites	Choice Joint T1			£ 103.00	Fee removed and renamed	N/A	
All sites	Choice Joint T1			£ 1,060.00	Fee removed and renamed	N/A	
All sites	Choice Joint T2			£ 86.00	Fee removed and renamed	N/A	
All sites	Choice Joint T2			£ 880.00	Fee removed and renamed	N/A	
All sites	Choice Family T1 (2+2)			£ 129.00	Fee removed and renamed	N/A	
All sites	Choice Family T1 (2+2)			£ 1,320.00	Fee removed and renamed	N/A	
All sites	Choice Family T2 (2+2)			£ 113.00	Fee removed and renamed	N/A	
All sites	Choice Family T2 (2+2)			£ 1,160.00	Fee removed and renamed	N/A	
All sites	Choice Family Flex T1 (1+3)			£ 98.00	Fee removed and renamed	N/A	
All sites	Choice Family Flex T1 (1+3)			£ 1,010.00	Fee removed and renamed	N/A	
All sites	Choice Family Flex T2 (1+3)			£ 94.00	Fee removed and renamed	N/A	
All sites	Choice Family Flex T2 (1+3)			£ 970.00	Fee removed and renamed	N/A	
All sites	Concession Choice Peak T1			£ 38.00	Fee removed and renamed	N/A	
All sites	Concession Choice Peak T1			N/A	Fee removed and renamed	N/A	
All sites	Concession Choice Off Peak T1			£ 33.00	Fee removed and renamed	N/A	
All sites	Concession Choice Off Peak T1			N/A	Fee removed and renamed	N/A	
All sites	Concession Choice Peak T2			£ 35.00	Fee removed and renamed	N/A	
All sites	Concession Choice Peak T2			N/A	Fee removed and renamed	N/A	
All sites	Concession Choice Off Peak T2			£ 26.00	Fee removed and renamed	N/A	
All sites	Concession Choice Off Peak T2			N/A	Fee removed and renamed	N/A	
All sites	Choice Corporate (10+) T1			£ 50.00	Fee removed and renamed	N/A	
All sites	Choice Corporate (10+) T1			N/A	Fee removed and renamed	N/A	
All sites	Choice Corporate (10+) T2			£ 44.00	Fee removed and renamed	N/A	
All sites	Choice Corporate (10+) T2			N/A	Fee removed and renamed	N/A	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
All sites	Corporate Client (LBS) T2 only			£ 35.00	Fee removed and renamed	N/A	
All sites	Corporate Client (LBS) T2 only			N/A	Fee removed and renamed	N/A	
All sites	Individual Admin Fee			£ 38.00	Fee removed and renamed	N/A	
All sites	Multiple Admin Fee			£ 54.00	Fee removed and renamed	N/A	
All sites	Multisite Adult Direct Debit	Discretionary	Fully flexible	£ 49.00	£ 49.00	0.0%	No increase since 2015. Membership types renamed due to change of leisure centre operator. Most fees have no planned increase due to competitive market, some prices reduced and only one membership type increased. London average £46.53
All sites	Multisite Adult Annual			£ 500.00	£ 490.00	-2.0%	
All sites	Multisite Add on Direct Debit			£ 37.00	£ 37.00	0.0%	
All sites	Multisite Add on Annual			£ 380.00	£ 370.00	-2.6%	
All sites	Multisite Concession Direct Debit			£ 35.00	£ 35.00	0.0%	
All sites	Multisite Concession Annual			N/A	£ 350.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Student Direct debit			£ 35.00	£ 35.00	0.0%	
All sites	Multisite Student Annual			N/A	£ 350.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Corporate Direct debit			£ 44.00	£ 44.00	0.0%	
All sites	Multisite Corporate Annual			N/A	£ 440.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite NHS/Council Direct Debit			£ 35.00	£ 35.00	0.0%	
All sites	Multisite NHS/Council Annual	Discretionary	Fully flexible	N/A	£ 350.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Family (child must be in swimming lessons) Direct Debit			£ 36.75	£ 37.75	2.7%	
All sites	Multisite Family (child must be in swimming lessons) Annual			£ 367.50	£ 377.50	2.7%	
All sites	Multisite Concession Off Peak Direct Debit			£ 26.00	£ 26.00	0.0%	
All sites	Multisite Concession Off Peak Annual			N/A	£ 260.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Senior Direct debit			£ 35.00	£ 35.00	0.0%	
All sites	Multisite Senior Annual			N/A	£ 350.00	New Fee	New fee to allow customers to pay in advance for year
All sites	Multisite Junior Direct Debit	Discretionary	Fully flexible	£ 26.00	£ 19.99	-23.1%	Reduced to help increase demand
All sites	Multisite Junior Annual	Discretionary	Fully flexible	N/A	£ 199.99	New Fee	New fee to allow customers to pay in advance for year
The Castle Centre	Single Site Adult (Castle) Direct Debit	Discretionary	Fully flexible	N/A	£ 40.00	New Fee	New fee to help promote centre and compete with local competition of budget gyms etc.
The Castle Centre	Single Site Adult (Castle) Annual	Discretionary	Fully flexible	N/A	£ 400.00	New Fee	New fee to help promote centre and compete with local competition of budget gyms etc.
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Direct Debit	Discretionary	Fully flexible	N/A	£ 35.00	New Fee	New fee to help promote centre and compete with local competition of budget gyms etc.
Peckham Pulse and Camberwell Leisure Centre	Gym Only (Peckham/Camberwell) Annual	Discretionary	Fully flexible	N/A	£ 350.00	New Fee	New fee to help promote centre and compete with local competition of budget gyms etc.
All sites	Individual Admin Fee	Discretionary	Fully flexible	£ 38.00	£ 40.00	5.3%	To standardise fee
Children's Parties							
Camberwell Leisure Centre	CLC Pool Party			£ 105.00	£ 110.00	4.8%	

127

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Camberwell Leisure Centre	CLC additional child	Discretionary	Fully flexible	£ 4.60	£ 5.00	8.7%	First annual price review since January 2015
Dulwich Leisure Centre	DLC Big Day Party+A26			£ 105.00	£ 110.00	4.8%	
Dulwich Leisure Centre	DLC additional child			£ 4.60	£ 5.00	8.7%	
Peckham Pulse	PPP Big Day Soft Play Parties			£ 105.00	£ 110.00	4.8%	
Peckham Pulse	PPP additional child (soft play)			£ 4.70	£ 5.00	6.4%	
Peckham Pulse	PPP Pool Party			£ 105.00	£ 110.00	4.8%	
Peckham Pulse	PPP additional child (pool party)	Discretionary	Fully flexible	£ 5.00	£ 5.00	0.0%	In line with rest of centres
Seven Islands Leisure Centre	SILC Pool Party	Discretionary	Fully flexible	N/A	£ 110.00	New Fee	New parties provided and in line with rest of centres
Seven Islands Leisure Centre	SILC additional child (pool party)			N/A	£ 5.00	New Fee	
Surrey Docks Fitness & Watersports Centre	SDX Big Day Party	Discretionary	Fully flexible	£ 27.00	£ 28.00	3.7%	No increase since 2015
The Castle Centre	Castle Big Day Soft Play Parties	Discretionary	Fully flexible	N/A	£ 110.00	New Fee	First annual price review since January 2015
The Castle Centre	Castle additional child (soft play)			N/A	£ 5.00	New Fee	
The Castle Centre	Castle Pool Party			N/A	£ 110.00	New Fee	
The Castle Centre	Castle additional child (pool party)			N/A	£ 5.00	New Fee	

Swim School							
Camberwell Leisure Centre	Squad	Discretionary	Fully flexible	£ 5.30	£ 5.50	3.8%	Prices for per lesson to be line with direct debit fee to ensure that they are aligned correctly and all sites charging same amount.
Camberwell Leisure Centre	Adult			£ 6.40	£ 6.60	3.1%	
Camberwell Leisure Centre	Child			£ 5.60	£ 5.88	5.0%	
Camberwell Leisure Centre	Adult & Child			£ 6.40	£ 6.60	3.1%	
Dulwich Leisure Centre	Squad			£ 5.20	£ 5.50	5.8%	
Dulwich Leisure Centre	Adult			£ 6.40	£ 6.60	3.1%	
Dulwich Leisure Centre	Child			£ 5.60	£ 5.88	5.0%	
Dulwich Leisure Centre	Adult & Child			£ 6.40	£ 6.60	3.1%	
Peckham Pulse	Squad			£ 5.60	£ 5.50	-1.8%	
Peckham Pulse	Adult			£ 6.40	£ 6.60	3.1%	
Peckham Pulse	Child			£ 5.60	£ 5.88	5.0%	
Peckham Pulse	Adult & Child			£ 6.40	£ 6.60	3.1%	
Seven Islands Leisure Centre	Squad			£ 5.30	£ 5.50	3.8%	
Seven Islands Leisure Centre	Adult			£ 6.40	£ 6.60	3.1%	
Seven Islands Leisure Centre	Child			£ 5.60	£ 5.88	5.0%	
Seven Islands Leisure Centre	Adult & Child			£ 6.40	£ 6.60	3.1%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
The Castle Centre	Squad			£ 5.30	£ 5.50	3.8%	
The Castle Centre	Adult			£ 6.40	£ 6.60	3.1%	
The Castle Centre	Child			£ 5.60	£ 5.88	5.0%	
The Castle Centre	Adult & Child			£ 6.40	£ 6.60	3.1%	
All sites	Child- Direct Debit	Discretionary	Fully flexible	£ 24.50	£ 24.50	0.0%	No price increase on direct debit as per lesson charge brought in line.
All sites	Admin fee	Discretionary	Fully flexible	N/A	£ 15.00	New Fee	New fee to cover set up of lesson and system to allow parents to track child's swimming progress online. Standard fee charged within industry.
Schools Swimming							
Camberwell Leisure Centre	Main Pool	Discretionary	Fully flexible	£ 51.00	£ 53.00	3.9%	First annual price review since January 2015
Dulwich Leisure Centre	Main Pool			£ 51.00	£ 53.00	3.9%	
Peckham Pulse	Main Pool			£ 51.00	£ 53.00	3.9%	
Peckham Pulse	Hydro Pool			£ 37.00	£ 39.00	5.4%	
Seven Islands Leisure Centre	Main Pool			£ 51.00	£ 53.00	3.9%	
The Castle Centre	Main Pool	Discretionary	Fully flexible	N/A	£ 53.00	New Fee	Fee to be in line with charges at rest of site
1:1 Swimming Lessons							
Camberwell Leisure Centre	Non Member	Discretionary	Fully flexible	£ 25.00	£ 26.00	4.0%	To bring in line with current industry charging.
Camberwell Leisure Centre	Axess			£ 22.00	£ 23.00	4.5%	
Camberwell Leisure Centre	DD			£ 22.00	£ 23.00	4.5%	
Dulwich Leisure Centre	Non Member			£ 25.00	£ 26.00	4.0%	
Dulwich Leisure Centre	Axess			£ 21.00	£ 23.00	9.5%	
Dulwich Leisure Centre	DD			£ 22.00	£ 23.00	4.5%	
Peckham Pulse	Non Member			£ 25.00	£ 26.00	4.0%	
Peckham Pulse	Axess			£ 21.00	£ 23.00	9.5%	
Peckham Pulse	DD			£ 21.00	£ 23.00	9.5%	
Seven Islands Leisure Centre	Non Member			£ 25.00	£ 26.00	4.0%	
Seven Islands Leisure Centre	Axess			£ 21.00	£ 23.00	9.5%	
Seven Islands Leisure Centre	DD			£ 21.00	£ 23.00	9.5%	
The Castle Centre	Non Member			£ 25.00	£ 26.00	4.0%	
The Castle Centre	Axess			£ 21.00	£ 23.00	9.5%	
The Castle Centre	DD			£ 21.00	£ 23.00	9.5%	
All Sites	Admissions	Discretionary	Fully flexible	£ 1.26	£ 1.20	-4.8%	Reduced to round down charge as felt too high
All Sites	Replacement Card Fee			£ 5.20	£ 5.00	-3.8%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Site Specific Non Core Pricing							
Camberwell Leisure Centre	Half of the Main Pool Hire	Discretionary	Fully flexible	£ 53.40	£ 55.00	3.0%	First annual price review since January 2015
	Teaching Pool Hire			£ 53.40	£ 55.00	3.0%	
	Lane Hire			£ 22.00	£ 23.00	4.5%	
	Meeting Room			£ 15.00	£ 16.00	6.7%	
	Warwick Hall			£ 53.00	£ 54.00	1.9%	
Dulwich Leisure Centre	Studio Hire	Discretionary	Fully flexible	£ 21.00	£ 22.00	4.8%	First annual price review since January 2015
	Studio Hire (Sat)			£ 34.00	£ 35.00	2.9%	
	Pool Hire (60min)			£ 72.00	£ 74.00	2.8%	
	Pool Hire (60min with teacher - £15each)			£ 103.00	£ 106.00	2.9%	
Geraldine Mary Harmsworth	ATP 5 a-side (Peak)	Discretionary	Fully flexible	£ 60.00	£ 62.00	3.3%	First annual price review since January 2015
	ATP 5 a-side (Off Peak)			£ 35.00	£ 36.00	2.9%	
	Netball (Peak)			£ 35.00	£ 36.00	2.9%	
	Netball (Off Peak)			£ 35.00	£ 36.00	2.9%	
	Tennis (Peak)			£ 7.00	£ 7.20	2.9%	
	Tennis (Off Peak)			£ 5.00	£ 5.15	3.0%	
	16+ Drop In Football Session			£ 3.40	£ 3.50	2.9%	
16+ Drop In Basketball Session	£ 1.20	£ 1.25	4.2%				
Peckham Pulse	Soft Play	Discretionary	Fully flexible	£ 2.20	£ 2.40	9.1%	First annual price review since January 2015
	Spa (single session)			£ 6.80	£ 7.00	2.9%	
	Spa Off Peak Concession (single session)	Discretionary	Fully flexible	N/A	£ 4.00	New Fee	To allow people on low income to access at cheaper rate
	Room 2, 3, 5, 8 and 9 Hire	Discretionary	Fully flexible	£ 6.40	£ 6.60	3.1%	First annual price review since January 2015
	Room 6 and 7 Hire			£ 5.30	£ 5.50	3.8%	
	Room 4 Hire			£ 11.70	£ 12.00	2.6%	
	Crèche	Discretionary	Fully flexible	£ 11.00	£ 12.00	9.1%	Fee increased to bring consistency on rooms of similar size to hire.
	Studio 1	Discretionary	Fully flexible	£ 34.00	£ 35.00	2.9%	First annual price review since January 2015
	Studio 2			£ 20.00	£ 21.00	5.0%	
	Spin Studio			£ 20.00	£ 21.00	5.0%	
Hydro Pool	£ 101.00			£ 105.00	4.0%		
Main Pool	£ 116.00			£ 120.00	3.4%		
Surrey Docks Fitness & Watersports Centre	Watersports (Family) Membership Annual			£ 292.00	£ 300.00	2.7%	
	Watersports (Adult) Membership Annual			£ 106.00	£ 110.00	3.8%	
	Watersports (Junior) Membership Annual			£ 64.00	£ 66.00	3.1%	
	Watersports (Sibling) Membership Annual			£ 53.00	£ 55.00	3.8%	
	Sailing Adult RYA Level 1 Non Member			£ 175.00	£ 180.00	2.9%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
	Sailing Adult RYA Level 1 Member			£ 128.00	£ 132.00	3.1%	
	Sailing Adult RYA Level 2 Non Member			£ 195.00	£ 200.00	2.6%	
	Sailing Adult RYA Level 2 Member			£ 149.00	£ 154.00	3.4%	
	Regatta Junior			£ 10.00	£ 10.50	5.0%	
	Regatta Junior & Adult			£ 21.00	£ 21.50	2.4%	
	Regatta Adult			£ 31.00	£ 32.00	3.2%	
	RYA Level 3 Non Member			£ 195.00	£ 200.00	2.6%	
	RYA Level 3 Member			£ 139.00	£ 142.00	2.2%	
	Sailing Adult RYA with Spinnakers Non Member			£ 195.00	£ 200.00	2.6%	
	Sailing Adult RYA with Spinnakers Member			£ 149.00	£ 154.00	3.4%	
	Sailing Adult- Sail Clinics Non Member			£ 41.00	£ 42.00	2.4%	
	Sailing Adult- Sail Clinics Member			£ 31.00	£ 32.00	3.2%	
	Sailing Adult- Laser Clinic Non Member			£ 41.00	£ 42.00	2.4%	
	Sailing Adult- Laser Clinic Member			£ 31.00	£ 32.00	3.2%	
	Sailing Adult- Race Series Non Member			£ 67.00	£ 69.00	3.0%	
	Sailing Adult- Race Series Member			£ 51.00	£ 53.00	3.9%	
	Sailing Adult- RYA Start Racing Non Member			£ 164.00	£ 168.00	2.4%	
	Sailing Adult- RYA Start Racing Member			£ 123.00	£ 126.00	2.4%	
	Sailing Adult- River Trips Non Member			£ 51.00	£ 53.00	3.9%	
	Sailing Adult- River Trips Member			£ 41.00	£ 42.00	2.4%	
	Sailing Adult-RYA Dinghy Instr Non Member			£ 308.00	£ 316.00	2.6%	
	Sailing Adult-RYA Dinghy Instr Member			£ 257.00	£ 264.00	2.7%	
	Kayaking Adult- BCU 1star Non Member			£ 103.00	£ 107.00	3.9%	
	Kayaking Adult- BCU 1star Member			£ 77.00	£ 80.00	3.9%	
	Kayaking Adult- BCU 2star Non Member			£ 154.00	£ 158.00	2.6%	
	Kayaking Adult- BCU 2star Member			£ 118.00	£ 121.00	2.5%	
	Kayaking Adult- Rolling Clinic Non Member			£ 51.00	£ 53.00	3.9%	
	Kayaking Adult- Rolling Clinic Member			£ 31.00	£ 32.00	3.2%	
	Kayaking Adult- River tips Non Member			£ 51.00	£ 53.00	3.9%	
	Kayaking Adult- River tips Member			£ 41.00	£ 42.00	2.4%	
	Windsurfing Adult RYA Level 1 Non Member			£ 175.00	£ 180.00	2.9%	
	Windsurfing Adult RYA Level 1 Member			£ 128.00	£ 131.00	2.3%	
	Powerboating Adult- RYA Powerboat Level 2 Non Member	Discretionary	Fully flexible	£ 308.00	£ 315.00	2.3%	No Increase since 2015
	Powerboating Adult- RYA Powerboat Level 2 Member			£ 236.00	£ 241.00	2.1%	
Venue	Activity						
Surrey Docks Fitness & Watersports Centre	Powerboating Adult- RYA Safety Boat Non Member			£ 308.00	£ 315.00	2.3%	
	Powerboating Adult- RYA Safety Boat Member			£ 236.00	£ 241.00	2.1%	
	Sailing Junior- RYA Stage 1 Non Member			£ 89.00	£ 91.00	2.2%	
	Sailing Junior- RYA Stage 1 Member			£ 67.00	£ 69.00	3.0%	
	Sailing Junior- RYA Stage 2 Non Member			£ 135.00	£ 138.00	2.2%	
	Sailing Junior- RYA Stage 2 Member			£ 101.00	£ 104.00	3.0%	
	Sailing Junior- RYA Stage 3 Non Member			£ 190.00	£ 194.00	2.1%	
	Sailing Junior- RYA Stage 3 Member			£ 145.00	£ 148.00	2.1%	
	Sailing Junior- RYA Stage 3 Non Member			£ 190.00	£ 194.00	2.1%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
	Sailing Junior- RYA Stage 4 Member			£ 145.00	£ 148.00	2.1%	
	Sailing Junior- RYA Stage 1 and 2 Non Member			£ 190.00	£ 194.00	2.1%	
	Sailing Junior- RYA Stage 1 and 2 Member			£ 145.00	£ 148.00	2.1%	
	Kayaking Junior- BCU 1star Non Member			£ 135.00	£ 138.00	2.2%	
	Kayaking Junior- BCU 1star Member			£ 103.00	£ 106.00	2.9%	
	Windsurfing Junior- RYA Start Windsurfing Non Member			£ 156.00	£ 160.00	2.6%	
	Windsurfing Junior- RYA Start Windsurfing Member			£ 122.00	£ 125.00	2.5%	
	Assistant Instructors Non Member			£ 195.00	£ 200.00	2.6%	
	Assistant Instructors Member			£ 154.00	£ 158.00	2.6%	
	Sailing with Spinnakers Non Member			£ 195.00	£ 200.00	2.6%	
	Sailing with Spinnakers Member			£ 154.00	£ 158.00	2.6%	
	Powerboat Junior- Level 1 Non Member			£ 103.00	£ 106.00	2.9%	
	Powerboat Junior- Level 1 Member			£ 103.00	£ 106.00	2.9%	
	Powerboat Junior- Level 2 Non Member			£ 257.00	£ 262.00	1.9%	
	Powerboat Junior- Level 2 Member			£ 164.00	£ 168.00	2.4%	
	Club Room Hire Non Member			£ 52.00	£ 54.00	3.8%	
	Club Room Hire Member			£ 42.00	£ 43.00	2.4%	
	Studio Hire			£ 38.00	£ 39.00	2.6%	
	School Groups One off sessions (price per child/adult)			£ 31.00	£ 32.00	3.2%	
	School Groups All Day (price per child/adult)			£ 46.00	£ 47.00	2.2%	
	School Groups 6 or more booked sessions			£ 16.00	£ 16.50	3.1%	
	School Groups All Day (price per child/adult)			£ 28.00	£ 29.00	3.6%	
Launch fee	£ 47.00	£ 48.00	2.1%				
Greenland Dock day hire	£ 1,678.00	£ 1,750.00	4.3%				
Greenland Dock half day hire	£ 885.00	£ 925.00	4.5%				
Seven Islands Leisure Centre	Pool Hire	Discretionary	Fully flexible	£ 92.00	£ 94.00	2.2%	First annual price review since January 2015
	Pool Hire			£ 87.00	£ 89.00	2.3%	
	Lane Hire			£ 23.00	£ 24.00	4.3%	
	Dance Studio / Main Hall Hire (Peak)			£ 39.00	£ 40.00	2.6%	
	Dance Studio / Main Hall Hire (Off Peak)			£ 27.00	£ 28.00	3.7%	
	Sauna			£ 5.60	£ 5.80	3.6%	
The Castle Centre	Sauna and Steam	Discretionary	Fully flexible	£ 5.60	£ 5.80	3.6%	Prices rounded up and in line with contract.
	Main Pool Hire			£ 89.00	£ 94.00	5.6%	
	Main Pool Lane			£ 23.00	£ 24.00	4.3%	
	Dance Studio (Peak)			£ 33.00	£ 34.00	3.0%	
	Dance Studio (Off Peak)			£ 18.00	£ 19.00	5.6%	
	Badminton (Peak)			£ 10.00	£ 10.20	2.0%	
	Badminton (Off-Peak)			£ 6.00	£ 6.20	3.3%	
	5-A-Side (Peak)			£ 98.00	£ 100.00	2.0%	
	5-A-Side (Off Peak)			£ 40.00	£ 41.00	2.5%	
	Basketball/Netball (Peak)			£ 40.00	£ 41.00	2.5%	
	Basketball/Netball (Off-Peak)			£ 30.00	£ 31.00	3.3%	
	Table Tennis (Peak)			£ 6.50	£ 6.60	1.5%	
	Table Tennis (Off-Peak)			£ 6.00	£ 6.15	2.5%	

Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Southwark Athletics Centre	Track hire Club Booking exclusive use (per hour)	Discretionary	Fully flexible	N/A	£ 75.00	New Fee	New fee proposals for new track and clubhouse. Benchmarking carried out with other London boroughs with athletics track and from athletics development meetings with key partners
	Track hire Club Track Meeting exclusive use (per hour)			N/A	£ 120.00	New Fee	
	Track Hire Southwark school shared use (per hour)			N/A	£ 30.00	New Fee	
	Track Hire Southwark school exclusive use (per hour)			N/A	£ 60.00	New Fee	
	Track Hire non-Southwark school shared use (per hour)			N/A	£ 37.50	New Fee	
	Track Hire non-Southwark school exclusive use (per hour)			N/A	£ 75.00	New Fee	
	Athletics track session Adult			N/A	£ 4.50	New Fee	
	Athletics track session Junior			N/A	£ 2.50	New Fee	
	Athletics track session Axxess Adult			N/A	£ 2.50	New Fee	
	Athletics track session Axxess Junior			N/A	£ 1.00	New Fee	
	Athletics Membership Adult Direct Debit			N/A	£ 19.50	New Fee	
	Athletics Membership Adult Annual			N/A	£ 195.00	New Fee	
	Athletics Membership Junior Direct Debit			N/A	£ 11.00	New Fee	
	Athletics Membership Junior Annual			N/A	£ 110.00	New Fee	
	Athletics Membership Axxess Direct Debit			N/A	£ 11.00	New Fee	
	Athletics Membership Axxess Annual			N/A	£ 110.00	New Fee	
	Athletics and gym membership single site Adult Direct Debit			N/A	£ 35.00	New Fee	
	Athletics and gym membership single site Adult Annual			N/A	£ 350.00	New Fee	
	Athletics and gym membership single site Axxess Direct Debit			N/A	£ 26.00	New Fee	
	Athletics and gym membership single site Axxess Annual			N/A	£ 260.00	New Fee	
	Athletics and gym membership single site Student Direct Debit			N/A	£ 26.00	New Fee	
	Athletics and gym membership single site Student Annual			N/A	£ 260.00	New Fee	
	Athletics and gym membership single site Senior Direct Debit			N/A	£ 26.00	New Fee	
	Athletics and gym membership single site Senior Annual			N/A	£ 260.00	New Fee	
	Table Tennis Peak Axxess			N/A	£ 5.60	New Fee	
	Table Tennis Off Non Member			N/A	£ 6.60	New Fee	
	Table Tennis Off Peak Axxess			N/A	£ 5.10	New Fee	
	Table Tennis Off Peak Non Member			N/A	£ 6.15	New Fee	
Club Room Hire per hour Non Member	N/A	£ 35.00	New Fee				
Club Room Hire per hour Member	N/A	£ 30.00	New Fee				

Library Service

Fees items (exempt out of scope VAT)

Libraries		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Adult Books (late returns) - per day (max £10)	Talking books (late returns) - per day (max £10)	Discretionary	Fully flexible	0.25	0.25	0.0%	Comparative boroughs charge between 20-25p.
	Spoken word (late returns) - per day (max £10)			0.25	0.25	0.0%	
	Language courses (late returns) - per day (max £10)			0.25	0.25	0.0%	
	Children's story tapes (late returns) - per day (max £10)			0.25	-		
CDs & CD sets (late returns) - per day (max £10)		Discretionary	Fully flexible	0.25	0.25	0.0%	Comparative boroughs charge between 20-25p.
	DVD's (late returns) - per day (max £15)			1.00	1.00	0.0%	

Fees items for Libraries- Vatable

Stock requests (stock items)	Discretionary	Fully flexible	0.50	0.50	0.0%	Comparative boroughs range from Free - 80p
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Environment & Leisure Department - Fees and Charges 2017-18

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Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Stock requests (non-stock items)	Discretionary	Fully flexible	3.00	3.00	0.0%	Comparative boroughs range from £1 - £6.30
Special stock requests (British Library, special/academic libraries, stock from abroad) (£3 for non-stock plus £10 additional fee)	Discretionary	Fully flexible	10.00	13.00	30.0%	In line with BL charges. Comparative boroughs charge between 75p - £16.80
Music scores - per score (max £2.00)	Discretionary	Fully flexible	0.20	0.30	50.0%	Comparative boroughs range from 50p - £15
Language courses hire charges - (three weeks)	Discretionary	Fully flexible	1.00	1.00	0.0%	Comparative boroughs range from 50p - £2.55
DVD hire charges - (old DVD's per week)	Discretionary	Fully flexible	1.00	1.10	10.0%	Comparative boroughs charge £1-£1.50
DVD hire charges - (new DVD's per week)	Discretionary	Fully flexible	2.50	2.60	4.0%	Comparator boroughs range from £2 - £3.35 but many have shorter loan periods
Blu-ray hire charges - new	Discretionary	Fully flexible	2.50	2.60	4.0%	No comparison available
Blu-ray hire charges - old	Discretionary	Fully flexible	1.50	1.10	-26.7%	No comparison available
Blu-ray & DVD late returns - per day (max £15)	Discretionary	Fully flexible	1.00	1.00	0.0%	No comparison available
CDs & CD sets hire charges	Discretionary	Fully flexible	0.40	0.50	25.0%	Comparator boroughs range from 0.70 - £1.70
Photocopying: A4 (b&w) - per sheet	Discretionary	Fully flexible	0.10	0.10	0.0%	This would provide consistency with PC printing charges. However comparator boroughs only charge 10- 15p
Photocopying: A3 (b&w) - per sheet	Discretionary	Fully flexible	0.20	0.20	0.0%	Comparator boroughs charge 15-25p
Photocopying: A4 (colour) - per sheet	Discretionary	Fully flexible	1.00	1.00	0.0%	Comparator boroughs charge 25p - £1
Photocopying: A3 (colour) - per sheet	Discretionary	Fully flexible	2.00	2.00	0.0%	Comparator boroughs charge 50p - £2
Printing from PC's: A4 (b&w) - per sheet	Discretionary	Fully flexible	0.20	0.20	2.0%	Comparator boroughs charge 10p - 26p
Printing from PC's: A4 (colour)	Discretionary	Fully flexible	1.00	1.00	0.0%	Comparator boroughs charge 25p - 75p
Library notice boards - three weeks	Discretionary	Fully flexible	3.00	3.50	16.7%	No comparison available.
Replacement library card fee - (Adults)	Discretionary	Fully flexible	2.00	2.00	0.0%	Comparator boroughs charge £1 - £4.20
Replacement library card fee - (Children)	Discretionary	Fully flexible	Free	Free	N/A	Comparative boroughs charge Free to £1.65
Hall Hire- No comparator data for hall hires. VAT charged as appropriate for						
Hall Hire (Dulwich Commercial) - per hour	Discretionary	Fully flexible	45.00	50.00	11.1%	Commercial rate increased in line with comparable commercial room hire
Hall Hire (Dulwich Community)- per hour			25.00	25.00	0.0%	
Hall Hire (John Harvard Commercial)- per hour			30.00	35.00	16.7%	
Hall Hire (John Harvard Community)- per hour			15.00	15.00	0.0%	
Hall Hire - per hr (Camberwell Meeting rooms 1&2) - commercial			15.00	20.00	33.3%	
Hall Hire - per hr (Camberwell Meeting rooms 1&2) - community			10.00	10.00	0.0%	
Hall Hire - per hour (Camberwell Meeting rooms 3) - commercial			30.00	35.00	16.7%	
Hall Hire - per hour (Camberwell Meeting rooms 3) - community			20.00	20.00	0.0%	
Hall Hire - per hour (Peckham Commercial)			45.00	50.00	11.1%	
Hall Hire - per hour (Peckham Community)			25.00	25.00	0.0%	
Kingswood House - Billiard Room (community) half day			60.00	60.00	0.0%	
Kingswood House - Billiard Room (community) full day			120.00	120.00	0.0%	
Kingswood House - Billiard Room (community) evening charge per hour			30.00	30.00	0.0%	
Kingswood House - Vestey Room (commercial) half day			130.00	140.00	7.7%	
Kingswood House - Vestey Room (commercial) full day			210.00	225.00	7.1%	
Kingswood House - Jacobean/Golden Room (commercial) half day			210.00	220.00	4.8%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
Kingswood House - Jacobean/Golden Room (commercial) full day			300.00	325.00	8.3%	
Fees items for Local History Library- Vatable						
Postal rates- small sized item (UK)	Discretionary	Fully flexible	1.50	1.50	0.0%	No increase recommended
Postal rates- medium sized item (UK)			3.00	3.00	0.0%	
Postal rates- large sized item (UK)			4.50	4.50	0.0%	
Postal rates- international	Discretionary	Fully flexible	cost recovery	cost recovery	N/A	
photocopies b/w A4	Discretionary	Fully flexible	0.10	0.10	0.0%	In line with comparator boroughs & consistent with library photocopy charges
photocopies b/w A3			0.20	0.20	0.0%	
Printing from PC's (A4, B&W) per sheet	Discretionary	Fully flexible	0.20	0.20	2.0%	Consistent with library printing charges (other comparator boroughs charge 10p - 30p)
Microfilm / microfiche copies A4	Discretionary	Fully flexible	0.30	0.40	33.3%	Comparator boroughs range from 30p - 60p
JPEG images (mailed to requestors) - £10 per image for high resolution copies of images with appropriate scans and a charge £20 per image for those scanned for the first time.	Discretionary	Fully flexible	10.00	10.00	0.0%	Comparator boroughs range from £5 - £23 per image.
JPEG images (mailed to requestors) - per image for those scanned for the first time.	Discretionary	Fully flexible	20.00	20.00	0.0%	Comparator boroughs range from £10 - £23 per image.
Stills, images & info provided for books, journals & partworks (per image; management discretion)	Discretionary	Fully flexible	65.00	65.00	0.0%	Comparator boroughs range from £10 - £198 per image
Stills, images & info provided for book jackets & record sleeves	Discretionary	Fully flexible	130.00	130.00	0.0%	Comparator boroughs range from £30 - £284 per image
Stills, images & info provided for other (post cards, greeting cards, giftware, posters, etc.)	Discretionary	Fully flexible	95.00	95.00	0.0%	Comparator boroughs range from £80 - £317 per image
Digital photographing of the collection	Discretionary	Fully flexible	6.00	6.00	0.0%	Comparator boroughs range from £4 - £6.30 per day
Terrestrial audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)	Discretionary	Fully flexible	80.00	80.00	0.0%	Comparator boroughs range from £40 - £196 per clip
Terrestrial audio visual usage (in multiples of 30 seconds) -additional transmissions in a 1 year period (UK only)	Discretionary	Fully flexible	30.00	30.00	0.0%	Bexley charge £35.70 - £127. No other comparisons available
Terrestrial audio visual usage- unlimited usage; unlimited period (UK only)	Discretionary	Fully flexible	150.00	150.00	0.0%	No comparison available
Satellite & Cable audio visual usage (in multiples of 30 seconds) - up to 3 times in a 1 year period (UK only)			150.00	150.00	0.0%	
Satellite & Cable audio visual usage (in multiples of 30 seconds) - additional transmissions in a 1 year period (UK only)			50.00	50.00	0.0%	
All media, worldwide in multiples of 30 second, unlimited usage; period of 1 year			500.00	500.00	0.0%	
All media, worldwide in multiples of 30 seconds, unlimited usage; period of 5 years			750.00	750.00	0.0%	
All media, worldwide in multiples of 30 seconds, unlimited usage; period of 10 years			950.00	950.00	0.0%	
Web per image (copyrighted); management discretion	Discretionary	Fully flexible	35.00	35.00	0.0%	Comparator boroughs range from £5 - £126 per image
Research charge (for officer time spent on researching in response to specific requests) - First 15min free of charge; then £20/hour in half hour increments	Discretionary	Fully flexible	20.00	25.00	25.0%	No comparison available

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments	
Reservation charge- film location - per hour	Discretionary	Fully flexible	250.00	250.00	0.0%	No comparison available	
EVENTS AND ARTS							
Events	Commercial event admin fee - VAT standard Rate	Discretionary	Fully flexible	£150	£175.00	16.0%	Commercial fee increase
	Commercial events - officer fees above standard service provision - per hour - VAT standard Rate	Discretionary	Fully flexible	£50	£55	10.0%	Recently benchmarked and recommended increase
	Community events - officer fees above standard service provision - per hour - VAT standard Rate	Discretionary	Fully flexible	n/a	£25	n/a	New fee, comparator boroughs charge for this function.
	Community/local charity event admin fee - VAT standard Rate	Discretionary	Fully flexible	£60	£65.00	8.0%	Increase
	Small event First day event hire fee for a small event (up to 500 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	£1400; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£1500; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	7.0%	Recently benchmarked and recommended increase
	Large 1 First day event hire fee for an event with (501 to 2,000 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	£5,500 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£5,700 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	4.0%	Recently benchmarked and recommended increase
	Large 2 First day event hire fee for a event (2,001 to 4,000 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	£10,500 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	£10,800 basic; 30% of basic per event day; 15% of basic per rig day. Up to 90% discount for community and local charity events.	3.0%	Recently benchmarked and recommended increase
	Large 3 First day event hire fee for an event (4,001 to 6,000 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	By negotiation	By negotiation	n/a	By negotiation to ensure we get the best deal possible
	Large 4 First day event hire fee for a event (more than 6,000 attendees) - VAT Exempt	Discretionary	Fully flexible-guide price	By negotiation	By negotiation	n/a	By negotiation to ensure we get the best deal possible

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.) and other comments
	Circus up to 500 seats - VAT Exempt	Discretionary	Full flexible-guide price	n/a	£2,100; 30% of basic per event day, 15% per non event day	n/a	New fee
	Circus up to 1000 seats - VAT Exempt	Discretionary	Full flexible-guide price	n/a	£3,500; 30% of basic per event day, 15% per non event day	n/a	New fee
	Circus over 1000 seats - VAT Exempt	Discretionary	Full flexible-guide price	n/a	By negotiation	n/a	New fee
	Damage deposit - VAT Exempt	Discretionary	Full flexible-guide price	£500 or 20% of hire fee whichever is the greater	£500 or 20% of hire fee whichever is the greater	0.0%	Recently benchmarked and recommended to remain the same to ensure growth income
Events - Trade space							
	Commercial market stall - VAT standard Rate	Discretionary	Fully flexible-guide price	£80	£90.00	12.5%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading.
	Commercial trade space (up to 3m) - VAT Exempt	Discretionary	Fully flexible-guide price	£100	£110.00	10.0%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading.
	Commercial trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible-guide price	£180	£200.00	11.1%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. This small increment should have little impact on trading.
	Non profit market stall - VAT standard Rate	Discretionary	Fully flexible-guide price	£30	£30.00	0.0%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same.
	Non profit trade space (3m) - VAT Exempt	Discretionary	Fully flexible-guide price	£40	£40.00	0.0%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same.
	Non profit trade space (3m - 6m) - VAT Exempt	Discretionary	Fully flexible-guide price	£70	£70.00	0.0%	Comparable to other boroughs. After a significant reduction in 2016/17 to encourage more local businesses to participate in local festivals. To retains non profit inclusion these fees will remain the same.
	Supply of electricity - VAT standard Rate	Discretionary	Fully flexible-guide price	£70	£80.00	14.3%	Comparable to other boroughs. This increase reflects the increase in costs to provide temporary power
Film Service							

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc..) and other comments
Location Fee	Charity - Low budget	Discretionary	Fully flexible	Free	Free	0.0%	
	Small/Med crew (fee per hour)	Discretionary	Fully flexible	£175 per hour	£175 per hour	0.0%	
	Small/Med crew (fee per half day)	Discretionary	Fully flexible	£350 per half day	£350 per half day	0.0%	
	Small/Med crew (fee per full day)	Discretionary	Fully flexible	£600 per full day	£600 per full day	0.0%	
	Large crew (fee per half day)	Discretionary	Fully flexible	£750-£2000 per half day	£750-£2000 per half day	0.0%	
	Large crew (fee per full day)	Discretionary	Fully flexible	£1500-£3500 per day	£1500-£3500 per day	0.0%	
	Very Large crew (half day)	Discretionary	Fully flexible	£900 - £2500 per half day	£900 - £2500 per half day	0.0%	
	Very large crew	Discretionary	Fully flexible	£2000-£5000 per full day	£2000-£5000 per full day	0.0%	
Stills photography	Fee per hour	Discretionary	Fully flexible	£50-£75 per hour	£50-£75 per hour	0.0%	
Permission for Temporary Structure/s	Fee per half day	Discretionary	Fully flexible	£225 per half day	£225 per half day	0.0%	
	Fee per full day	Discretionary	Fully flexible	£450 per full day	£450 per full day	0.0%	
Admin Fees (one off)	Charity - low budget	Discretionary	Fully flexible	£25	£25	0.0%	
	Small crew	Discretionary	Fully flexible	£60.00	£60.00	0.0%	
	Medium Crew	Discretionary	Fully flexible	£150	£150	0.0%	
	Large Crew	Discretionary	Fully flexible	£200	£200	0.0%	
	Very Large Crew	Discretionary	Fully flexible	£300	£300	0.0%	
Admin Fees (officer time, by hour)	Charity - low budget	Discretionary	Fully flexible	n/a	n/a	0.0%	
	Small crew	Discretionary	Fully flexible	£150.00	£150.00	0.0%	
	Medium Crew	Discretionary	Fully flexible	£150.00	£150.00	0.0%	
	Large Crew	Discretionary	Fully flexible	£180.00	£180.00	0.0%	
	Very Large Crew	Discretionary	Fully flexible	£275.00	£275.00	0.0%	
Unit Base Fee - High Impact only	Per Filming Day	Discretionary	Fully flexible	£900-£1500	£900-£1500	0.0%	
Parking Fees	Admin Fee	Discretionary	Fully flexible	£55.00 per application	£55.00 per application	0.0%	
	Parking bay suspensions	Discretionary	Fully flexible	£40.00 per bay suspension	£40.00 per bay suspension	0.0%	
Parking Permit	Parking Permit	Discretionary	Fully flexible	£40.00 per bay suspension	£40.00 per bay suspension	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description	Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.), and other comments	
Arts Service							
Internal project management fees. Project under £20,000.	Discretionary	Fully flexible	10% of overall project budget	Minimum 10% of overall project budget	0.0%	Not comparable	
External project management fees. Project under £20,000.	Discretionary	Fully flexible	15% of overall project budget	Minimum 15% of overall project budget	0.0%	Not comparable	
Internal and external project management fees. Project over £20,000.	Discretionary	Fully flexible	By negotiation	By negotiation	0.0%	Not comparable	
Youth & Play Service							
Venue	Activity						
	Admission charges made to young people at youth centres	Discretionary	Fully flexible	Zero	Zero	N/A	No change
Hire of Damilola Taylor Centre Private Hire rates							
	Gym Hire without instructor / hour	Discretionary	Fully flexible	26.00	N/A	N/A	GYM is no longer available for use by general public.
	Instructor / hour	Discretionary	Fully flexible	25.50	N/A	N/A	GYM is no longer available for use by general public, therefore a gym instructor is not required
	New 3G Football Pitch/hr	Discretionary	Fully flexible	70.00	70.00	0.0%	No change
	Dance Studio/hr			30.00	30.00	0.0%	
	Main Hall / hour			50.00	50.00	0.0%	
	Individual Gym Use/hr	Discretionary	Fully flexible	1.00	N/A	N/A	Only programmed free weight sessions to be available to registered youth club users
All other Youth Centres							
	Commercial Organisations Weekdays until 10am to 4pm pm/ hour	Discretionary	Fully flexible	30.00	30.00	0.0%	No change
	Commercial Organisations Weekends 10am to 4pm/ hour			36.00	36.00	0.0%	
	Non Commercial & Charities Weekdays 10am to 4pm/hour			26.00	26.00	0.0%	
	Non Commercial & Charities Weekends until 8:00 pm/ hour			26.00	26.00	0.0%	
PLAY SERVICE PRIVATE HIRE							
Fees for Badge Machine	Machine and Cutter (per day)	Discretionary	Fully flexible	18.00	18.00	0.0%	No increase- rates reflect costs
	Badge Components (per 100)			23.00	23.00	0.0%	
	Key Ring Components (per 50)			23.00	23.00	0.0%	

Environment & Leisure Department - Fees and Charges 2017-18

(Note: All fees shown in the table below are exclusive of VAT except where explicitly shown. Appropriate VAT will be added at the time of invoicing/charging.)

Fee / Charge Description		Income Type - Statutory or Discretionary	Nature - Fixed, Capped or Fully flexible	2016-17 Fee £	2017-18 Fee £	% increase in fees	Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
Charge for Playworker per hour	Playworker, (per hour)	Discretionary	Fully flexible	20.00	20.00	0.0%	No change
	Face Painter (per hour)			22.00	22.00	0.0%	
	Sports Coach (per hour)			22.00	22.00	0.0%	
	Music Provision (per hour)	Discretionary	Fully flexible	20.50	20.50	0.0%	No change. Hire equipment only.
	Playworkers (Schools) (per hour)	Discretionary	Fully flexible	11.75	11.75	0.0%	No change
Fees for hire of inflatables per session	Small bouncer (hirer / local delivery)	Discretionary	Fully flexible	63.50	63.50	0.0%	No change
	Small bouncer (supervised package)			169.50	169.50	0.0%	
	Medium bouncer (supervised package)			220.00	220.00	0.0%	
	Large bouncer (supervised package)			325.00	325.00	0.0%	
	additional hours (per hour) for any of the above packages			50.00	50.00	0.0%	
Play Services Private Hire	Adventure Play (room hire) Community rate	Discretionary	Fully flexible	35.00	35.00	0.0%	No change
	Adventure Play (room hire) Commercial rate			45.00	45.00	0.0%	
	Adventure Play (room & outdoor space) Community rate			45.00	45.00	0.0%	
	Adventure Play (room & outdoor space) Commercial rate			60.00	60.00	0.0%	

Finance and Governance - Fees and Charges 2017-18

Local Land Charges Fees for Local Authority Searches

Fee/charge description	Actual Fee 2016-17 Fee			Proposed Fee 2017-18			Fee comparison position against other Local Authorities in 2016/17, Inflation factor used (where from, source etc.,) and other comments
	£	VAT £	Search fee (LLC1 & CON29R) £	£	VAT £	Search fee (LLC1 & CON29R) £	
LLC1 Official	11	-	177	11	-	210.2	Fee is comparable to inner London average (fifth highest). From 2017-18, VAT is applicable to the CON29R reflected in the revised fee.
CON29R	166	-		166	33.2		

Housing and Modernisation Fees and Charges

Resident Services (Table 1)

Item	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Mortgage reference	£180.00	£180.00	Nil	HRA	Discretionary	N	
House file keys	£21.00	£22.00	4.76%	HRA	Discretionary	Y	
Assa keys	£21.00	£22.00	4.76%	HRA	Discretionary	Y	
Entry fobs	£20.00	£21.00	5.00%	HRA	Discretionary	Y	
Lock changes	£95.00	£95.00	Nil	HRA	Discretionary	Y	
Visitor parking permits – ten visits	£16.50	£16.50	Nil	HRA	Discretionary	N	1
Visitor parking permits – sixty visits	£82.50	£82.50	Nil	HRA	Discretionary	N	1
Second bay parking	£82.50	£82.50	Nil	HRA	Discretionary	N	1
Area-wide permit (contractors and employees)	£130.00	£130.00	Nil	HRA	Discretionary	N	1
Southwark-wide permit (contractors and employees)	£130.00	£130.00	Nil	HRA	Discretionary	N	1
Business permits	£130.00	£130.00	Nil	HRA	Discretionary	N	1
Carers permits	£36.00	£36.00	Nil	HRA	Discretionary	N	1
Removal of illegally parked vehicle	£200.00	£200.00	Nil	HRA	Not LBS	N	2
Daily storage charge – removed vehicle	£40.00	£40.00	Nil	HRA	Not LBS	N	2
Travellers sites – single pitch	£85.36	£87.49	2.50%	GF	Mandatory	N	3
Travellers site- double pitch	£115.84	£118.74	2.50%	GF	Mandatory	N	3
Maydew House concierge charge	£0	£10.95	n/a	HRA	Discretionary	N	4
Blackfriars - concierge charge	£0	£9.27	n/a	HRA	Discretionary	N	4
Hostels:							
Northcott House service charge	£14.24	£14.24	Nil	HRA	Discretionary	N	
Hostel laundry charge	£2.93	£2.93	Nil	HRA	Discretionary	N	
Hostels part-board charge	£18.44	£18.44	Nil	HRA	Discretionary	N	
Sheltered Housing Unit Guest Rooms:							
King Charles Court	£5.00	£5.00	0%	HRA	Discretionary	Y	
Jack Jones	£5.00	£5.00	0%	HRA	Discretionary	Y	
Lucy Brown	£10.00	£10.00	0%	HRA	Discretionary	Y	
Brook Drive	£10.00	£10.00	0%	HRA	Discretionary	Y	
Nightly paid temporary accommodation:							
Weekly rate	£190.38	TBC	TBC	GF	Mandatory	N	5
Daily rate	£27.20	TBC	TBC	GF	Mandatory	N	5
Private Sector Leasing/Self-Contained:							
One bedroom	£211.34	TBC	TBC	GF	Mandatory	N	6
Two bedrooms	£268.47	TBC	TBC	GF	Mandatory	N	6

Item	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Three bedrooms	£310.00	TBC	TBC	GF	Mandatory	N	6
Four bedrooms	£413.84	TBC	TBC	GF	Mandatory	N	6
Five bedrooms	£413.84	TBC	TBC	GF	Mandatory	N	6

Notes to Table 1

1	Charges for estate parking permits were increased in 2016-17 following a wide-ranging review. It is not proposed to increase these charges further in 2017-18 to limit the impact on residents as they are deemed to be towards the upper end of the charging range.
2	Removal of illegally parked vehicles and the daily storage charge thereof is a contracted-out service managed by the environment and leisure department. The fees associated with this service are now set by London Councils on behalf of all 33 London Boroughs. London Councils reserves the right to vary these charges, but the council is not aware of any proposals to do so at this time.
3	Travellers' sites – charges are proposed to increase in accordance with statutory guidance reflecting the Retail Price Index as at December 2016 (2.5%). This index is in accordance with that employed in previous years.
4	<p>Concierge service – for a number of years the standard charge remained fixed at £6.95 and £4.89 for Castlemead, and did not fully cover the cost of the service. In 2016 the Cabinet Member for Housing agreed a new charging regime to increase charges incrementally over a period of some years until the charges met the full cost of the service, with the caveat that the increase be limited to the amount of the rent reduction and capped at £1 per week.</p> <p>In addition it was agreed that the charge for new tenants at Maydew House following refurbishment, would go straight to the target charge of £10.95 weekly given the higher standard of accommodation and service provision. Similarly, it is proposed that new building developments, including acquisitions, where a concierge service is provided should be treated in the same manner and the individual charge set at a level to fully recover the actual cost of the service at that block. It is therefore proposed that the service charge for the Blackfriars development is set at £9.27 weekly for 2017-18.</p>
5	<p>The council has statutory powers and duties to provide temporary accommodation to homeless applicants under Part VII of the 1996 Housing Act. Southwark Council uses a variety of accommodation to discharge these duties, including nightly paid accommodation, hostels, estate voids and private sector leased properties.</p> <p>At the time of writing no changes to Local Housing Allowance (LHA) rates had been announced by government in respect of temporary accommodation. Assuming the status-quo prevails, rates will once again be based on the January 2011 circular relating to properties that are used to house housing benefit claimants. This was confirmed by '<i>Temporary Accommodation in Housing Benefit and Universal Credit</i>' (HBA9/2014) issued by the Department for Work and Pensions (DWP) on 31 March 2014.</p>

Homeowner Services (Table 2)

	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Discretionary service charge loan application	£550.00	£550.00	Nil	HRA	Discretionary	N	1
Mandatory service charge loan application	£100.00	£100.00	Nil	HRA	Mandatory	N	1
Voluntary charge application fee	£550.00	£550.00	Nil	HRA	Discretionary	N	1
Additional discretionary loan application fee	£100.00	£335.00	235%	HRA	Discretionary	N	2
Notices of assignment and notices of charge	£10.00/ £30.00	£10.00/ £30.00	Nil	HRA	Discretionary	N	1
Pre-assignment pack	£198.50	£208.50	5.04%	HRA	Discretionary	N	1
Pre-assignment pack – expedited 48 hours	£273.00	£287.00	5.13%	HRA	Discretionary	N	1
Postponement of charge for home improvement	£142.00	£149.00	4.93%	HRA	Discretionary	N	1
Postponement of charge for all other reasons	£198.50	£208.50	5.04%	HRA	Discretionary	N	1
Remortgage	£95.50	£100.00	4.71%	HRA	Discretionary	N	1
Retrospective letter of postponement	£290.00	£304.50	5.00%	HRA	Discretionary	N	1
Gas servicing administration fee	£33.60	£35.00	4.17%	HRA	Discretionary	N	1
Expedition fee for remortgage	£73.50	£77.00	4.76%	HRA	Discretionary	N	1
Expedition fee for pre-assignment	£73.50	£77.00	4.76%	HRA	Discretionary	N	1
Document Copies:							
Reproduction copy of lease/leasehold transfer	£39.00	£41.00	5.13%	HRA	Discretionary	N	1
Certified copy of lease/leasehold transfer	£65.00	£68.00	4.62%	HRA	Discretionary	N	1
Reproduction copy of section 125 notice	£27.00	£28.00	3.70%	HRA	Discretionary	N	1
Duplicate right-to-buy documentation	£60.00	£63.00	5.00%	HRA	Discretionary	N	1
Additional completion statement fee	£74.00	£77.50	4.73%	HRA	Discretionary	N	1
Further engrossment of the counterpart lease	£28.00	£29.50	5.36%	HRA	Discretionary	N	1
Reproduction copy of specification	£25.00	£26.00	4.00%	HRA	Discretionary	N	1
Reproduction copy of licence for alterations and/or landlord's consent to make alterations	£25.00	£26.00	4.00%	HRA	Discretionary	N	1
Copies of any other relevant documentation	£0.10	£0.10	Nil	HRA	Discretionary	N	
Other Administration:							
Section 146 notice fee	£283.50	£298.00	5.11%	HRA	Discretionary	N	1
Disposals:							
Ad-hoc or voluntary disposals of property or land	£261.00	£274.00	4.98%	HRA	Discretionary	N	1
Purchase of properties	£259.00	£272.00	5.02%	HRA	Discretionary	N	1

	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
freehold on short leases							
Lease extensions	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Enfranchisement:							
Collective Enfranchisement – standard charge	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Lease-back of tenanted properties	£620.00	£651.00	5.00%	HRA	Discretionary	N	1
Individual enfranchisement	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Sale of freehold reversionary interest	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Landlords Consent for Alterations Permissions:							
Like-for-like replacements of kitchens/bathrooms	£38.00	£40.00	5.26%	HRA	Discretionary	N	1
Change of boilers/radiators	£74.00	£78.00	5.41%	HRA	Discretionary	N	1
Minor structural alterations	£91.00	£96.00	5.49%	HRA	Discretionary	N	1
Structural alterations	£259.00	£272.00	5.02%	HRA	Discretionary	N	1
Retrospective permission for any alteration type	£395.00	£415.00	5.06%	HRA	Discretionary	N	1
Legal Discharge of Charge:							
RTB natural	£50.00	£52.50	5.00%	HRA	Discretionary	N	1
RTB premature; vol. SCL, discr. SCL	£100.00	£105.00	5.00%	HRA	Discretionary	N	1
Right of first refusal – pre-emption requests	£100.00	£105.00	5.00%	HRA	Discretionary	N	1
Equity Share:							
Administration fee	£100.00	£105.00	5.00%	HRA	Discretionary	N	1
Valuation fee	£155.00	£163.00	5.16%	HRA	Discretionary	N	1
Equity Loan:							
Administration fee	£100.00	£105.00	5.00%	HRA	Discretionary	N	1
Valuation fee	£155.00	£163.00	5.16%	HRA	Discretionary	N	1
Other Administration:							
Deed of covenant	£147.00	£154.00	4.76%	HRA	Discretionary	N	1
Rent references	£45.00	£47.00	4.44%	HRA	Discretionary	N	1

Notes to Table 2

1	For 2017-18 consideration has been given to a number of factors including volume assumptions, London Councils benchmarking data (which empirically shows our fees to be broadly in line with other local authorities), market forces and the sensitivity of demand to any price increase. The proposed fee increases are in the region of 5%, on average (rounded where appropriate). The discretionary and mandatory service charge loan application fees are proposed to be held at last years level.
2	The application fee for an additional amount to be added to a discretionary service charge loan or voluntary charge has been set at £100.00 for several years, and this no longer covers the legal fees incurred by the council to arrange a further advance. It is recommended that the fee is increased to £335.00, which is made up of £205.00 conveyancing costs, £30.00 Land Registry fee and £100.00 council administration costs. While this is an increase of 235% on the current fee the actual costs are competitive in the market place, and benchmarking shows that the fee would be in line with other local authorities.

Other Services (Table 3)

	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Barrow Store – Annual Rents:							
Bournemouth Road	£778.00	£817.00	5.01%	HRA	Discretionary	N	
Southwark Park Road	£308.00	£324.00	5.19%	HRA	Discretionary	N	
Southwark Park Road	£778.00	£817.00	5.01%	HRA	Discretionary	N	
Portland Street	£1,240.00	£1,302.00	5.00%	HRA	Discretionary	N	
Kingston Mews	£620.00	£651.00	5.00%	HRA	Discretionary	N	
Kingston Mews	£1,240.00	£1,302.00	5.00%	HRA	Discretionary	N	
Northchurch	£1,120.00	£1,176.00	5.00%	HRA	Discretionary	N	
Registrars:							
Marriage Ceremonies Mon to Thu Approved Premises before 5pm	£370.00	£500.00	35.14%	GF	Discretionary	N	1
Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	£540.00	£580.00	7.41%	GF	Discretionary	N	1
Marriage Ceremonies BH Sun Approved Premises	£575.00	£616.00	7.13%	GF	Discretionary	N	1
Marriage Ceremonies Mon to Thu Approved Premises before 5pm	£540.00	£650.00	20.37%	GF	Discretionary	N	1
Marriage Ceremonies Fri/ Sat Approved Premises before 5pm	£575.00	£700.00	21.74%	GF	Discretionary	N	1
Garden Room Enhanced Ceremonies	£200.00	£256.00	28.00%	GF	Discretionary	N	1
Citizenship:							
NCS Single	£67.00	£71.00	5.97%	GF	Discretionary	Y	2
NCS Couple	£110.00	£128.00	16.36%	GF	Discretionary	Y	2
NCS Couple max 2 minors	£120.00	£140.00	16.67%	GF	Discretionary	Y	2
NCS Additional minors	£28.00	£36.00	28.57%	GF	Discretionary	Y	2
SCS Single	£100.00	£110.00	10.00%	GF	Discretionary	Y	2
SCS Couple max 2 minors	£150.00	£180.00	20.00%	GF	Discretionary	Y	2
SCS Additional minors	£43.00	£46.00	6.98%	GF	Discretionary	Y	2
Private citizenship Single individual family	£200.00	£256.00	28.00%	GF	Discretionary	Y	3
Private citizenship 2-3 individuals family	£125.00	£160.00	28.00%	GF	Discretionary	Y	3
Private citizenship 4-5 individuals family	£90.00	£115.20	28.00%	GF	Discretionary	Y	3
Advice only/checking service	£85.00	£90.00	5.88%	GF	Discretionary	Y	4
Indefinite Leave to Remain single	£142.00	£155.00	9.15%	GF	Discretionary	Y	4
Indefinite Leave to Remain additional dependents	£50.00	£55.00	10.00%	GF	Discretionary	Y	4
Further Leave to Remain single	£105.00	£115.00	9.52%	GF	Discretionary	Y	4

	2016-17 Fee	2017-18 Fee	Increase	HRA/ GF	Mandatory/ Discretionary	VAT	Notes
Further Leave to Remain additional dependents	£42.00	£45.00	7.14%	GF	Discretionary	Y	4
Entry Clearance	£162.00	£180.00	11.11%	GF	Discretionary	Y	4

* For mandatory fees see Appendix A set by the Registrar General

Notes to Table 3

1	<p>Southwark Registration and Nationality Service (SRNS) provides a range of services relating to births, deaths, marriages, civil partnerships, a nationality checking service (NCS), private citizenship ceremonies and immigration advice. Many of the fees charged for these services are prescribed by statute and are updated periodically by the government. However fees for certain services are discretionary and the council can set its own level.</p> <p>Discretionary registrar's fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile. It is proposed that all discretionary fees and charges be increased by an average of 20% overall rounded to the nearest £1.</p> <p>Discretionary services are not deemed to be price sensitive and basic marriage and civil partnership ceremonies are available at the statutory fee of £46.00 plus £4.00 certificate fee. Table 3 reflect the discretionary component only rounded to the nearest £1 to allow for the addition of the £4.00 statutory fee.</p>
2	<p>NCS and the Settlement Check Service (SCS) are not mandatory and alternative options are available including submitting applications directly to the Home Office</p> <p>NCS and SCS are partnerships between the Border and Immigration Agency branch of the Home Office and local councils in England and Wales. It allows those people applying for British citizenship or settled status to make their applications in person, at their local council offices. For a small fee, which is set locally, participating councils will check that applications are completed correctly and have been submitted with all the necessary supporting documents and the correct fee. These fees were ranked against the fees charged by the twelve Inner London local authorities. Where appropriate, fees have been increased to bring them into the upper quartile, increasing these on average by 15%.</p> <p>Since 1 January 2004 all adults wishing to become British citizens in the United Kingdom have been required to attend a citizenship ceremony as the final stage in the process. Citizenship ceremonies usually take place at 34 Peckham Road, although other municipal buildings may be used. Normally, a group ceremony will be arranged for everyone in the local area who is becoming a British citizen at that time. The Southwark registration service derives income from the provision of citizenship ceremonies to new British citizens. This fee is paid to Southwark by the Home Office per attendee and currently stands at £80.00. This fee is determined by the Home Office and was reviewed in 2007, but is not expected to be reviewed again before 2017. The fee is based on cost recovery. However, some new citizens may wish to arrange a private citizenship ceremony, for which a fee is payable (see note 3).</p> <p>Demand for NCS, SCS and the subsequent citizenship ceremony is sensitive to changes in central government immigration policy, legislation and fees. Demand for these services usually increases before the implementation of a change and then decreases post implementation before reaching steady state.</p>
3	<p>Individuals can request a private citizenship ceremony and this is what the fees quoted in Table 3 relate to. However, private citizenship ceremonies are not encouraged by government and relatively few of them take place. This is charged at the Garden Room rate.</p>
4	<p>Immigration advice is a service provided by the SRNS with the intention of providing affordable immigration advice. Currently the council is the only known local authority to provide this service and therefore no comparative figures exist. These fees have increased on average 8.80% to recover costs.</p>

STATUTORY FEES PAYABLE

PART 1 – SUMMARY OF FEES PAYABLE TO REGISTRATION OFFICERS

Statutory power	Service	Fee
1. General Search		
Superintendent Registrar <i>S.31(2)(a), B&D Regn Act 1953;</i> <i>S.64(2)(a), Mge Act 1949</i>	A general search in indexes in his/her office not exceeding six successive hours	£18.00
2. Certificates		
Superintendent Registrar <i>S.31(2)(c), B&D Regn Act 1953;</i> <i>S.64(2)(c), Mge Act 1949</i>	Issuing a standard certificate of birth, death or marriage	£10.00
	Issuing a certificate of birth, death or marriage for certain statutory purposes [#]	£10.00
	<i>S.33(1), B&D Regn Act 1953</i> Issuing a short certificate of birth	£10.00
	Issuing a standard certificate of birth, death or marriage: <ul style="list-style-type: none"> At the time of registration After the time of registration 	£4.00 £7.00
Registrar <i>S.32(c), B&D Regn Act 1953;</i> <i>S.63(1)(b), Mge Act 1949</i>	Issuing a certificate of birth, death or marriage for certain statutory purposes [#] : <ul style="list-style-type: none"> At the time of registration After the time of registration 	£4.00 £7.00
	<i>S.33(1), B&D Regn Act 1953</i> One short certificate of birth issued at the time of registration	nil
	Any other short certificate of birth: <ul style="list-style-type: none"> At the time of registration After the time of registration 	£4.00 £7.00
	3. Marriages	
Superintendent Registrar <i>S.27(7), Mge Act 1949</i>	Attending outside his/her office to be given notice of marriage of a housebound or detained person	£47.00 (Housebound) £68 (Detained)
	<i>S.27(6), Mge Act 1949</i> Entering a notice of marriage in a marriage notice book: <ul style="list-style-type: none"> a) Where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014 b) In any other case 	£35.00
		£47:00* (from 2 March 2015)
	<i>S.17(2), Marriage (Registrar General's Licence) Act 1970</i> Entering a notice of marriage by Registrar General's Licence in a marriage notice book	£3.00[†]
<i>S.51(2), Mge Act 1949</i> Attending a marriage at the residence of a housebound or detained person	£84.00 (Housebound) £94.00 (Detained)	

PART 1 (continued)

Statutory power	Service	Fee
S.51(1A)(b), Mge Act 1949; Reg 12(6), <i>The Marriages and Civil Partnerships (Approved Premises) Regulations 2005</i> S.51(1), Mge Act 1949	Attending with a registrar a marriage on approved premises	set by local authority
S.51(1), Mge Act 1949	Attending a marriage at the register office	£46.00
	Attending a marriage at a registered building or the residence of a housebound or detained person	£86.00 (registered building) £81.00 (Housebound) £88.00 (Detained)
S.17(2), <i>Marriage (Registrar General's Licence) Act 1970</i>	Attending a marriage by Registrar General's Licence	£2.00[†]
4. Certification for worship and registration for marriage		
Superintendent Registrar S.5, <i>Place of Worship Registration Act 1855</i> S.41(6), Mge Act 1949	Certification of a place of meeting for religious worship	£29.00
S.43D Mge Act 1949	Registration of a building for the solemnization of marriages between a man and a woman	£123.00
	Registration of a building for the solemnization of marriages of same sex couples (building previously registered for the solemnisation of marriage between a man and a woman)	£64.00**
	Registration of a building for the solemnization of marriages of same sex couples (building not previously registered for the solemnisation of marriage between a man and a woman)	£123.00**
	Registration of a building for the solemnization of marriages of a man and a woman (building previously registered for the solemnisation of marriage between of same sex couples)	£64.00**
	Joint application for the registration of a building for the marriage of a man and woman and same sex couples	£123.00**

Mge Act 1949 = Marriage Act 1949, as amended

B&D Regn Act 1953 = Births and Deaths Registration Act 1953, as amended

**Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown*

= S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act 1961; S.124(3), Social Security Administration Act 1992, as amended; S.564(1), Education Act 1996

†Fee payable under Marriage (Registrar General's Licence) Act 1970 by the Registrar General; to be retained by registration officer and not paid to Council

*** Fee specified by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) Regulations 2014 (S.I. 2014/106), as amended by the Marriage of Same Sex Couples (Registration of Buildings and Appointment of Authorised Persons) (Amendment) Regulations 2014 (S.I. 2014/1791)*

PART 2 – FEES PAYABLE TO REGISTRATION AUTHORITIES

Statutory power	Service	Fee
1. Certificates		
<i>Civil Partnership Act 2004</i> c.33, <i>Pt 2 c.1s. 34(1) & 36(4)</i>	For a certified copy issued by a registration authority: <ul style="list-style-type: none"> at the time of registration after the time of the registration 	£4.00 £10.00
	For a certified extract issued by a registration authority: <ul style="list-style-type: none"> at the time of registration after the time of the registration 	£4.00 £10.00
	For a certified copy or certified extract issued by the Registrar General	£9.25
2. Notices		
<i>Civil Partnership Act 2004</i> c.33, <i>Pt 2 c.1s. 34(1) & 36(4)</i>	Attestation by an authorised person of the necessary declaration at a place provided by the registration authority: <ul style="list-style-type: none"> a) where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014 b) in any other case 	£35.00 £47.00* (from 2 March 2015)
	Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for house-bound and detained persons	£47.00 (Housebound) £68.00 (Detained)
	Attestation by an authorised person of the necessary declaration under the special procedure	£3.00[†]
	Application to shorten the waiting period	£28.00
	Issue of Registrar General's licence	£15.00
	On giving notice to a registration authority under the Civil partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment)	£35.00
3. Registration		
<i>Civil Partnership Act 2004</i> c.33, <i>Pt 2 c.1s. 34(1) & 36(4)</i>	Signing by the civil partnership registrar of the civil partnership schedule	£46.00
	Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound or detained person	£81.00 (Housebound) £88.00 (Detained)
	Attendance of the civil partnership registrar in whose presence the Registrar General's licence is issued.	£2.00[†]

* Fee specified by the Registration of Births, Deaths and Marriages and Registration of Civil Partnerships (Fees) (Amendment) Order 2015 (S.I. 2015/117), except where otherwise shown

† Fee payable by the Registrar General; to be retained by registration officer and not paid to Council

Item No: 2.2	Classification: Open	Date: 22 February 2017	Meeting Name: Council Assembly
Report title:		Treasury Management Strategy 2017-18 Including: Annual Investment Strategy, Prudential Indicators, and Minimum Revenue Provision Statement	
Wards or groups affected:		All	
From:		Strategic Director of Finance and Governance	

RECOMMENDATIONS

That council assembly:

1. Agrees the 2017-18 treasury management strategy which is to be managed by the strategic director of finance and governance under financial delegation.
2. Notes the treasury management policy set out in paragraph 9 of this report.
3. Agrees the annual investment strategy 2017-18 referred to in paragraphs 22 to 23 of this report and set out at Appendix A.
4. Agrees the prudential indicators covering capital finance and treasury management for the years 2017-18 to 2019-20 referred to in paragraph 36 of this report and set out at Appendix B.
5. Agrees the minimum revenue provision statement, setting aside prudent sums to reduce debt and long term liabilities referred to in paragraphs 37 to 41 of this report and set out at Appendix C.

BACKGROUND INFORMATION

6. Each year the council assembly is asked to agree a treasury management strategy to manage investments and debt. The strategy is supported by a series of prudential indicators and a policy on the minimum revenue provision (MRP) to repay debt arising from capital expenditure. This requirement arises from the Local Government Act 2003, government guidance on investments and MRP, and supporting codes (Prudential Code for Capital Finance in Local Authorities, Treasury Management in the Public Services Code of Practice and Guidance) issued by the Chartered Institute of Public Finance and Accountancy (CIPFA).
7. Under financial delegation, the strategic director of finance and governance is responsible for all executive and operational decisions on treasury management. This treasury management strategy, together with supporting prudential indicators and policies will ensure that he can carry out his responsibilities effectively.
8. Under the council constitution and in compliance with the CIPFA codes, three reports are presented to council assembly: this annual strategy report, a mid-year report and an annual outturn report. Regular updates are presented to

cabinet, and the audit, governance and standards committee reviews and scrutinises treasury policies and strategy annually.

KEY ISSUES FOR CONSIDERATION

Treasury management policy

9. The council's treasury management policy, which was adopted by council assembly in 2010, is as follows:

Treasury management is the management of the council's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks.

The council regards the successful identification, monitoring and control of risk to be the prime criteria by which the effectiveness of its treasury management activities shall be measured. Accordingly, the analysis and reporting of treasury management activities will focus on their risk implications for the organisation and recognise that effective treasury management shall provide support towards the achievement of its business and service objectives. It is therefore committed to the principles of achieving value for money in treasury management, and to employing suitable comprehensive performance measurement techniques, within the context of effective risk management.

10. The policy has been prepared in accordance with CIPFA's Treasury Management in the Public Services Code. It remains appropriate and no amendments are proposed.

Investment position and strategy

Investment position

11. The council holds its cash in money market instruments diversified across major banks, building societies, and bonds issued by the UK government and supranational entities. Cash funds represent income received in advance of expenditure plus balances and reserves. The investment priorities are capital preservation and liquidity. These investments are managed by an in-house operation and two investment firms: Aberdeen Asset Managers and AllianceBernstein. Investments are rated in the following way by Fitch, Moody's and Standard and Poor's:

Rating	Definition
AAA	Highest credit quality
AA+/AA/AA-	Very high credit quality
A+/A/A-	High credit quality
F1+/F1	Highest short term credit quality; strongest capacity for timely payment (+denotes exceptionally strong credit feature)

12. The sum invested between 1 April 2016 and 30 November 2016 averaged £191m (£238m average 2015-16) and the balance at 30 November 2016 was £175m. The reducing cash balances reflects a number of factors, in particular the use of reserves to support both capital and revenue spending and reduced government funding.

13. The average return over the quarter was 0.60%. At its meeting in August, the Monetary Policy Committee cut the Bank Rate to 0.25% from 0.5% and introduced a Term Funding Scheme. Prior to this rates had been held at 0.50% since 2009. Reducing cash balances and 'lower for longer' interest rates mean that investment returns will be lower than that earned in recent years.
14. The council's investment maturity profile as at 30 November 2016 is shown below:

INVESTMENT MATURITY PROFILE AND RATING - 30 NOVEMBER 2016				
Yr Band	A	AA	AAA	Total
Up to 1 Year	33%	28%	26%	86%
1 - 2 years	1%	5%	1%	7%
2 - 5 years	0%	2%	5%	7%
Total	34%	35%	32%	100%

15. As at the end of November 2016, the sum managed by the fund managers was £71.8m each with in house funds held of £31.0m; the investment position is set out in the table below.

INVESTMENT COUNTERPARTY AND RATING AT 30 NOVEMBER 2016								
Counterparty	Country Of Origin	CREDIT RATING			FUND			
		Sovereign Rating	Long-term	Short-term	Aberdeen £m	Alliance £m	In house £m	Grand Total £m
AUSTRALIA & NEW ZEALAND BANKING GROUP LT	AUSTRALIA	AAA	AA-	F1+		1.4	-	1.4
ABN AMRO BANK	NETHERLANDS	AAA	A	F1	3.3	1.1	-	4.4
BANK NEDERLANDSE GEMEENTEN NV	NETHERLANDS	AAA	AAA			0.7	-	0.7
BANK OF AMERICA	UNITED STATES	AAA	A+	F1+			-	-
BANK OF MONTREAL	CANADA	AAA	AA-	F1+	4.0	2.2	-	6.2
BANK OF NOVA SCOTIA	CANADA	AAA	AA-	F1+	2.0	2.2	-	4.2
BARCLAYS BANK PLC	GREAT BRITAIN	AA+	A	F1	1.5	2.2	-	3.7
BNP PARIBAS	FRANCE	AA	A	F1			-	-
CAISSE D'AMORTISSEMENT DE LA D	FRANCE	AA	A			1.4	-	1.4
CANADIAN IMPERIAL BANK	CANADA	AAA	AA-	F1+	2.0	2.2	-	4.2
COMMONWEALTH BANK OF AUSTRALIA	AUSTRALIA	AAA	AA-	F1+	3.0	2.1	-	5.1
CREDIT AGRICOLE CORP & INVST BANK	FRANCE	AA	A	F1	5.0	2.3	-	7.3
CREDIT SUISSE AG/LONDON	SWITZERLAND	AAA	A	F1	4.0		-	4.0
DANSKE BANK A/S	DENMARK	AAA	A	F1	3.0	2.2	-	5.2
EUROPEAN INVESTMENT BANK	SUPRANATIONAL	AAA	AAA	F1+	4.8	2.9	-	7.7
EXPORT DEVELOPMENT CANADA	CANADA	AAA	AAA			1.4	-	1.4
FMS WERTMANAGEMENT AOER	GERMANY	AAA	AAA	F1+		2.9	-	2.9
GLOBAL TREAS FUNDS - MMF	GLOBAL	AAA	AAA				15.6	15.6
ING BANK NV	NETHERLANDS	AAA	A+	F1		2.1	-	2.1
INTERNATIONAL BANK FOR RECON & DEV	SUPRANATIONAL	AAA	AAA	F1+		2.9	-	2.9
INTERNATIONAL SECURITY FUND - MMF	GLOBAL	AAA	AAA				15.4	15.4
JPMORGAN CHASE & CO	UNITED STATES	AAA	AA-	F1+		2.1	-	2.1
KBC Bank	BELGIUM	AA	A-	F1	5.0		-	5.0
KFW	GERMANY	AAA	AA+	F1+		2.8	-	2.8
LLOYDS TSB BANK PLC	GREAT BRITAIN	AA	A+	F1	4.0	2.1	-	6.1
NATIONAL AUSTRALIA BANK LTD	AUSTRALIA	AAA	AA-	F1+	1.0		-	1.0
NATIONWIDE BUILDING SOCIETY	GREAT BRITAIN	AA	A	F1		2.1	-	2.1
NETWORK RAIL INFRASTRUCTURE	GREAT BRITAIN	AA	AA+	F1+		1.0	-	1.0
NORDEA EIENDOMSKREDDITT AS	NORWAY	AAA	AA-	F1+		2.2	-	2.2
RABOBANK LONDON	GREAT BRITAIN	AA	AAA			1.8	-	1.8
ROYAL BANK OF CANADA	CANADA	AAA	AA	F1+	5.3	2.1	-	7.4
SANTANDER UK PLC	GREAT BRITAIN	AA	A	F1	2.3	2.1	-	4.4
SKANDINAVISKA ENSKILDA BANKEN AB	SWEDEN	AAA	AAA		2.3	2.2	-	4.5
SOCIETE GENERALE	FRANCE	AA	A	F1	4.5	2.3	-	6.8
STANDARD CHARTERED BANK	GREAT BRITAIN	AA	A+	F1	3.0		-	3.0
SWEDBANK HYPOTEK AB	SWEDEN	AAA	AAA			2.1	-	2.1
SVENSKA HANDELSBANKEN	SWEDEN	AAA	AA	F1+	5.0		-	5.0
TORONTO-DOMINION BANK	CANADA	AAA	AA-	F1+		2.2	-	2.2
UBS LONDON	SWITZERLAND	AAA	A	F1	3.5		-	3.5
UNITED KINGDOM I/L	GREAT BRITAIN	AA	AA+	F1+		4.0	-	4.0
UNITED KINGDOM TBILLS	GREAT BRITAIN	AA	AA+	F1+	2.3	8.5	-	10.8
WELLS FARGO BANK	UNITED STATES	AAA	AA	F1+			-	-
WESTPAC BANKING CORP	AUSTRALIA	AAA	AA-	F1+	1.0		-	1.0
Grand Total					71.8	71.8	31.0	174.6

16. 2016-17 year to date £5m in Public Works Loan Board (PWLB) loans matured and were paid off. No new loans were taken and the debt balance outstanding at 30 November 2016 was £458m. Affordability and the “cost of carry” remain important influences on the council’s borrowing strategy.
17. The ratings are as follows:

Rating	Definition
AAA	Highest credit quality
AA+/AA/AA-	Very high credit quality
A+/A/A-	High credit quality
F1+/F1	Highest short term credit quality; strongest capacity for timely payment

18. In the lead up to, and following the result of the EU referendum there has been reassurance that the Bank of England was ready to support money market liquidity. Various indicators of credit risk reacted negatively to the result of the referendum on the UK’s membership of the European Union. UK bank credit default swaps saw a modest rise but bank share prices fell sharply, on average by 20%, with UK-focused banks experiencing the largest falls.
19. Fitch downgraded the UK’s sovereign rating by one notch to AA from AA+, and Standard & Poor’s downgraded its corresponding rating by two notches to AA from AAA. Fitch, S&P and Moody’s have a negative outlook on the UK.
20. Following the UK vote to leave the EU, Moody’s changed the outlook on 12 UK banks and building societies. At the same time, the rating agency has changed the outlook on the UK banking system to negative from stable. The actions follow the recent change in the outlook of the UK’s Aa1 government bond rating to negative from stable.
21. There has been no change to Arlingclose’s credit advice on UK banks and building societies since the referendum result.

Annual investment management strategy 2017-18

22. The council’s investment objectives are to preserve principal, provide liquidity and secure a reasonable return. This is in line with investment guidance produced by the Department of Communities and Local Government (DCLG), which also requires that the council assembly approve investment strategy annually.
23. The annual investment management strategy 2017-18 requiring approval is attached at Appendix A. The strategy prudently diversifies exposure across major high rated banks, provides access to high rated sovereigns, quasi-sovereigns, covered bonds and contains exposure to market volatility. Fund managers will help execute the strategy as much as is needed.

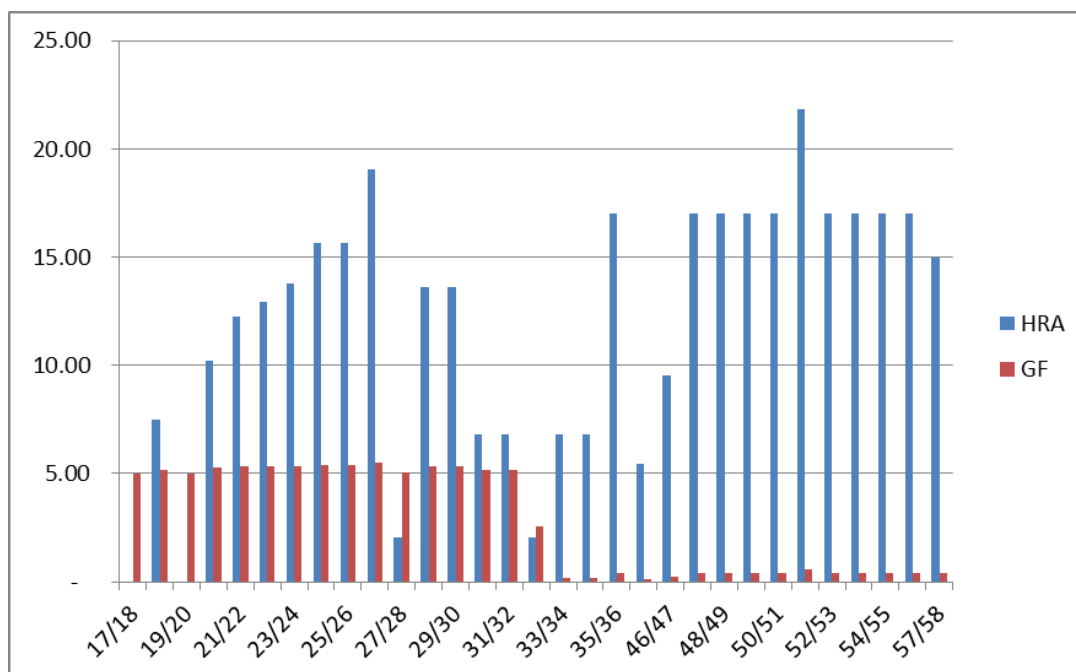
Debt management position and strategy

Debt management position

24. The council has loans to pay for capital expenditure in previous years. The loans are from the Public Works Loans Board (PWLB, part of HM Treasury) and the balance in loans at 1 April 2016 was £463m (£371m housing revenue account (HRA) and £92m general fund). In the year to December 2016, £5m

general fund loans matured and were repaid. The years in which the remaining loans fall for repayment is set out in the chart below.

PWLB Loans maturing in future years (£m)



25. All loans are at fixed rates. Many loans were taken on in the 1980s and 1990s when high capital financing requirement coincided with inflation and interest rates much higher than now. The average rate of interest on PWLB loans is currently running at 5.5% (6.0% HRA and 3.5% GF)
26. As well as PWLB loans, the council also has internal borrowing to support previous years' capital expenditure. The sum outstanding in internal borrowing at 1 April 2016 was £205m (£18m HRA and £187m GF). Internal borrowing is temporary drawing of internal balances pending replacement with loans. Both PWLB loans and internal borrowing are being paid off. The general fund debt is being paid off as it matures by way of the MRP in accordance with the council's MRP policy as required by government guidance. The MRP policy itself is discussed further below. The HRA is also prudently paying off debt, lowering the interest draw and raising the headroom for new investment.

Debt management strategy

27. The council's capital programme continues to expand and in 2016-17 the general fund and HRA capital programme as reported at month 8 infers a potential need to draw on internal debt finance. However, as capital expenditure forecasts are becoming more certain it is expected that this need is less likely as we draw to the end of the current financial year. Previously, this report presented the potential to secure the investment in the HRA capital programme through a transfer of debt once the use of HRA reserves, capital receipts, grants and contributions has been maximised. This option may be utilised in 2017-18, subject to the agreed capital programme and funding available. This option would not involve the council taking any new loans, but instead be advanced to the HRA by drawing on existing PWLB debt held by the general fund at an average rate of 3.5%, close to historical lows and well below the 6.0% rate on existing HRA loans. This ensures the council, as a

whole, does not suffer a significant financial loss by borrowing money before it is actually needed.

28. The degree to which HRA can rely on debt finance to support its capital programme is constrained by its indebtedness cap. The cap was introduced by the government in 2012 as part of HRA self-financing and for Southwark was fixed at £577m. Should this debt transferred the HRA indebtedness would still remain well within the indebtedness cap.
29. In 2017-18, £5m general fund debt matures and as in the current year is setting aside prudent sums to reduce financing liabilities by way of the minimum revenue provision and would not need to take on new funds to settle the maturing obligation. The HRA too is continuing to set-aside sums to reduce its own financing liabilities and at the same time raise headroom for further capital investment as it becomes affordable.
30. Internal borrowing remains cheaper than loans from outside bodies (such as the PWLB or capital markets) and improves affordability of capital finance costs. The council expects to continue making use of such borrowing as resources permit but at the same time remains open to taking on loans to replace internal borrowing and manage exposure to interest rate volatility. New loans may also be taken to fund capital expenditure where affordable or prudentially manage re-financing risks.
31. The council's debt is supported by prudential indicators, which include two statutory debt caps: the authorised limit on debt (determined by the council each year) and the limit on HRA indebtedness (determined by the government). These are discussed further in Appendix B.
32. In November 2016 the government confirmed plans to abolish PWLB and transfer its functions for lending to local authorities to commissioners of the Treasury, under powers in the 2011 Public Bodies Act.
33. The reform is directed at central governance arrangements and no change to policy on lending to local authorities is expected.
34. As reported previously, the Local Government Association (LGA) has established a municipal bond agency (Local Capital Finance Company) as an alternative to the PWLB.
35. The agency aims to lend at a lower rate than the PWLB by requiring borrowers to provide a joint and several guarantee, issuing in marketable size, and sourcing funds at low rates, such as from the European Investment Bank. However the agency also faces competitive pressure from other capital market participants who are interested in lending long term funds to local authorities. The council can consider loans from any source and any it takes will be from the cheapest source, bearing in mind loan covenants and flexibility.

Prudential indicators

36. Local authority borrowing, investment and capital finance activity is supported by the Prudential Code for Capital Finance and the Treasury Management in the Public Services Code of Practice and Guidance published by the Chartered Institute of Public Finance and Accountancy, backed by the Local Government Act 2003. The codes introduced a series of indicators and limits, which the council assembly should agree annually. The indicators needing

approval relate to 2017-18 to 2019-20 and are set out at appendix B. The indicators are of a technical nature and include a self imposed authorised limit on debt which the council assembly must determine each year. Approval will ensure that the council meets its obligations under the 2003 Act and that the strategic director of finance and governance can carry out his financial responsibilities in this area.

Minimum revenue provision (MRP)

37. Government guidance on the MRP requires that the general fund set aside prudent sums to reduce debt and long term liabilities (such as PFI schemes) arising from capital spend and that the council produces a statement on its MRP policy. MRP costs falls on revenue budgets and runs on for many years into the future, usually over the period over which the expenditure provides benefit or the period over which the revenue grant supporting the expenditure runs for.
38. Under the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003, a local authority is required to charge a minimum revenue provision (MRP) annually to its revenue account in respect of capital financing obligations that arise in that year or arose in any prior year. Capital financing obligations represent debt or long term liabilities taken to fund capital expenditure.
39. A council may not change the total MRP it is liable for but may prudently modify the timing of payments to improve affordability and take account of individual spend and financing characteristics.
40. Southwark updated its MRP statement for 2015-16. Amendments to section 21(1(A)) of the Local Government Act 2003 and the statutory guidance on the minimum revenue provision made thereunder, recommend that councils produce a policy on making prudent MRP each year.
41. The MRP statement recommended for approval by council assembly is set out at Appendix C.

SUPPLEMENTAL ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

42. The constitution determines that agreeing the treasury management strategy is a function of the council assembly and that review and scrutiny of strategies and policies is the responsibility of the audit and governance committee.
43. Financial standing orders require the strategic director of finance and governance to set out the treasury management strategy for consideration and decision by council assembly, and report on activity on a quarterly basis to cabinet and at mid and year-end to council assembly. Furthermore all executive and operational decisions are delegated to the strategic director of finance and governance.
44. The Local Government Act 2003 and supporting regulations require local authorities to determine annual borrowing limits and have regard to the Prudential Code for Capital Finance, and the Treasury Management in the Public Services Code of Practice and Guidance, published by the Chartered Institute of Public Finance and Accountancy, when considering borrowing and

investment strategies, determining or changing borrowing limits or prudential indicators.

45. Section 15(1) of the 2003 Act requires a local authority “to have regard (a) to such guidance as the Secretary of State may issue”. This guidance is found in the Department of Communities and Local Government Guidance on Local Authority Investments updated March 2010 and there is statutory guidance on the Minimum Revenue Provision (MRP) produced under amendments made to section 21(1A) of the 2003 Act by section 238(2) of the Local Government and the Public Involvement in Health Act 2007.
46. Members are advised to give approval to the recommendations, ensuring continuing compliance with Government guidance and CIPFA’s codes.

BACKGROUND DOCUMENTS

Background Papers	Held at	Contact
None		

APPENDICES

No.	Title
Appendix A	Annual Investment Management Strategy 2017-18
Appendix B	Prudential Indicators - Recommended for Approval
Appendix C	Annual Minimum Revenue Provision Statement

AUDIT TRAIL

Lead Officer	Jennifer Seeley, Director of Finance	
Report Author	Fay Hammond, Departmental Finance Manager, Corporate and Central Services	
Version	Final	
Version Date	9 February 2017	
Key Decision	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Law and Democracy	Yes	Yes
Strategic Director of Finance and Governance	N/A	N/A
Cabinet Member	Yes	Yes
Date report sent to Constitutional Team	9 February 2017	

THE ANNUAL INVESTMENT MANAGEMENT STRATEGY 2017-18

BACKGROUND

1. The guidance on local government investments produced by the Department of Communities and Local Government, updated in March 2010, requires that local authorities produce an annual investment strategy. The guidance promotes prudent management of investments with security and liquidity as priorities, while also considering yield.
2. Investments held as part of the council's pension fund are managed under a separate regulatory framework and are outside the scope of this strategy.
3. The strategy is to be published on the council's website.

INVESTMENT OBJECTIVES

4. The council's investment objectives are to preserve principal, provide liquidity and secure a reasonable return.
5. The council holds cash in the normal course of its business and any cash not immediately used in spend should be invested until needed. Investments should be managed prudently and fall within two categories: specified investments and non-specified investments, as set out in government guidance. Specified investments are investments up to one year, as detailed below, with high liquidity and credit quality. Non-specified investments, as set out below, are investments that exceed one year and so potentially more responsive to liquidity, credit and market factors.
6. Prudent exposure to non-specified investments can help raise the level and sources of investment returns over the long term and should be considered, having regard to prevailing credit and market conditions. Investment exposure shall be diversified and managed with due care and attention.
7. All investments should be denominated in GBP sterling, comply with credit standards and investment limits. Exposure to share capital that is treated as capital expenditure is outside the scope of this strategy.
8. The strategic director of finance and governance is responsible for this strategy and its management. Fund managers may be appointed to assist in advising or executing elements of the strategy. As at December 2016 the council's fund managers are: AllianceBernstein Ltd and Aberdeen Asset Managers Ltd.

SPECIFIED INVESTMENTS

9. Specified investments shall consist of investments with a remaining term of up to one year in the following categories. Actual exposure shall be subject to investment limits, be managed prudently and have regard to prevailing credit and market conditions.

Specified investments	
- in sterling, meeting credit standards and with remaining life not longer than 1 year	
A	Term deposits, accounts, certificates of deposits, commercial paper,

Specified investments - in sterling, meeting credit standards and with remaining life not longer than 1 year	
	senior unsubordinated notes, collateral backed lending, bills, bonds (including covered bonds) issued or guaranteed by: the UK government, supranational banks, foreign governments, quasi-sovereigns, UK local authorities, banks or UK building societies.
B	Money market funds and short duration low volatility enhanced cash funds rated AAA/Aaa/AAA (Fitch/Moody's/S&P) with stable or variable net asset values.

NON-SPECIFIED INVESTMENTS

10. Non-specified investments shall consist of investments with a remaining term exceeding one year in the following categories of investments. Actual exposure shall be subject to investment limits, be managed prudently and have regard to prevailing credit and market conditions.

Non-specified Investments - in sterling, meeting credit standards and with remaining life longer than 1 year	
A	Term deposits, accounts, certificates of deposits commercial paper, senior unsubordinated notes, collateral backed lending, bills, bonds (including covered bonds) issued or guaranteed by: the UK government, supranational banks, foreign governments, quasi-sovereigns, UK local authorities, banks or UK building societies.

CREDIT STANDARDS

11. Credit risk, the risk that an entity with whom investments are held fails to meet its obligations to investors, shall be contained and credit ratings consulted.
12. The minimum credit ratings are set out in the tables and paragraphs below. While these ratings indicate a low risk of default and are well above the minimum regarded as investment grade, they may not always keep up with developments in turbulent markets (and do not in any case represent investment recommendations). Therefore, in managing exposure, attention should also be paid to developments in the financial and credit markets. Rating definitions are set out below.

A) Sovereign rating

Minimum long term sovereign rating from one of the three rating agencies		
Fitch Ratings	Moody's Investor Services	Standard & Poor's
AA-	Aa3	AA-

B) Short and long term rating - in addition to sovereign rating

Issuer or issue rating, minimum from one of the three rating agencies		
Rating Agency	Minimum short term rating	Minimum long term rating
Fitch Ratings	F2	A-
Moody's Investor Services	P-2	A3
Standard & Poor's	A-2	A-

C) Supranational banks, foreign sovereigns, quasi-sovereigns and covered bonds

Issuer or issue rating, minimum from one of the three rating agencies	
Rating agency	Minimum long term rating
Fitch Ratings	AA-
Moody's Investor Services	Aa3
Standard & Poor's	AA-

13. Credit requirements shall not apply to investments issued or guaranteed by the UK Government, nationalised entities, UK local authorities, the council's clearing bank (RBS) or the cash manager custodian bank (BNY Mellon). Local authorities are not usually rated, but the Local Government Act 2003 provides sanctions in the event that an authority fails to meet its liabilities to lenders.
14. Ratings shall be reviewed frequently and at least monthly. In the event of significant adverse rating changes, investments may be recalled prior to maturity where it would be prudent to do so.
15. The strategic director of finance and governance shall have discretion to vary minimum rating and limits in response to market developments, cash flow volatility or operational requirements where prudent to protect the council's interests.

INVESTMENT LIMITS

16. Investment exposure shall be subject to the following limits.

Investment limits, subject to overall constraints and minimum ratings		
	Issuer/Institution	Upper limits (percent or amount of council investment portfolio)
A	UK government	100% of all investments up to 1 year; 50% of all investments between 1 and 5.5 years
B	Foreign sovereign and supranational banks, minimum long term rating AAA/Aaa/AAA	Up to 5.5 years; £30m per issuer on portfolios up to £150m and 20% on portfolios above £150m
C	Foreign sovereigns, supranational banks and quasi-sovereigns, minimum long term rating AA-/Aa3/AA-	Up to 5.5 years; £15m per issuer on portfolios up to £150m and 10% on portfolios above £150m
D	Banks: long term rating A-/A3/A- and short term rating F2/P-2/A-2, subject to minimum long term sovereign rating AA-/Aa3/AA-	Total £30m per issuer including: £30m up to 1 year, of which up to £20m may be in covered bonds no longer than 5.5 years
E	UK local authorities	£10m per issuer, up to 1 year.
F	Money market funds above £3,000m in holdings	£50m per fund on portfolios up to £150m and 35% per fund on portfolios above £150m
G	Short duration low volatility enhanced cash funds above £1,000m in holdings	10% per fund

Investment limits, subject to overall constraints and minimum ratings		
	Issuer/Institution	Upper limits (percent or amount of council investment portfolio)
H	Sterling government money market funds above £200m in holdings	10% per fund
I	Royal Bank of Scotland (NatWest) and Bank of New York Mellon (custodian)	£75m per issuer and up to three months
J	Overall portfolio: maximum above 1 year maturity 50% maximum weighted average maturity 2 years (the maturity of floating rate instruments is treated as the next interest re-set date)	

RATING DEFINITIONS

17. Ratings are research based opinions of rating companies (Fitch Ratings, Moody's and Standard & Poor's) on the ability of an entity or security to meet financial commitments such as interest, preferred dividends and repayment of principal in accordance with their terms. Ratings do not constitute recommendations to buy, sell or hold any security, nor do they comment on the adequacy of market price, or the suitability of any security for a particular investor.

18. Fitch Long Term Ratings are shown below

AAA	Highest credit quality. AAA ratings denote the lowest expectation of default risk. They are assigned only in cases of exceptionally strong capacity for payment of financial commitments. This capacity is highly unlikely to be adversely affected by foreseeable events
AA	Very high credit quality. AA ratings denote expectations of very low default risk. They indicate very strong capacity for payment of financial commitments. This capacity is not significantly vulnerable to foreseeable events.
A	High credit quality. A ratings denote expectations of low default risk. The capacity for payment of financial commitments is considered strong. This capacity may, nevertheless, be more vulnerable to adverse business or economic conditions than is the case for higher ratings.

19. The modifiers "+" or "-" may be appended to a rating to denote relative status within major rating categories.

20. The Fitch Short Term Ratings are shown below

F1	Highest short-term credit quality. Indicates the strongest intrinsic capacity for timely payment of financial commitments; may have an added "+" to denote any exceptionally strong credit feature.
F2	Good short-term credit quality. Good intrinsic capacity for timely payment of financial commitments
F3	Fair short-term credit quality.

21. Moody's Long Term Ratings are shown below

Aaa	Obligations rated Aaa are judged to be of the highest quality, with minimal credit risk.
Aa	Obligations rated Aa are judged to be of high quality and are subject to very low credit risk.
A	Obligations rated A are considered upper-medium grade and are subject to low credit risk.

22. Moody's appends numerical modifiers 1, 2, and 3 to each generic rating classification from Aa through Caa.
23. Moody's short-term ratings are opinions of the ability of issuers to honour short-term financial obligations and are shown below.

P-1	Issuers (or supporting institutions) rated Prime-1 have a superior ability to repay short-term debt obligations.
P-2	Issuers (or supporting institutions) rated Prime-2 have a strong ability to repay short-term debt obligations.

24. Standard and Poor's (S&P) Long Term Rating

AAA	An obligation rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.
AA	An obligation rated AA differs from the highest-rated obligations only to a small degree. The obligor's capacity to meet its financial commitment on the obligation is very strong.
A	An obligation rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher-rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

25. The ratings from AA to CCC may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.
26. Standard and Poor's (S&P) Short Term Ratings are shown below

A-1	A short-term obligation rated A-1 is rated in the highest category by S&P. The obligor's capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor's capacity to meet its financial commitment on these obligations is extremely strong.
A-2	A short-term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor's capacity to meet its financial commitment on the obligation is satisfactory.

Prudential Indicators 2017-18

1. The Local Government Act 2003 requires the Authority to have regard to the Chartered Institute of Public Finance and Accountancy's *Prudential Code for Capital Finance in Local Authorities* (the Prudential Code) when determining how much money it can afford to borrow. The objectives of the Prudential Code are to ensure, within a clear framework, that the capital investment plans of local authorities are affordable, prudent and sustainable, and that treasury management decisions are taken in accordance with good professional practice. To demonstrate that the Authority has fulfilled these objectives, the Prudential Code sets out the following indicators that must be set and monitored each year.

Estimates of Capital Expenditure

2. The Authority's planned capital expenditure and financing may be summarised as follows. Further detail is provided in report Month 8 Capital Monitoring for 2016-17 and Capital Programme Refresh for 2016-17 to 2025-26 as reported at Cabinet on 7 February 2017 Report.
(<http://moderngov.southwark.gov.uk/ieListDocuments.aspx?CId=302&MId=5378&Ver=4>)

Capital Expenditure and Financing	2016-17 Revised £m	2017-18 Estimate £m	2018-19 Estimate £m	2019-20 Estimate £m
General Fund	138	251	121	46
HRA	195	193	97	97
Total Expenditure	333	444	218	143
Capital Receipts	73	50	21	51
Government Grants	58	76	12	12
Reserves	83	78	94	80
Revenue	119	240	91	0
Borrowing	333	444	218	143
Leasing and PFI	138	251	121	46
Total Financing	195	193	97	97

Estimates of Capital Financing Requirement

3. The Capital Financing Requirement (CFR) measures the Authority's underlying need to borrow for a capital purpose.
4. The CFR is forecast to rise over the next three years as capital expenditure financed by debt is outweighed by resources put aside for debt repayment.

Capital Financing Requirement	31.03.17 Revised £m	31.03.18 Estimate £m	31.03.19 Estimate £m	31.03.20 Estimate £m
General Fund	452	592	677	668
HRA	441	537	537	537
Total CFR	893	1,129	1,214	1,205

Gross Debt and the Capital Financing Requirement

5. In order to ensure that over the medium term debt will only be for a capital purpose, the Authority should ensure that debt does not, except in the short term, exceed the total of capital financing requirement in the preceding year plus the estimates of any additional capital financing requirement for the current and next two financial years. This is a key indicator of prudence.

Debt	31.03.17 Revised £m	31.03.18 Estimate £m	31.03.19 Estimate £m	31.03.20 Estimate £m
Borrowing	458	693	780	771
Other long term borrowing	105	100	96	91
Total Debt	563	793	875	862

6. Total debt is expected to remain below the CFR during the forecast period.

Operational Boundary for External Debt

7. The operational boundary is based on the Authority's estimate of most likely (i.e. prudent but not worst case) scenario for external debt. It links directly to the Authority's estimates of capital expenditure, the capital financing requirement and cash flow requirements, and is a key management tool for in-year monitoring. Other long-term liabilities comprise finance lease, Private Finance Initiative and other liabilities that are not borrowing but form part of the Authority's debt.

Operational Boundary	2016-17 Revised £m	2017-18 Estimate £m	2018-19 Estimate £m	2019-20 Estimate £m
Borrowing	783	1,019	1,108	1,105
Other long-term liabilities	110	110	105	100
Total Debt	893	1,129	1,214	1,205

Authorised Limit for External Debt:

8. The authorised limit is the affordable borrowing limit determined in compliance with the [Local Government Act 2003 / Local Government Finance Act (Northern Ireland) 2011]. It is the maximum amount of debt that the Authority can legally owe. The authorised limit provides headroom over and above the operational boundary for unusual cash movements.

Authorised Limit	2016-17 Limit £m	2017-18 Limit £m	2018-19 Limit £m	2019-20 Limit £m
Borrowing	1,088	1,085	1,135	1,185
Other long-term liabilities	126	120	115	109
Total Debt	1,214	1,205	1,250	1,294

Ratio of Financing Costs to Net Revenue Stream

9. This is an indicator of affordability and highlights the revenue implications of existing and proposed capital expenditure by identifying the proportion of the revenue budget required to meet financing costs, net of investment income.

Ratio of Financing Costs to Net Revenue Stream	2016-17 Revised %	2017-18 Estimate %	2018-19 Estimate %	2019-20 Estimate %
General Fund	2%	3%	3%	4%
HRA	12%	12%	15%	17%

Incremental Impact of Capital Investment Decisions

10. This is an indicator of affordability that shows the impact of capital investment decisions on Council Tax and housing rent levels. The incremental impact is the difference between the total revenue budget requirement of the current approved capital programme and the revenue budget requirement arising from the capital programme proposed.

Incremental Impact of Capital Investment Decisions	2017-18 Estimate £	2018-19 Estimate £	2019-20 Estimate £
General Fund - increase in annual band D Council Tax	Nil	Nil	Nil
HRA - increase in average weekly rents	Nil	Nil	Nil

Adoption of the CIPFA Treasury Management Code

11. The Authority has adopted the Chartered Institute of Public Finance and Accountancy's *Treasury Management in the Public Services: Code of Practice 2011 Edition*. It fully complies with the Code's recommendations.

ANNUAL MINIMUM REVENUE PROVISION STATEMENT AS AT 22 FEBRUARY 2017**Background**

1. Minimum Revenue Provision (MRP) is statutory requirement to make a charge to the Council's General Fund to make provision for the repayment of the Council's past capital debt and other credit liabilities.
2. The scheme of MRP was set out in former regulations 27, 28 and 29 of the Local Authorities (Capital Finance and Accounting) (England) Regulations 2003. This system was radically revised by the Local Authorities (Capital Finance and Accounting) (England) (Amendment) Regulations 2008. New regulation 28 replaces a requirement that local authorities calculate the MRP pursuant to detailed calculations with a duty to make prudent MRP.
3. The Council is under a statutory duty "to determine for the current financial year an amount of MRP which it considers to be prudent". Local authorities are asked by the Secretary of State "to prepare an annual statement of their policy on making MRP for submission to their full Council". This forms part of the Treasury Management Strategy considered by full council annually.
4. In determining a prudent level of MRP the Council is under a statutory duty to have regard to statutory guidance on MRP issued by the Secretary of State. The Guidance provides four options which can be used by the Council when determining its MRP policy and a prudent amount of MRP. The Council however is entitled to depart from the Guidance if it has good reason to do so. This policy is consistent with the Guidance. The options do not change the total MRP the council must pay over the remaining life of the capital expenditure; however, they do vary the timing of the MRP payment.
5. MRP adjustments and policies are subject to annual review by external audit.
6. The strategic director of finance and governance has delegated responsibility for implementing the Annual Minimum Revenue Provision Statement and executive, managerial, operational and financial discretion to determine MRP and any practical interpretation issues.
7. A prudent level of MRP on any significant asset or expenditure may be assessed on its own merits or in relation to its financing characteristics in the interest of affordability or financial flexibility.
8. The strategic director of finance and governance may make additional revenue provisions, over and above those set out, and set aside capital receipts, balances or reserves to discharge financing liabilities for the proper management of the financial affairs of the HRA or the general fund. The strategic director of finance and governance may make a capital provision in place of any revenue MRP provision.

General Fund Supported Capital Expenditure or Capital Expenditure incurred before 1 April 2008

9. In relation to capital expenditure for which support forms part of the calculation of revenue grant by the government or any capital expenditure incurred before 1 April 2008, the MRP shall be calculated in accordance with the Local Authorities (Capital Finance and Accounting) Regulations 2003 as if it had not been revoked. In arriving at that calculation, the capital financing requirement shall be adjusted as described in the guidance.
10. In addition, the calculation method and the rate or the period of amortisation referred to in the guidance may be varied by the strategic director of finance and governance in the interest of affordability.
11. The methodology applied to pre-2008 debt, is an annuity basis, calculated over 42 years remaining as at 31 March 2016 (within the pre-2008 debt portfolio the final loan is due for repayment in 2057-58, i.e. in 42 years).

General Fund Self- Financed Capital Expenditure from 1 April 2008.

12. Where capital expenditure incurred from 1 April 2008 is on an asset financed wholly or partly by self-funded borrowing, the MRP is to be made in instalments over the life of the asset. The calculation method and the rate or the period of amortisation shall be determined by the strategic director of finance and governance.
13. The strategic director of finance and governance shall determine how much and which capital expenditure is funded from borrowing and which from other sources. Where expenditure is only temporarily funded from borrowing in any one financial year and it is intended that its funding be replaced with other sources by the following year, no MRP shall apply. Nor shall any annual MRP apply where spend is anticipated to be funded from capital receipts or grants due in the future but is in the meantime funded from borrowing, subject to a maximum of three years or the year the receipt or grant is actually received, if sooner.
14. The asset life method shall also be applied to borrowing to meet expenditure from 1 April 2008 which is treated as capital expenditure by virtue of either a direction under section 16(2) of the 2003 Act or regulation 25(1) of the 2003 Regulations. The strategic director of finance and governance shall determine the asset life. When borrowing to construct an asset, the asset life may be treated as commencing in the year the asset first becomes operational and postpone MRP until that year.
15. Where capital expenditure involves repayable loans or grants to third parties no MRP is required where the loan or grant is repayable. By exception, on the basis of a business case and risk assessment, this approach may be amended at the discretion of the strategic director of finance and governance.
16. Where capital expenditure involves a variety of different types of works and assets, the period over which the overall expenditure is judged to have benefit over shall be considered as the life for MRP purposes. Expenditure arising from or related or incidental to major elements of a capital project may be treated as having the same asset life for MRP purposes as the major element itself. An estimate of the life of capital expenditure may also be made by reference to a collection or grouping of expenditure type or types.

17. As at 31 March 2016, the current debt incurred post 2008 is for the purchase of Tooley Street offices. The MRP policy applied is on an annuity basis over the useful economic life of the asset and land of 50 years (47 years remaining as at 31 March 2016).

PFI, leases

18. In the case of finance leases, on balance sheet private finance initiative contracts or other credit arrangements, MRP shall be the sum that writes down the balance sheet liability. These are being written down over the PFI contract term.

The Annuity Method

19. The annuity method makes provision for an annual charge to the General Fund which takes account of the time value of money (whereby paying £100 in 10 years' time is less of a burden than paying £100 now). The annuity method also matches the repayment profile to how the benefits of the asset financed by borrowing are consumed over its useful life (i.e. the method reflects the fact that asset deterioration is slower in the early years of an asset and accelerates towards the latter years). This re-profiling of MRP therefore conforms to the DCLG "Meaning of Prudent Provision" which provide that "*debt [should be] repaid over a period that is reasonably commensurate with that which the capital expenditure provides benefits*".

Useful links:

The Prudential Code for Capital Finance in Local Authorities: Guidance Notes for Practitioners (2013 Edition)

<http://www.cipfa.org/policy-and-guidance/publications/t/the-prudential-code-for-capital-finance-in-local-authorities-fully-revised-guidance-notes-book>

DCLG guidance on Minimum Revenue Provision 2012

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/319926/2089512.pdf

Item No: 3.1	Classification: Open	Date: 22 February 2017	Meeting Name: Council Assembly
Report title:		Setting the Council Tax 2017-18	
Wards or groups affected:		All	
From:		Strategic Director of Finance and Governance	

RECOMMENDATIONS

1. That council assembly notes the proposed Greater London Authority precept of £280.02 at Band D.
2. That the existing local war disability and war widow/ers' schemes for housing benefit be continued in 2017-18.
3. That the Southwark element of the council tax for band D properties in Southwark, including an increase of 1.99% and the adult social care precept of 3%, be set at £976.80.
4. That no discount be applied to properties in the former parish of St Mary Newington.
5. That no discount be applied to properties in the former parish of St Saviours.
6. That the council tax for all band D properties in Southwark be set at £1,256.82.
7. That the formal resolution for council taxes in 2017-18 (shown in Appendix A) be approved.

BACKGROUND INFORMATION

8. Under the Local Government Finance Act 1992, the council is required to determine the level of council taxes in the borough for 2017-18. This must be completed before 11 March 2017.
9. The 2011 Localism Act requires a "council tax requirement" to be reported.
10. At the time of writing, the Greater London Authority intends to agree its precept on 20 February 2017. This report is based on the GLA draft budget proposals. Any changes to this will be reported to council assembly at this meeting.
11. This report reflects the recommendations of the Policy and Resources Strategy 2017-18 Revenue Budget considered elsewhere on the agenda for this meeting. This reflects increasing the Southwark element of council tax by a total of 4.99% being the 1.99% allowed for without a referendum and the acceptance by the council of the offer by government of a 3% precept for adult social care.

KEY ISSUES FOR CONSIDERATION

The council tax for Southwark services

12. The budget requirement for Southwark is £274,325,844 as shown in the Policy and Resources 2017-18 report.
13. Southwark's council tax requirement for 2017-18 is calculated as follows

	£
Budget requirement	274,325,844
Less retained business rates	(74,306,685)
Less business rates top-up	(33,899,736)
Less revenue support grant	(57,789,764)
Less growth in business rates	(12,587,799)
Less estimated 2016-17 collection fund surplus	(2,026,691)
Council tax requirement (inc. ASC Precept)	<u>93,715,169</u>

14. The council tax requirement of £93,715,169 when divided by the 2017-18 taxbase for Southwark of 95,941 agreed by cabinet on 13 December 2016, gives a band D council tax requirement for Southwark services only of £976.80 for 2017-18.

Adult social care precept

15. As part of his autumn statement the Chancellor of the Exchequer announced that local authorities responsible for social care would be given the powers to raise a social care precept of up to 3% above the council's existing level of council tax.
16. A 3% increase to band D council tax is £27.91 (£46.15 in total) and this has been included separately in the table below.
17. Section 151 (s151) officers must write to the Secretary of State in respect of 2017-18 confirming that the amount raised through the precept will be spent entirely on adult social care functions and detail of the precept must also be reported separately on the face of the council tax bill.
18. The Secretary of State will keep under review how the precept is being applied to adult social care budgets and how it meets the public expectation. At this stage no indication has been given as to how this will be done.

Preceptors requirements

19. The total council tax has to include the amount required by the GLA as a preceptor, and Southwark Council has no control over the level of this precept.
20. The Greater London Authority (GLA) intends to announce its precept on 20 February 2017. The draft GLA budget proposes an increase of £4.02 to give a demand on the band D council tax of £280.02, which is a 1.46% increase on the 2016-17 precept.

Council tax for Southwark in 2017-18

21. The council tax for a band D property is shown in the table below. Full details of council taxes levels for all property bands are shown in Appendix A and B.

	Band D		
	2016-17	2017-18	Change
Southwark Council Tax	930.38	976.80	4.99%
<i>of which;</i>			
<i>ASC Precept</i>	18.24	46.15	
<i>Local Increase</i>		18.51	
GLA Precept	276.00	280.02	1.46%
Total Band D Council Tax	1,206.38	1,256.82	4.18%

Differential council taxes

22. Under the council tax legislation, surpluses on special funds can be used to reduce the level of council taxes. There are special funds in in two areas of the borough.

The Former Parish of St. Mary Newington - Walworth Common Estate

23. A council tax reduction was applied in 2009-10 and 2015-16.
24. Due to continuing low interest rates, there will be insufficient balance available on this account at 31 March 2018 to reduce the level of council tax for this area. Therefore for 2017-18 council tax will be the standard £1,256.82 for a band D property in this area.

The Former Parish of St. Saviours - Borough Market

25. There has been no surplus declared by Borough Market, consequently there will be no balance available on this account at 31 March 2018 to reduce the level of council tax for this area. Therefore for 2017-18 council tax will be the standard £1,256.82 for a band D property in this area.

Housing benefit - local scheme

26. For the purpose of calculating housing benefits, local authorities are allowed discretion in disregarding war disability pension and war widow/ers' pensions above the fixed disregard required by law (currently £10.00).
27. The council's local schemes, like most schemes in London, currently disregard the whole of these pensions for the calculation of benefits. Benefit expenditure under the local schemes does not qualify for subsidy. At the time of writing there are 15 people receiving the disregard at an estimated cost of £24,000. Benefit expenditure under the local scheme for 2017-18 attracts subsidy at 75% capped at 0.2% of the total benefit cost to the authority. Therefore an estimated amount of £6,000 has been allowed for in the 2017-18 budgets.
28. It is considered that the withdrawal of the local scheme focused on this small number of people would cause undue hardship. It is however for council assembly to decide the level of pension that should be disregarded. This could

range from the statutory relief of £10.00 to the total level of pensions. The level of pensions for 2017-18 will be £136.50 for standard war widow/ers' pensions and £180.00 for war disablement pensions.

29. Each year the council has to decide formally whether to continue with the existing scheme or to make changes to it. Council assembly is recommended to agree the continuation of the local scheme. The full disregard has been included in the budget proposals.

Community impact statement

30. The community impact implications of both the budget requirement and the increase in council tax levels are addressed in the policy and resources strategy 2017-18 – revenue budget – elsewhere on this agenda.

Consultation

31. The council consults with relevant stakeholders with regards to the wider policy and resources strategy process. The council has complied with the requirements of Section 65 of the Local Government Finance Act 1992 by consulting with business rate payers on spending plans for the forthcoming year.

SUPPLEMENTARY ADVICE FROM OTHER OFFICERS

Director of Law and Democracy

32. Council assembly is being asked to agree the formal resolution setting the council tax for 2017-18 and approve the local war disability and war widow/ers' schemes for housing benefit in 2017-18 that must be approved annually. Local Government Finance Act 1992 s.30 (the LGFA 1992) requires that the council assembly sets an amount of council tax for each financial year and for each category of dwellings in its area. The amount is calculated by taking the aggregate of the calculations made by the authority under sections 31A, 31B and 34 to 36 of the LGFA 1992 together with the precept issued to the authority by the Greater London Authority. Preceptors must issue their precepts before 1 March preceding the financial year to which they relate.
33. Once the authority has set the amount of council tax relating to the different geographical areas of the borough (under Section 30 LGFA 1992), the amounts for each valuation band are then calculated according to the ratios set out in section 5 of the LGFA 1992. That council tax requirement (required by sections 31A, 31B and 34 to 36 of the LGFA 1992) is also to be agreed by council assembly.
34. Section 25 of the Local Government Act 2003 requires the chief finance officer (strategic director of finance and governance) to report to the authority when it is making the calculations required by sections 31A, 31B and 34 to 36 of the LGFA 1992 on (a) the robustness of the estimates made for the purposes of the calculations, and (b) the adequacy of the proposed financial reserves. That information is set out in the policy and resources strategy 2017/18 – revenue budget included elsewhere on this agenda. The authority is required to have regard to the chief finance officer's report when making the calculations.

Adult social care precept

35. As part of his autumn statement the Chancellor of the Exchequer announced that local authorities responsible for social care ("ASC authorities") would be given the powers to raise a social care precept of up to 3% above the council's existing level of council tax.
36. Should local authorities decide to take up the offer to charge the adult social care precept they are required to provide certain information to the government and undertake a number of actions.
37. Tax payers must be informed on the face of the council tax bill and in the information supplied with it the part of the increase that is being used to fund adult social care.
38. Additionally, S151 officers must write to the Secretary of State in respect of 2017-18 confirming that the amount raised through the precept will be spent entirely on adult social care functions.
39. The Secretary of State will keep under review how the precept is being applied to adult social care budgets and how it meets the public expectation, however at this stage no indication has been given as to how this will be done.

Restrictions on Voting Under Section 106 of the Local Government Finance Act 1992

40. Section 106 of the Local Government Finance Act applies at any time to a member of an authority, if at that time the member is due to pay council tax payments which have remained unpaid for at least two months.
41. The payments to which the section applies are any type of either sole or joint and several liability for council tax, and any failure to pay any agreed sum of council tax. Therefore members are advised that this section is likely to apply to them if they are currently two months in arrears of any amounts of council tax, even if they have made any special contractual arrangement with the council to pay off the arrears.
42. If this section applies to any member, he/she at the relevant meeting and as soon as practicable after its commencement, must disclose the fact that the section applies and not vote on any question with respect to this matter.
43. The relevant meetings are those at which any of the following are the subject of consideration, namely:
 - (a) "any calculation required by chapter 111, 1V, V of part 1 of the 1992 Act".

The only calculations likely to be made by this authority are those under chapter 111 of part 1 of the act, (chapter 1V relates to precepting and chapter V limitations on council tax (i.e. capping)

The chapter 111 calculations include the calculation of the budget requirement, basic amount of tax, the additional requirements because of the special trust funds, the calculation of the tax for the different valuation bands and the basic amount of council tax to be set under section 30.

- (b) “Any recommendation, resolution or other decision which might affect the making of any such calculation”

This is an extremely wide wording and would extend well beyond merely setting the budget. It applies to virtually any matter where the financial implications directly or indirectly might affect the calculations concerning the council tax. It would therefore apply to decisions concerning the level or extent of services as well as the expenditure, receipt or forgoing of any money.

- (c) “the exercise of any function under Schedules 2-4 of the 1988 and 1992 Act”

The functions under either the 1988 or 1992 Acts concern the administration and the enforcement of community charge and council tax respectively.

44. Section 106 of the Local Government Finance Act 1992 makes it a criminal offence for a member to vote when prohibited from doing so or to fail to make the necessary disclosure. There is a statutory defence, with the onus of proof on the member, to prove that he/she did not know that the section applied to him or her at the time of the meeting or that the matter in question was the subject of consideration at the meeting. Prosecutions shall not be instituted except by or on behalf of the Director of Public Prosecutions.

Housing Benefits - Local Schemes

45. Council assembly is also being asked to agree the continuation of the disregard of war disablement pensions and war widow/ers’ pensions for benefit purposes.
46. The council is required to make this decision annually.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Council Tax Base for 2017-18	160 Tooley Street London SE1P 5LX	Norman Lockie 020 7525 0928
http://moderngov.southwark.gov.uk/documents/s65544/Report%20Council%20Tax%20Base%202017-18.pdf		
Policy and Resources Strategy 2017-18 – revenue budget	160 Tooley Street London SE1P 5LX	Fay Hammond 020 7525 0614
http://moderngov.southwark.gov.uk/documents/s66524/Report%20Policy%20and%20Resources%20Strategy%202017-18%20-%202019-20.pdf		
The Mayor’s budget for 2017-18	Greater London Authority City Hall The Queen’s Walk More London London SE1 2AA	enquiries 020 7983 4100 minicom 020 7983 4458
https://www.london.gov.uk/sites/default/files/mayors_consultation_budget_2017-2018.pdf		

APPENDICES

No.	Title
Appendix A	2017-18 Formal Resolution
Appendix B	2017-18 Council Tax - Changes From 2016-17

AUDIT TRAIL

Lead Officer	Duncan Whitfield, Strategic Director of Finance and Governance	
Report Author	Jennifer Seeley, Director of Finance	
Version	Final	
Dated	9 February 2017	
Key Decision?	Yes	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments Sought	Comments included
Director of Law and Democracy	Yes	Yes
Strategic Director of Finance and Governance	Yes	Yes
Cabinet Member	Yes	Yes
Date final report sent to Constitutional Team	9 February 2017	

APPENDIX A

2017/18 FORMAL RESOLUTION

1 That it be noted that at its meeting on 13 December 2016 the Cabinet calculated the following amounts for the year (2017/18) in accordance with regulations made under Section 33(5) of the Local Government Finance Act 1992.

(a) 95,941.00 being the amount calculated by the Council in accordance with regulation 3 of the Local Authorities (Calculation of the Council Tax Base) Regulations 1992, as its Council Tax Base for the year.

(b) Part of the Council's Area

Former Parish of St. Mary Newington (special expense area)	11,602.00
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Former Parish of St.Saviours (special expense area)	1,257.00
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Being the amounts calculated by the council, in accordance with Regulation 6 of the Regulations, as the amount of its Council Tax Base for the year for dwellings in that parts of the area to which one or more special items relate.

2 To calculate that the Council Tax requirement for the council's own purposes for 2017/18 is

£93,715,169

3 That, the following amounts now be calculated by the council for the year (2017/18) in accordance with Sections 31 to 36 of the Local Government Finance Act 1992.

(a) £973,478,544
being the aggregate of the amounts which the council estimates for the items set out in Section 31A(2) (a) to (f) of the Act;

(b) -£879,763,375
being the aggregate of the amounts, which the council estimates for the items set out in Section 31A(3) (a) to (d) of the Act;

(c) £93,715,169
being the amount by which the aggregate of 2(a) above exceeds the aggregate at 2(b) above, calculated by the council in accordance with Section 31A(4) of the Act, as its council tax requirement for the year;

(d) £0 credit - Parish of St Mary Newington
£0 credit - Parish of St. Saviours

being the amount of net income which the council estimates for these special expense areas (item (g) below)

(e) £93,715,169

being the amount by which the budget requirement at 2(c) above is now replaced (after adding the items 2(d) above);

- (f) £976.80
being the amount at 2(e) divided by the amount at 1(a) above calculated by the council, in accordance with Section 33(1) of the Act as the basic amount of its council tax for the year;

- (g) £0
being the aggregate amount of all special items referred to in Section 34(1) of the Act;

- (h) £976.80
being the amount at 2(f) above less the result given by dividing the amount at 2(g) above by the amount at 1(a) above, calculated in accordance with Section 34(2) of the Act, as the basic amount of its council tax for the year for the dwellings in those parts of its area to which no special item relates;

- (i) Part of the Council's area

St. Mary Newington	£976.80
St. Saviours	£976.80
(Special Expense Areas)	

being the amounts given by adding to the amount at 2(h) above the amounts of the special items or items relating to dwellings in those parts of the council's area mentioned above divided by the amounts at 1(b) above, calculated by the council in accordance with section 34(3) of the Act, as the basic amounts of its council tax for the year for dwellings in those parts of its area to which one or more special items relate;

- (j) Parts of the Council's Area

Band	Parish of St. Mary Newington	Parish of St Saviours	All Other Parts of the Council's Area
	£	£	£
A	651.20	651.20	651.20
B	759.73	759.73	759.73
C	868.26	868.26	868.26
D	976.80	976.80	976.80
E	1,193.87	1,193.87	1,193.87
F	1,410.93	1,410.93	1,410.93
G	1,628.00	1,628.00	1,628.00
H	1,953.60	1,953.60	1,953.60

being the amounts given by multiplying the amounts at 2(h) and 2(i) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the council in accordance with section 36(1) of the Act as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

- 4 That it be noted for the year (2017/18) the Greater London Authority stated the following amounts in precepts issued to the council, in accordance with section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

BAND	GLA
	£
A	186.68
B	217.79
C	248.91
D	280.02
E	342.25
F	404.47
G	466.70
H	560.04

- 5 That having calculated the aggregate in each case of the amounts at 2(j) and 3 above, the council, in accordance with section 30(2) of the Local Government Finance Act 1992, hereby sets the following as the amounts of council tax for the year (2017/18) for each of the categories of dwellings shown below:

Band	Former Parish of St. Mary Newington	Former Parish of St Saviours	All Other Parts of the Council's Area
	£	£	£
A	837.88	837.88	837.88
B	977.52	977.52	977.52
C	1,117.17	1,117.17	1,117.17
D	1,256.82	1,256.82	1,256.82
E	1,536.12	1,536.12	1,536.12
F	1,815.40	1,815.40	1,815.40
G	2,094.70	2,094.70	2,094.70
H	2,513.64	2,513.64	2,513.64

2017/18 COUNCIL TAX - CHANGES FROM 2016/17

Appendix B

SOUTHWARK COUNCIL (INCLUDING PRECEPTORS)

BAND	VALUATION £	DWELLINGS IN BAND NO.	DWELLINGS IN BAND %	ONE ADULT HOUSEHOLD				TWO OR MORE ADULT HOUSEHOLD			
				COUNCIL TAX 2016/17 £	COUNCIL TAX 2017/18 £	CHANGE £	CHANGE %	COUNCIL TAX 2016/17 £	COUNCIL TAX 2017/18 £	CHANGE £	CHANGE %
A	Under 40,000	11,756	8.7	603.19	628.41	25.22	4.2	804.25	837.88	33.63	4.2
B	40,001 to 52,000	38,008	28.1	703.73	733.14	29.42	4.2	938.30	977.52	39.22	4.2
C	52,001 to 68,000	34,272	25.3	804.25	837.88	33.63	4.2	1,072.33	1,117.17	44.84	4.2
D	68,001 to 88,000	23,532	17.4	904.79	942.62	37.83	4.2	1,206.38	1,256.82	50.44	4.2
E	88,001 to 120,000	16,543	12.2	1,105.85	1,152.09	46.24	4.2	1,474.46	1,536.12	61.66	4.2
F	120,001 to 160,000	6,426	4.7	1,306.91	1,361.55	54.64	4.2	1,742.55	1,815.40	72.85	4.2
G	160,001 to 320,000	4,223	3.1	1,507.97	1,571.03	63.05	4.2	2,010.63	2,094.70	84.07	4.2
H	Over 320,000	645	0.5	1,809.57	1,885.23	75.66	4.2	2412.76	2,513.64	100.88	4.2
TOTAL		135,405	100.0								

2017/18 COUNCIL TAX - CHANGES FROM 2016/17

SOUTHWARK COUNCIL (EXCLUDING PRECEPTORS)

BAND	VALUATION £	DWELLINGS		ONE ADULT HOUSEHOLD				TWO OR MORE ADULT HOUSEHOLD			
		IN BAND NO.	IN BAND %	COUNCIL TAX 2016/17 £	COUNCIL TAX 2017/18 £	CHANGE £	CHANGE %	COUNCIL TAX 2016/17 £	COUNCIL TAX 2017/18 £	CHANGE £	CHANGE %
A	Under 40,000	11,756	8.7	465.19	488.40	23.21	5.0	620.25	651.20	30.95	5.0
B	40,001 to 52,000	38,008	28.1	542.72	569.80	27.08	5.0	723.63	759.73	36.10	5.0
C	52,001 to 68,000	34,272	25.3	620.25	651.20	30.94	5.0	827.00	868.26	41.26	5.0
D	68,001 to 88,000	23,532	17.4	697.79	732.60	34.81	5.0	930.38	976.80	46.42	5.0
E	88,001 to 120,000	16,543	12.2	852.85	895.40	42.55	5.0	1,137.13	1,193.87	56.74	5.0
F	120,001 to 160,000	6,426	4.7	1,007.91	1,058.20	50.29	5.0	1,343.88	1,410.93	67.05	5.0
G	160,001 to 320,000	4,223	3.1	1,162.97	1,221.00	58.03	5.0	1,550.63	1,628.00	77.37	5.0
H	Over 320,000	645	0.5	1,395.57	1,465.20	69.63	5.0	1,860.76	1,953.60	92.84	5.0
TOTAL		135,405	100.0								

Item No. 3.2	Classification: Open	Date: 22 February 2017	Meeting Name: Council Assembly
Report title:		Constitutional Changes 2016/2017 including Voluntary Bodies Appointments Panel (appointments to secondary and special school governing bodies)	
Ward(s) or groups affected:		All	
From:		Constitutional Steering Panel	

That council assembly considers the recommendations of the constitutional steering panel in respect of the proposals set out in this report.

RECOMMENDATIONS

1. That the proposed changes to the constitution be agreed (see Appendix 1).

Consequential changes

2. That the proper constitutional officer be authorised to make any necessary consequential changes to the constitution as a result of the above.

BACKGROUND INFORMATION

3. In accordance with Article 1.5 of the constitution, any changes to the constitution are considered by constitutional steering panel, which then recommends changes to council assembly. Changes to the constitution are generally agreed by council assembly, unless another body or individual is authorised to do so – see Article 1.5(b). Changes to the role and functions of ordinary committees and procedure rules are reserved to council assembly. The constitutional steering panel considered the proposals and agreed to recommend the changes contained within this report to council assembly.

Changes to the constitution are shown as follows:

- Additions (shown as underlined)
- Deletions (shown with a ~~strikethrough~~)

KEY ISSUES FOR CONSIDERATION

4. This report outlines several constitutional changes that are required to the constitution. The constitutional steering panel is requested to consider the suggested changes to the constitution and recommend them to council assembly.

Voluntary Bodies Appointments Panel - appointments to secondary and special school governing bodies

5. The making of recommendations on local education authority appointments to secondary and special school governing bodies is currently reserved to the Voluntary Bodies Appointments Panel.

6. The Director of Education submitted a report to the Voluntary Bodies Appointments Panel in December 2016. The report outlined the current position in respect of the council's role in connection with the appointment of local authority school governors with a view to recommending a change to the process relating to the appointment of local authority governor positions to secondary and special school governing bodies.

Reasons for proposing a change to the process

7. Changes to the 'Constitution of governing bodies of maintained schools: statutory guidance' have limited the number of local authority governor places to one per school. Most secondary and special schools would have had between two and four local authority governors. This has reduced the number of local authority governor positions from around 80 to 27.
8. Also, since 2012, 14 of the 17 Secondary schools in Southwark have become academies. Academies have a greater freedom around their governance arrangements, with almost no restraints on how their governing bodies are constituted. Only 6 of the 14 secondary school academies have retained a local authority governor post. Alongside the 3 maintained secondary schools and 10 special schools, this has reduced the overall number of local authority governor posts to 19.
9. The process of appointing local authority governors has also changed. The role of the local authority is no longer to appoint but to merely nominate local authority governors, with the governing body making the decision to appoint (or not).
10. The process for local authority nominations to primary schools was updated as a result of the changes to the statutory guidance which involves liaison between the school, director of education and the council's school governor services team. In order to ensure that the local authority remains compliant it is proposed that the nominations process to secondary and special schools is brought in line with the process for primary schools. This would streamline the process by removing the requirement to convene a meeting of the voluntary bodies appointments panel and would enable nominations to be approved by e-mail which is more expeditious.
11. In order to retain an element of elected member oversight, it is proposed that both the director of education and the cabinet member for children and schools unanimously approve nominations. Currently the director of education approves the nominations to secondary and special schools following recommendation from the voluntary bodies appointments panel.
12. The proposed revised process for Authority governor vacancies in all schools is set out below:
 - School Governors' One Stop Shop (SGOSS) sends application forms to the Head of Governor Services, who holds a record of all applicants, including name, date form received, postcode of home address, occupation, and any special requests;
 - The Head of Governor Services liaises with the Chair and Headteacher to assess what skills the governing body requires, and sends them an application form to consider;
 - If the Chair and Headteacher wishes to meet the applicant, the Head of Governor Services contacts them to find out if they would like to join the

governing body, and if so facilitates them meeting the Chair and Headteacher;

- Once the Chair and Headteacher have met with the applicant and are satisfied that they met the requirements of the governing body, they inform the Head of Governor Services;
- The Head of Governor Services checks with the school's Senior Advisor and the Head of 0-19 Standards that they are happy for the application form to be sent to the Director of Education for approval;
- The Head of Governor Services e-mails the application form to the Director of Education and the Cabinet Member for Children and Schools, notifying them that the Chair and Headteacher, the school's Senior Advisor and the Head of 0-19 Standards approve of the nominee;
- The Director of Education in consultation with the Cabinet Member for Children and Schools approves the nomination and the Head of Governor Services informs the Chair and Headteacher of this decision;
- The governing body makes the decision to appoint the Authority governor at the next available governing body meeting.

13. The Voluntary Bodies Appointments Panel supports the proposal.

Community impact statement

14. The proposals in this report provide additional benefits to the public and the local community and enhance the council's commitment to diversity and fairness.

Resource implications

15. The financial implications within this report seek to have a positive impact on improving the outcomes and delivery of value for money.

16. The constitution is published on the council's website and is available for viewing online. Limited numbers of the constitution are produced in binder form with loose leaf pages and dividers. This means that any additional costs arising from the reproduction of small sections of the constitution are reduced compared to the reprinting of the whole constitution. It is anticipated that the cost can be contained within existing budgets.

BACKGROUND DOCUMENTS

Background Papers	Held At	Contact
Southwark Constitution	160 Tooley Street London SE1 5LX	Constitutional Team 020 7525 7228

APPENDICES

No.	Title
Appendix 1	Schedule of constitutional changes

AUDIT TRAIL

Lead Officer	Norman Coombe, Head of Corporate Team, Legal Chidilim Agada, Constitutional Manager (Acting)	
Report Author	Virginia Wynn-Jones, Principal Constitutional Officer	
Version	Final	
Dated	February 2017	
Key Decision?	No	
CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER		
Officer Title	Comments sought	Comments included
Director of Law and Democracy	Yes	Yes (included in the body of the report)
Strategic Director of Finance and Governance	No	Not applicable
Date final report sent to Constitutional Team		

Proposed Constitutional Amendments

Changes to the constitution are shown as follows:

- Additions (shown as underlined)
- Deletions (shown with a ~~strikethrough~~)

No.	Section	Issue / Reason for change	Current Wording	Proposed Amendment	Proposed by
1.	Council Assembly Procedure Rules (CAPR) 3.4	Council Assembly meeting in October following Leader's Question Time (LQT) has been deleted from the calendar. No extraordinary Council Assembly meeting is required following LQT from 2016 onward.	3.4 LEADER'S QUESTION TIME An extraordinary meeting of the council shall be summonsed to coincide with the leader's question time meeting. The order of business shall note that the leader's question time is to be held on the same day. The leader's question time shall be conducted outside of the council assembly procedure rules. All councillors shall be invited to the leader's question time meeting. At the conclusion of the leader's question time, the extraordinary meeting shall consider any specific business identified in the summons for the meeting.	Delete all	Proper Constitutional Officer
2.	CAPR 1.18 - Signing of attendance sheet by members	The record of the clerk should be the official record. This is covered in CAPR 1.17 and CAPR 2.3.2.	RECORD OF ATTENDANCE <i>This rule cannot be suspended.</i> 1.18 All members present during the whole or part of a meeting must sign their names on the attendance sheets, and their time of departure if before the meeting ends, before the conclusion of every meeting to assist with the record of attendance.	Delete all	Proper Constitutional Officer
3.	CAPR 2.2	This no longer happens and is not required	Informal session Prior to the meeting, an informal session	Delete all	Proper Constitutional Officer

No.	Section	Issue / Reason for change	Current Wording	Proposed Amendment	Proposed by
			will be held lasting 30- 60 minutes. The sessions are an opportunity for members of the public to be provided with information on the business of the meeting. It is not obligatory for councillors to attend.		
4.	CAPR 4.1.3	There is no need to specify day of the week in the constitution.	The annual meeting shall in all other years be held on the third Wednesday in the month of May, except when re-arranged (so long as it is held in March, April or May).	The annual meeting shall in all other years be held on the third Wednesday in the month of May, except when re-arranged (so long as it is held in March, April or May).	Proper Constitutional Officer
5.	Article 1.5 Minor and Housekeeping changes to constitution	All updates to the Constitution are currently required to be considered by Council Assembly. Members agreement is sought to grant the Proper Constitutional Officer delegated authority to make minor and non-contentious amendments to the Constitution where required.	a) Subject to b) below, any changes to the constitution which can only be approved by the council assembly will require the prior consideration of the proposal by the constitutional steering panel. b) The constitution and its appendices will be changed as follows:	Amend para a) and add new paragraph c) to Article 1.5 a) Subject to b) <u>and c)</u> below, any changes to the constitution which can only be approved by the council assembly will require the prior consideration of the proposal by the constitutional steering panel. <u>c) Any minor typographical or non-contentious housekeeping changes to the constitution can be made by the proper constitutional officer. These changes will be notified to all members.</u>	Proper Constitutional Officer
6.	Council Assembly Procedure Rules CAPR 2.9.2	Clarity that rule on composite questions applies to members' questions and community council questions.	Who can ask questions? 2. A member of the council may ask one question of: <ul style="list-style-type: none"> • the Mayor • a member of the cabinet • the chair of any committee or sub-committee or community council • each community council may submit one question that has previously been considered and noted by said community council. 3. Composite questions – where a member	Who can ask questions? 2. A member of the council may ask one question of: <ul style="list-style-type: none"> • the Mayor • a member of the cabinet • the chair of any committee or sub-committee or community council. <u>3. Each community council may submit one question that has previously been considered and noted by said community council to any of the members listed in paragraph 2 above.</u>	Proper Constitutional Officer

No.	Section	Issue / Reason for change	Current Wording	Proposed Amendment	Proposed by
			wishes to raise a number of points in relation to the same subject matter, he/she may do so in a multi-part question provided that up to three parts shall be deemed to be one.	4. Composite questions – where a member <u>or a community council</u> wishes to raise a number of points in relation to the same subject matter, he/she <u>they</u> may do so in a multi-part question provided that up to three parts shall be deemed to be one.	
7.	Committee Procedure Rules (CPRs) – Additional rules applying to planning committee and licensing committee and sub-committees	The current procedure rules are not in accord with the policy on paperless agendas as members need to access the internet to access papers.	<p>7. Additional rules applying to planning committee and licensing committee or sub-committees</p> <p>1. At any meeting of the planning committee or licensing committee if the committee is determining any application for an approval, consent, licence, permit or permission members should not access the internet, send or receive emails, texts, messages or tweets concerning the business of the committee when present as a voting member.</p> <p>2. At any meeting of the planning sub-committee or licensing sub-committee if the sub-committee is determining any application for an approval, consent, licence, permit or permission members should not access the internet, send or receive emails, texts, messages or tweets concerning the business of the sub-committee when present as a voting member.</p>	<p>7. Additional rules applying to planning committee and licensing committee or sub-committees</p> <p>1. At any meeting of the planning committee or licensing committee if the committee is determining any application for an approval, consent, licence, permit or permission, members should not access the internet (<u>except as it relates to the official business of the meeting</u>), send or receive emails, texts, messages or tweets concerning the business of the committee when present as a voting member.</p> <p>2. At any meeting of the planning sub-committee or licensing sub-committee if the sub-committee is determining any application for an approval, consent, licence, permit or permission, members should not access the internet (<u>except as it relates to the official business of the meeting</u>), send or receive emails, texts, messages or tweets concerning the business of the sub-committee when present as a voting member.</p>	Deputy Monitoring Officer / Proper Constitutional Officer
8.	Part 5 – Communication Protocol, paragraph 23	The current communications protocol is not in accord with the policy on paperless agendas as	<p>Communication Protocol</p> <p>23. In addition, where members are present as voting members at any meeting where they are determining any application for any approval, consent,</p>	<p>Communication Protocol</p> <p>23. In addition, where members are present as voting members at any meeting where they are determining any application for any approval, consent,</p>	Deputy Monitoring Officer / Proper Constitutional Officer

No.	Section	Issue / Reason for change	Current Wording	Proposed Amendment	Proposed by
		members need to access the internet to access papers.	licence, permit or permission, they should not access the internet, send or receive emails, text, messages or tweets concerning the business of that committee. Further advice is given by the monitoring officer's guidance 'A few top tips for members using social media' issued September 2016 link.	licence, permit or permission, they should not access the internet (<u>except as it relates to the official business of the meeting</u>), send or receive emails, text, messages or tweets concerning the business of that committee. Further advice is given by the monitoring officer's guidance 'A few top tips for members using social media' issued September 2016 link.	
9.	Who takes decisions – Cabinet Portfolios	The deputy leader and cabinet member for housing has within her portfolio responsibility for “delivering a new leaseholder management company”. The council has however instead agreed to the creation of an agency that sits within the council.	<ul style="list-style-type: none"> delivering a new leaseholder management company 	<ul style="list-style-type: none"> Delivering a new leaseholder agency - My Southwark Homeowners Service) 	Proper Constitutional Officer/Bernie Fay
10.	Who takes decisions Part 3K – Audit, Governance and Standards Committee	<p>At present in the constitution, the appointment of co-opted members is a specific responsibility of the civic awards sub-committee. Could the process be dealt with more efficiently by the main committee instead of having to summons a meeting of the sub-committee just to make appointments?</p> <p>Note: Any changes also need to go to Audit,</p>	<p>Matters reserved for decision by the civic awards sub-committee [...] 43. To appoint non-voting co-opted members.</p>	<p>Matters reserved to decision by the main committee [...] 40. To appoint non-voting co-opted members <u>of the civic awards sub-committee</u>.</p>	Audit, Governance and Standards (Civic awards) Sub-Committee

No.	Section	Issue / Reason for change	Current Wording	Proposed Amendment	Proposed by
		Governance and Standards Committee as the parent committee.			
11.	Who takes decisions Part N – Voluntary Bodies Appointments Panel	The making of recommendations on local education authority appointments to secondary and special school governing bodies, which is currently reserved to Voluntary Bodies Appointments Panel be delegated to the Director of Education in consultation with the Cabinet Member for Children and Schools (see main report paragraphs 4 to 12).	<p>Role and Functions</p> <ol style="list-style-type: none"> 1. To make recommendations on appointments to Southwark charities. 2. To maintain a list of prospective school governors for appointment. 3. To make recommendations on local education authority appointments to secondary and special school governing bodies. <p>Note</p> <p>Any recommendations to be submitted to the relevant lead officer: strategic director of children's services or monitoring officer.</p>	<p>Role and Functions</p> <ol style="list-style-type: none"> 1. To make recommendations on appointments to Southwark charities. 2. To maintain a list of prospective school governors for appointment. 3. To make recommendations on local education authority appointments to secondary and special school governing bodies. <p>Note</p> <p>Any recommendations to be submitted to the relevant lead officer: strategic director of children's services or monitoring officer.</p>	Director of Education / Voluntary Bodies Appointments Panel

**COUNCIL ASSEMBLY AGENDA DISTRIBUTION LIST (OPEN) (FULL LIST)
MUNICIPAL YEAR 2016/17**

NOTE: Original held by Constitutional Team; all amendments/queries to
Lesley John Tel: 020 7525 7228

ONE COPY TO ALL UNLESS OTHERWISE STATED	Copies	To	Copies
Councillors (1 each)	54	Officers	4
		Eleanor Kelly	1
Electronic Versions (No hard copy)		Duncan Whitfield	1
Councillor Anood Al-Samerai		Doreen Forrester-Brown	1
Councillor Maisie Anderson		Chidi Agada	1
Councillor James Coldwell			
Councillor Fiona Colley		Constitutional Team	25
Councillor Karl Eastham		(Copies to Constitutional Team	
Councillor Gavin Edwards		2 nd Floor, Hub 4, Tooley Street)	
Councillor Jon Hartley		Others	1
Councillor Sarah King		Elizabeth Olive, Audit Commission,	1
Councillor Michael Situ		Ground Floor, Tooley Street	
Group Offices	2		
Aine Gallagher, Labour Group Office	1		
Niko Baar, Liberal Democrat Group Office	1		
Press	2		
Southwark News	1		
South London Press	1		
		Total:	89
		Last updated: Feb 2017	